

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
OCTOBER 9<sup>TH</sup>, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 9<sup>th</sup>, 2014, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:02 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Fire Chief Crumley, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Also in attendance was Chris Albanese, Representative for Ohio House Representative, William Batchelder and Medina County Commissioner, Adam Friedrich. They were in attendance to present awards to Bernard Smith, Jr. for his thirty (30) years of service to the Medinas Township Fire Department.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military personnel both at home and overseas.

**Presentation of Award to Bernard H. Smith, Jr**

Mr. DeMichael introduced Chris Albanese, representative for William Batchelder, Ohio House Representative and Adam Friedrich, Medina County Commissioner who were here to honor Firefighter Bernard H. Smith, Jr. Fire Commissioner, Ray Jarrett, read a proclamation (see attached) thanking Bernie Smith for his thirty (30) years of service to the Township and the Fire Department. Chief Crumley said Mr. Smith was named Ohio State Fireman's Association Firefighter of the Year in 1994 and as a volunteer Firefighter; Mr. Smith used his own money to purchase a Gumby suit (ice rescue suit). A call came in regarding a man who went in the water after his dog and Bernie and Firefighter Rick Bromley were able to rescue the gentleman from the water. Chief Crumley said Mr. Smith became Assistant Fire Chief and then Fire Inspector. Mr. Jarrett also presented Mr. Smith with a plaque. County Commissioner, Adam Friedrich, presented Mr. Smith with a Certificate of Recognition from the Medina County Commissioners and thanked him for his service. He stated that people like Mr. Smith are what make this a great place to live. Chris Albanese of William Batchelder's Office said Mr. Batchelder speaks about local government, the employees and the people who make the decisions and they are the ones truly serving our people and Mr. Smith is one of those folks that make this nation so great. Mr. Albanese presented Mr. Smith with a Certificate of Commendation on behalf of Representative Batchelder. Bernie Smith thanked his previous Chief's David Case and Richard Bromley, Sr. and his current Chief, Mark Crumley.

**Presentation of Flag to Flag Design Winner Donald Fisher**

Mr. Donald Fisher was the winner of the township's flag design contest. He was awarded a \$50.00 savings bond (which he donated back to the township) and a 3 foot x 5 foot flag with his design on it. The flag will fly over townhall and the Weymouth Community Center on Remsen Road. Mr. Fisher said this was a real challenge and he tried to pull the township together by adding the picture of the State of Ohio and he wanted to unite the citizens of the township. He hopes he was able to do that. Mrs. Shoemaker said he brought a gadget that he called a weather controller and she asked him to use it to control the weather for Flag Day and they had beautiful weather that day. Mr. Fisher said he works at Medina Hospital and people would ask him to make the weather better so he created a Satellite Control Station and he has a lot of fun with it controlling the weather.

TM10/9/14

## OTHER BUSINESS

### Approval of August and September Bank Reconciliations

Mr. DeMichael motioned to approve bank reconciliation dated August 31, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to accept the bank reconciliation as presented dated September 30, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

### Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25652 through #25693 total amount of \$57,654.70. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

### Approval of Payroll

Mr. DeMichael motioned to accept payroll check #19218 to check #19272 total amount of \$47,448.32 with \$6,606.92 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

### Approval of Minutes

Mr. DeMichael motioned to accept the regularly scheduled meeting minutes for September 25<sup>th</sup>, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

## OLD BUSINESS

### Set Public Hearing Date for Comprehensive Plan Final Review

Mr. Jarrett said the Zoning Commission set another workshop for October 13 at 7:00 pm. Mr. DeMichael said hopefully we will know for our meeting of October 23.

### Executive Session to Discuss Appointment of the Third Trustee

Mr. DeMichael motioned to go into Executive Session with Trustee Ray Jarrett to discuss the appointment of the third Trustee. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. The Board went into Executive Session at 7:31 pm. Mr. DeMichael said it is 8:52 pm; we are back from Executive Session where I was in there with Trustee Ray Jarrett. No decisions were made in that meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mr. DeMichael said they do not have a decision at this time but they will hold a special meeting October 16, 2014, at 6:00 pm and will most likely have a decision by then.

### Confirmation of Newsletter Approval

Mrs. Shoemaker has a price on the printing of the newsletter and they are going to go direct mail because it saved half the cost by going to every individual resident. Mrs. Shoemaker asks all department heads to submit ideas on what they would like in the newsletter for their department by November 17, which will give her enough time to put the newsletter together. She would like to get it to the printer by December 8 and mailed out the first or second week in December. The Trustees have to approve the content of the newsletter. Mrs. DeHoff said she needs the final bills by December 12 because that will be the last date for accounts payable to be paid. Mrs. Shoemaker said that is doable.

## PURCHASE ORDERS

### General Maintenance Service – Service Department

Mr. DeMichael motioned to accept a purchase order requisition; vendor information is General Maintenance Service. This is for our service department to repair large dump trucks. Total amount is \$6,000.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked Mr. Miller what he meant by repairs and was told there were more problems with the Sterling and it used more of the last purchase order. Mr. Jarrett asked if this will take care of the rest of the trucks and Mr. Miller said he hoped so. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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## **PURCHASE ORDERS CON'T**

### **DJL Materials – Service Department**

Mr. DeMichael motioned to approve a purchase order requisition for DJL Materials. This is for our service department; this is crack sealing material for various roads, two (2) skids worth, total amount is \$4,800.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked Mr. Miller if he had a target area of roads. Mr. Miller said it is all over the township. He has a list of areas that need it. They have already gone through both of the skids they ordered at the last meeting. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mr. Miller said what they don't use can be sold back to DJL.

## **REPORTS**

### **Weymouth Preservation Society Report**

Mrs. Gardner said there is an Open House Sunday (October 12) from 2 to 4 pm. at the school. There was a front page article in the Sun Newspaper regarding the Weymouth Preservation Society and the historical marker they will receive. Also, Mrs. McKiernan was on a tour with Leadership Medina people and gave them information on what has been done at the school.

## **NEW BUSINESS**

### **2015 Tax Budget Resolution – Medina County Budget Commission**

#### **Resolution No. 10092014-022**

Mr. DeMichael moved to adopt the following resolution:

RESOLVED, by the Board of Trustees of Medina Township, Medina County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year acommencing January 1<sup>st</sup>, 2015, and

WHEREAS, The Budget Commission of Medina County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Medina Township, Medina County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows: If I could incorporate Schedule A and B by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mr. Jarrett asked if this was an increase in the local government funds. Mrs. DeHoff said yes. Mr. Jarrett said we are getting another \$5,000.00 or \$6,000.00 for the Local Government Funding.

## **PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Jim Traynor (4004 Remsen Road) commended Road Foreman, Denny Miller for the good job they did on Remsen Road. Mr. Jarrett said he saw Mr. Miller out at night overseeing the work.

Russ Stevens (4597 Foote Road) said a walkway or bike trail is being put in on Reagan Parkway down along Route 3 and he has a lot of property along the river and asked if the township can put up signs that no one allowed to cross the river and be on his property. Mr. DeMichael said the path is on the other side of the river but he will speak to the Parks Department.

Laurie Shoemaker, Special Project Coordinator, asked the residents if they had any suggestions for the newsletter to contact her. She is open to suggestions but they do have to be approved by the Trustees.

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**PUBLIC COMMENT CON'T**

Mr. DeMichael, Trustee, suggested having an employee spotlighted from time to time and said to spotlight Elaine Ridgley, Zoning Inspector, to let people know we require permits to make things safer. We are here to help people and not just police them. Mrs. Shoemaker said Mrs. Ridgley was featured in one newsletter but that is a good idea.

Michael Stopa (5190 Silver Maple Lane) said Sunday, October 26, from 8:00 to 12:00 Noon at Fire Station #2 (4869 Nettleton Road) will be the annual Fireman's Association Pancake Breakfast. The Firefighter's will cook the pancakes themselves. The information will be on the Township website.

Bill Ostmann (3670 Hamilton Road) asked if the Sanitary Engineer is having an appliance roundup this month and he was told not this time.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

**REPORTS**

**September Department Reports**


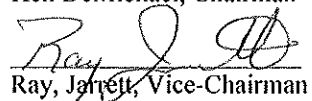
Mr. DeMichael said Mr. Jarrett and he have received and reviewed the September reports from the Fire, Police, Service and Zoning Departments. Mr. DeMichael motioned to approve those reports. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mr. DeMichael said if any of the public would like to see the reports copies would be provided.

**Dates Zoning and Township Offices Will be Closed**

Mr. Jarrett motioned to close (the offices) at 12 Noon on November 28, on December 24 close at 12 Noon and then December 26 close all day. Mr. DeMichael seconded the motion. Mr. DeMichael asked what days they were and was told that November 28<sup>th</sup> is Friday, December 24<sup>th</sup> is Wednesday and December 26<sup>th</sup> is Friday. Mr. DeMichael wanted to know if the employees asked for those days off with pay and Mr. Jarrett said if they are normal paid days and we are closing the office then we would have to pay the employee. Mr. DeMichael said Merry Christmas. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. Mr. Jarrett said the Trustees appreciate all the hard work they do and they want to show their appreciation.

Mr. DeMichael motioned to adjourn the meeting at 9:18 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

  
Linda DeHoff, Fiscal Officer

  
Ken DeMichael, Chairman  
  
Ray, Jarrett, Vice-Chairman



COPY

*A Proclamation of the Medina Township Trustees  
Honoring Bernard H. Smith, Jr. for his 30 years of dedicated service  
to The Medina Township Fire Department*



*WHEREAS, Bernard "Bernie" H. Smith Jr. has been an integral part of the Medina Township Fire Department for 30 years; and*

*WHEREAS, Bernie began his fire service career in 1984 as a Medina Township Volunteer Fire Fighter then in 1992 was named the Assistant Chief of the Medina Township Fire Department; and*

*WHEREAS, the population of Medina Township was approximately 4,212 at the time he began service and now has surpassed 8965 citizens; and*

*WHEREAS, Since Bernie's service, the Fire Department has transitioned from him being issued badge number 13 to the department this week issuing badge number 118, still maintaining a strong and active volunteer membership; and*

*WHEREAS, Bernie was named Ohio State Firefighters' Association Fire Fighter of the Year for 1994 for his selfless act in saving the life of a township resident; and*

*WHEREAS, Bernie has long been a strong advocate of fire and injury prevention both for the public and the firefighting staff; He became Chief Fire Inspector in 1998 and continues in that position today; and*

*WHEREAS, Bernie has provided the enduring vision for the development and future of the Medina Township Fire Department, excellent stewardship of its resources, leadership, and uncompromised devotion to duty; and*

*WHEREAS, The Medina Township Fire Department would be a lesser institution but for the great skill, dedication, and acumen of Bernard "Bernie" H. Smith Jr.*

***NOW THEREFORE BE IT RESOLVED** that by virtue of the authority invested in me, as Chairman of the Board of Trustees, Ken DeMichael, and in me, Trustee and Fire Commissioner, Ray Jarrett, we do hereby bestow Special Recognition to Bernard H. Smith, Jr. for 30 years of service faithfully rendered to Medina Township and its Citizens and do hereby proclaim October 9, 2014 as*

***"Bernard H. Smith, Jr. Day"***

*encouraging all citizens to congratulate Bernie on his 30th anniversary of service, and thank him for his vision for the Medina Township Fire Department and his dedication to our community.*

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*Ken DeMichael, Chairman of the Board of Trustees*

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*Ray Jarrett, Trustee and Fire Commissioner*

# Medina Township Fire Department September 2014 Activity Report

Type of Alarms		Count	Percentage				
<b>A</b>	<b>Alarm Drop</b>	5	23.81%				
	Western Reserve Masonic Community - Burnt food						
	Smith Brothers - No cause found						
	Medina Auto Mall - Alarm malfunction						
	Quaker Steak & Lube - employee accidentally pulled pull station						
<b>E</b>	<b>Assist EMS (LST)</b>	12	57.14%				
	4 - Sudden Illness						
	3 - Difficulty Breathing						
	2 - Possible Stroke						
	1 - Chest Pains						
	1 - Lift Assist						
	1 - Unconscious						
<b>F</b>	<b>Fire Call</b>	3	14.29%				
	1 - Open Burn Complaint						
	1 - Vehicle Fire						
	1 - Mutual Aid to Medina City FD for Kitchen Fire						
<b>MVA</b>	<b>Motor Vehicle Accident</b>	1	4.76%				
<b>CO</b>	<b>Carbon Monoxide</b>	0	0.00%				
<b>HZ</b>	<b>Haz Mat</b>	0	0.00%				
<b>Total Incident Count</b>		<b>21</b>		*Mutual aid given = 1 - Medina City			
				*Mutual aid received = 1 - Medina City for fatal MVA I-71 & 271			
<b>Total Calls During Staffing Hours</b>		<b>17</b>					
		Daily 8am-4pm					
<b>Inspections conducted</b>							
	Annual Fire Safety Inspections	0					
	Re-Inspections	0					
	Annual Fire Alarm Tests	0					
	Annual Sprinkler Tests	0					
	Semi Annual Paint Booth	0					
	Semi Annual Hood tests	0					
<b>Total Inspections</b>		<b>0</b>					
<b>Public Relation Activities</b>							
	Tunnel To Towers Event						
	Traveling 9/11 memorial						
	Weymouth Days						
	Quaker Steak & Lube - Touch a Truck event						
				*NOTE: Numbers subject to change upon receiving run times from dispatch			

**MEDINA TOWNSHIP POLICE**  
**MONTHLY REPORT**  
**FOR THE MONTH OF September, 2014**  
**CHIEF DAVID L. ARBOGAST**

**SUMMARY:**

	SEPT	YTD 2014	YTD 2013
CRIMINAL ACTIVITY	40	375	407
TRAFFIC DIVISION	356	2925	3567
OTHER CALLS	443	4025	4787
TOTAL CALLS	839	7325	8761

**CRIMINAL ACTIVITY DETAILS:**

	SEPT.	YTD 2014	YTD 2013
ASSAULT	1	2	5
BAD CHECK	2	14	5
BREAKING AND ENTERING	0	1	1
BURGLARY	0	15	9
CHILD ABUSE	0	2	0
CRIMINAL DAMAGE	1	14	26
DISTURBANCE	5	64	68

DOMESTIC	2	10	6
DOMESTIC VERBAL	0	8	5
FRAUD	7	35	23
HARASSMENT	3	9	15
JUVENILE COMPLAINT	2	5	1
PHONE/TEXT			
HARRASSMENT	5	17	10
PUBLIC INDENCENCY	0	0	0
ROBBERY	0	0	0
SEX OFFENSE	0	5	4
SEX OFFENSE COMPUTER	0	2	2
SHOPLIFTER	0	4	13
STOLEN VEHICLE	1	3	2
THEFT	11	145	188
TPO	0	3	5
TREPASS	0	8	7
VANDALISM	0	9	12
TOTAL CRIMINAL			
ACTIVITES	40	375	407

## TRAFFIC REALATED:

	SEPT	YTD 2014	YTD 2013
ABANDONED VEHICLE	0	16	40
MV ACCIDENTS			
W/ENTRAPMENT	0	0	2
MVA INJURY	0	27	30
MVA NO INJURY	18	167	256
MVA PRIVATE PROPERTY	2	50	42
PARKING COMPLAINTS	7	56	29
TRAFFIC COMPLAINT	17	140	178
TRAFIC OFFENSE	287	2252	2791
DISABLED VEHICLE	25	217	199
<b>TOTAL TRAFFIC RELATED</b>	<b>356</b>	<b>2925</b>	<b>3567</b>



## OTHER CALLS FOR SERVICE:

	SEPT.	YTD 2014	YTD 2013
WELFARE CHECK	6	51	47
AGECNY ASSIST	18	153	141
911 OPEN LINE	0	14	22
PRISONER EXCORT	44	43	22
TRAFFIC ENFORCEMENT	4	22	5
ANIMAL COMPLAINT	7	86	76
LOCKOUT	26	146	143
SUSPICIOUS ACTIVITY	0	22	22
BUILDING CHECK	31	193	438
CITIZEN ASSIST	17	250	274
SUSPICIOUS PERSON SUSPICIOUS VEH/PERSON	15	10	127
FOUND PROPERTY	18	135	118
COP	2	32	29
MISSING PERSON	99	889	125
SUSPICIOUS VEHICLE	0	4	3
BUSINESS CHECK	8	76	60
HOUSE CHECK	19	210	167
911 HANG UP	50	32	498
WARRANT SERVICE	13	62	74
ALARM DROP	6	56	79
MISC. CALLS	46	44	484
<b>TOTAL CALLS OTHER</b>	<b>14</b>	<b>1495</b>	<b>1833</b>
	<b>443</b>	<b>4025</b>	<b>4787</b>

## Medina Township September 2014 Report

- Moved antique mailbox to Historical building in Weymouth
- Hauled donated clay from Dennis Alber Excavating in Granger Township to Timber Creek Dr. for pond repair
- Cold patch roads
- Inspect work Kokosing Construction did on Remsen Rd.
- Ditching various roads
- Start crack sealing in Service garage parking lot and Pine Lake Drive
- Finish hanging ceiling in new storage building
- Had dead trees removed on Cook Road while the County had road closed for bridge repair
- Start to install new 2 way radios in Service Dept. vehicles
- Received a salt delivery of 263.81 tons
- Fix signs

Report Submitted By : Denny Miller Road Foreman



# Medina Township

From the Office of Zoning Inspector

Medina Township Hall  
 3799 Huffman Road  
 Medina, OH 44256

## ZONING REPORT for - Sept 2014

Date: Thursday October 9, 2014

### MONTHLY TOTALS FOR Sept 2014

2	Single Family
3	Pole Barn
1	Pool
1	Gazebo
1	Flag
2	Change Of Use
1	Turndown
18	Signs

<b>29</b>	<b>TOTAL PERMITS</b>	<b>TOTAL VALUE:</b>	<b>\$777,026.00</b>
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Fees collected on permits total excluding signs: \$1,633.84

Fees collected on sign permits: \$1,275.00

**TOTAL PERMIT FEES COLLECTED:** **\$2,908.84**

Fees collected Sept 2014 for Zoning Commission Agenda \$200.00

Fees collected Sept 2014 for BZA Agenda \$275.00

*\$475.00*

**GRAND TOTAL FEES COLLECTED:** **\$3,383.84**