

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
AUGUST 28th, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 28th, 2014, to conduct the business of the Township. Vice-Chairman DeMichael called the meeting to order at 7:01 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Fire Chief Crumley, Zoning Inspector Ridgley, Road Foreman Miller and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett. Mr. Todd was absent.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

Illes Architects – Site – 5000 Gateway Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Illes Architects, Inc. located at 5000 Gateway Drive, as submitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

GHI Internet Services – Site – 3599 Reserve Commons Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for GHI Internet Services located at 3599 Reserve Commons Drive, as submitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

GHI Internet Services – Directional Sign – 3599 Reserve Commons Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the panel for the directional sign for GHI Internet Services located at 3599 Reserve Commons Drive, not to exceed 3.01 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

APPC Plumbing Services – Site – 3247 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for APPC Plumbing Services located at 3247 Pearl Road, as submitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

APPC Plumbing Services – Wall Sign – 3247 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the wall sign for APPC Plumbing Services located at 3247 Pearl Road, not to exceed 27 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

APPC Plumbing Services – Monument Sign – 3247 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the monument sign for APPC Plumbing Services located at 3247 Pearl Road, Medina, Oh, not to exceed a gross square footage of 31.50 and utilizing 15.75 square feet, at this time, as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

TM8/28/14

OTHER BUSINESS

Erica Graffein – Auditor’s Office Representative

Erica Graffein, representative for the Auditor’s Office, left several copies of the Auditor’s Financial Report in the foyer. She also asked those in attendance to tell anyone they know who is eligible for the Homestead Act to apply. Anyone interested in pursuing storm damage to property through the Auditor’s Office can fill out a “destroyed property form” that they can find on the Auditor’s website.

Supplemental Appropriations Changes

Mr. DeMichael motioned to approve Supplemental Appropriation Changes including \$8,500.00 for the General Fund, \$3,500.00 for Road and Bridge and \$29,600.00 for the Police Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Reallocation of Funds (Supplemental Appropriation Changes)

Mr. DeMichael motioned to approve Appropriation Supplemental Changes. This is a Reallocation of Funds between line items within each different department. We will incorporate, by reference, this document here which is dated 8/27/2014. (One (1) page) Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25512 through #25550 total amount of \$81,890.18. Mr. Jarrett seconded the motion. Mr. Jarrett told Mrs. DeHoff that he spoke to LST informing them that she needed back-up documentation for the billing. Mrs. DeHoff thanked him. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DeMichael motioned to approve check #19063 to check #19112 total amount of \$40,288.31 with \$5,053.29 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve the minutes for August 14th, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

OLD BUSINESS

Set Public Hearing Date for Comprehensive Plan Review

Mr. DeMichael said an opinion was received from the Prosecutor’s Office stating that the Comprehensive Plan did not have to go through the Zoning Commission so we can proceed with setting a date for the public hearing. Mr. Jarrett said the letter also said we could proceed with sending it to the Zoning Commission if we want to and he feels we should have the Zoning Commission be part of that integral part. Mr. Jarrett feels it would be wise to send it to the Zoning Commission and let them start the process immediately and review it and again, they are only a recommending Board. Mr. Jarrett wants the Zoning Commission to look over the Comprehensive Plan and see if there are any issues to bring to the Trustees and then we can set a public hearing date. Mr. DeMichael said he is fine with that.

Mr. Jarrett motioned to send this to the Zoning Commission for a review and for them to take this task on hand immediately at their next regularly scheduled meeting which would be September 16. Mr. DeMichael seconded the motion. Mr. Jarrett asked Laurie Shoemaker, Zoning Secretary, to be sure the Zoning Commission and Alternates have a copy of the Comprehensive Plan. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

TM8/28/14

PURCHASE ORDERS/TRAINING REQUESTS

Akron General Hospital - Jason Smith

Mr. Jarrett motioned to appropriate \$950.00 for Jason Smith to attend medical training certificate training for emergency medical technician basic course at the Akron General Hospital from September 3 through December 3, 2014. Mr. DeMichael seconded the motion. Chief Crumley said Jason Smith has shown interest in becoming an EMT basic. He is aware of the requirements to sign a contract with the Township in regards to staying with the Township for so many years and do so many hours per month staffing upon completion of the class. Mr. Jarrett asked if that was three (3) years and Chief Crumley said it was. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Medical Consultants for Business

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,550.00 for the Fire Department. The vendor information is Medical Consultants for Business, this for five (5) Firefighters for their new physicals. Mr. DeMichael seconded the motion. Chief Crumley said they are processing the applications and they currently have three (3) candidates who are going through background checks. He is waiting for applications for two (2) more candidates. The Fire Department is required to have a physical on hand to be sure they cleared that process. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Montville Township Police Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$153.00 for the Fire Department with the vendor information being the Montville Police Department. This is for three (3) FBI & BCI background checks for our applicants. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Medina County EMA – Hazmat Equipment

Mr. Jarrett motioned for a purchase order requisition in the amount of \$602.33 for the Fire Department with vendor information, Medina County EMA. This is for reimbursement for Haz-Mat Equipment that was used on spill at Huffman Road. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

DXE Medical – Police Department

Mr. DeMichael motioned for a purchase order requisition for our Police Department. The vendor is DXE Medical. This is for three (3) re-certified AED Lifepacs and one each replacement battery. Total amount is \$5,200.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked how often they have to be recertified. Chief Arbogast said two (2) of his AED's have dead batteries. He borrowed two (2) AED units from the Fire Department. The Police Department has saved four (4) lives with them. Chief Arbogast has tried to get AED's donated from Medina Hospital for the last 12 years to no avail. A new AED cost \$2,500.00. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Medina County Treasurer – LEADS Access Fee - Police Department

Mr. DeMichael motioned for a purchase Order requisition, again, for the Police Department. The vendor information is the Treasurer of the State of Ohio. This is for the LEADS access fee. The total amount is \$1,200.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Henderson Truck Equipment of Ohio

Mr. DeMichael motioned for a purchase order requisition for our Service Department. The vendor information is Henderson Truck Equipment of Ohio. This is for one (1) new 11 foot Henderson Plow for Truck #1 and to install a plow guard (plow Balance for Truck #1. The amount is \$11,150.00. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

TM8/28/14

DEPARTMENT HEAD COMMENTS

EMA/Haz-Mat Exercise September 23, 2014

Chief Arbogast said they are having the all-county EMA/Haz-Mat exercise September 23 from 8:00am to 12:30pm. The exercise will be staged at Blakslee Park. The site will be four stories below ground level at the AT&T building on Weymouth Road. It will involve rope rescue, etc. AT&T's National Haz-Mat Team will be there. Signs will be put up during the exercises. It will not be at the best time because it will be during rush-hour but this is a very important exercise.

Clarification of Fire Department Background Checks

Chief Crumley said he is using Montville Police Department for the background checks because our Police Department is not set up to do them. Chief Crumley said the AT&T National Response Team will be doing training in Solon, Medina and Cleveland. Chief Crumley said we have a unique situation in Medina Township where all three (3), Police, Fire and Service Department, work together during snow storms or rescues.

Remsen Road/Cook Road Paving

Mr. Miller had a pre-construction meeting with Kokosing regarding the Remsen Road paving from Pearl Road to Foskett Road. Paving will begin the first part of October. Mr. Miller said Cook Road will be closed starting September 2, through September 14, 2014, from S. Weymouth to Tompkins Road. He spoke with Mrs. Barnes and she will allow them to trim some of the trees. The shingles have been put on the one section of the Historical Society. The road closing will be put on the website.

OTHER BUSINESS

APA OH Cleveland – Zoning Workshop

Mrs. Strogin said she received the flyer for the annual planning and zoning workshop that we all usually go to, at least quite a few of us always go to. It is scheduled for Friday, October 24, 2014, in Westlake, Ohio. It is a full day with a lot of interesting topics. There are new Zoning and BZA Members that can attend the 2 ½ hour session on the ABC's of Basic Zoning. She wanted to be sure it was alright for her to announce to her Board Members that it will be available and the Township will send them. Mr. DeMichael asked Laurie, Zoning Secretary, to pass the word along to all the Board Members (Z.C. and B.Z.A.). Mrs. DeHoff asked who would be responsible to register them. Mrs. Strogin said the Township Secretary registered them last year. The registration deadline is October 1, 2014. Mrs. DeHoff asked if there was a charge. Mrs. Strogin said it is either \$125 per person if we are APA Members and \$150.00 per person if we are not.

HOA Umbrella for the Retreat and Woodlake Subdivision

Mrs. Strogin aid the Homeowners Association Umbrella for the Retreat and Woodlake Subdivision. It has taken fifteen (15) years maybe more to get this finalized. She asked that the Trustees sign the final document. It will then be registered.

REPORTS

Weymouth Preservation Society

Mrs. Gardner said the person that was going to repair the damaged plaster has backed out. Ed said he has the name of someone who may repair the damage. Also, the house tour will be September 7, 2014. Pre-sale ticket price is \$16.00 and \$20.00 at the door.

OTHER BUSINESS

Michael D. Todd, Trustee – Resignation Letter

Mr. DeMichael read Mr. Todd's letter of resignation effective October 1, 2014. Mr. DeMichael said as a resident he appreciates everything Michel Todd did for the Township and since he has become a Trustee he appreciates all Michael did to help him and what he has taught him. Mr. DeMichael wishes Michael was here so he could thank him personally. Mr. Jarrett said he wished him well in his endeavors. Mr. Jarrett motioned to accept his resignation letter. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Set Cutoff Date for Letters of Intent for Trustee

Mr. DeMichael said there is now an opening, as you know, for Michael D. Todd's seat. Mr. DeMichael said the procedure now is for the Trustees to agree on a suitable replacement within thirty (30) days of the effective date (October 1, 2014) of Mr. Todd's resignation. If Mr. Jarrett and Mr. DeMichael are not able to agree on someone it could then go to the Probate Court Judge. Mr. DeMichael said they would accept resumes through September 30, and he asked Mr. Jarrett if that was alright with him. Mr. Jarrett said he had a statement to read and Mr. DeMichael may be in agreement with his statement.

Mr. Jarrett stated that he will not go into Executive Session to discuss how we are going to replace a Medina Township Trustee. The public has the right to hear and see all deliberations and understand the rationale any decision we make. I believe we should keep this process as transparent as possible for the public during this process. Trustee Ken DeMichael and I have been elected and entrusted with taking care of the business of Medina Township and part of that responsibility from the State of Ohio Statutes, gives us as your elected officials, the guidelines within to make board recommendations and appointments that we are at task. State statutes do give us the right to go into Executive Sessions for this process, but my earlier comment explains my reasoning for the public interviews. I entrust my fellow Trustee will support me in my statement for the interview process. So let me paraphrase the steps for selecting the next Township Trustee as outlined in the State Statutes:

If there is a vacancy to an office in any Township at the regular session, or if there is a vacancy from any cause, the Board of Township Trustees shall appoint a person having the qualifications of an elector to fill such vacancy for the unexpired term or until a successor is elected. If no appointment is made within thirty (30) days after the occurrence of a vacancy, a majority of the persons designated as the committee of five (5) on the last-filed nominating petition of the Township Officer whose vacancy is to be filled who are residents of the Township shall appoint a person having the qualifications of an elector to fill the vacancy for the unexpired term or until a successor is elected. If that committee fails to make an appointment within ten (10) days after the thirty (30) day period in which the Board of Trustees is authorized to make an appointment, then the presiding Probate Judge of the County shall appoint a suitable person having the qualifications of an elector in the Township to fill the vacancy for the unexpired term or until a successor is elected. If a vacancy occurs in a Township office more than forty (40) days before the next general election, a successor shall be chose at that election to fill the unexpired term.

I propose as September 25, as being the last date for accepting the letter of intent along with the resumes for the Trustee candidates by 5:00 pm of the close of Township business. This will give more than ample time for any candidate to step forward and present their letter of intent. At the regular scheduled Trustees meeting on September 25, the Trustee candidate names will be read into the record. Beginning October 1, the Board of Trustees will begin the interviewing process as a special meeting along with any general business that comes before the Township Board. The meeting shall begin at 6:00 pm. Both Trustees should come up with five (5) questions each to ask the candidates to keep the questioning consistent. Appointments will be spaced approximately twenty (20) minutes apart for the interview process. If a second special meeting needs to be scheduled, based on the consensus of the Trustees and the number of applicants who submitted their letter of intent, a second meeting will be schedule and if need be a third meeting scheduled for October 29.

Mr. DeMichael said September 25 for the deadline is fine. Mr. DeMichael asked Mr. Jarrett if his plan was to have a special meeting and ask questions of the candidates with the other candidates sitting there. Mr. Jarrett said they would be spaced twenty minutes apart. Mr. DeMichael said the only problem he has with that is that it is a public meeting and the other candidates will be sitting there and be able to hear the answers given by the candidate being interviewed. Also how are you going to determine who goes first. He asked Mr. Jarrett if he wanted to set up some sort of debate.

OTHER BUSINESS CON'T

Set Cut-off Date for Letters of Intent for Trustee Con't

Mr. Jarrett asked what other alternatives Mr. DeMichael was offering. Mr. DeMichael said he thinks it might be worth going into Executive Session or interviewing them on their own time so they're comfortable. Also, I think there is a distinct advantage of listening to someone going first. Mr. Jarrett said if we can get the candidates to agree not to be in the room while the interview process is proceeding. As far as going into Executive Session he wants it to be as transparent as possible. Mr. DeMichael said he would like to talk to the candidates individually himself. Mr. Jarrett said they would each have five (5) questions to ask the candidates. Mr. DeMichael said, aside from the distinct advantage from going from first to last it is a good idea. Mr. Jarrett said they will ask the candidates to wait outside and only have one candidate in the room. They will ask the same five questions of each candidate. Mr. DeMichael said that sounds good.

Deadline for Letters of Intent for Trustees

Mr. Jarrett motioned to make September 25 the last day for accepting the letter of intent along with the resumes for the Trustee candidates by 5:00 pm by the close of Township business. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Special Meeting Date for Interviews of Trustee Candidates

Mr. Jarrett motioned beginning October 1, we will start scheduling the interview process as a special meeting along with any other business that comes before the Board of Trustees. The meeting to begin at 6:00 pm and we are to space out the appointments approximately twenty (20) minutes apart for the interviews. Mr. DeMichael seconded the motion. Mr. DeMichael asked if they are sure they want to make it twenty (20) minutes because he did not want to be under time constraints. Mr. Jarrett said we can go for another meeting. Mrs. DeHoff asked how they are going to decide who will go first, second etc. Trustees said they will pick names out of a hat. Mr. Jarrett made that part of his motion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. Mr. Jarrett asked that the meeting be properly advertised.

Mr. DeMichael asked if Mr. Jarrett wanted to run some sort of ad and have one part of it thanking Mr. Todd for what he did and that will bring the fact that he is no longer with us and then have a separate ad asking for Letters of Intent with resumes.

Mr. DeMichael motioned to approve an ad budget to advertise for Trustee up to \$700.00, not to exceed \$700.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Cook Road Closing Resolution for Bridge Repair

Resolution No. 08282014-019

Mr. DeMichael motioned to put forth the following resolution determining the necessity to close Cook Road for the repair of bridge #16 from Tompkins Road and Old Weymouth Road from September 2 through September 14. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

TM8/28/14

OTHER BUSINESS CON'T

Health Insurance Opt-Out Payment Policy

Resolution No. 08282014-020

Mr. DeMichael motioned to put forth the following resolution for our Opt-Out payment. Medina Township full time employees are eligible for "opt-out" payment in lieu of health insurance in compliance with ORC 505.603 (a) and meeting the requirements of Section 125 of the "Internal Revenue Code of 1986," 100 STAT 2085, 26 U.S.C.A. 125.

Cash payments may not exceed twenty-five percent (25%) of the cost of premiums or payments that otherwise would be paid by the Board for benefits for the full-time employee under an offered policy, contract or plan.

"Opt-Out" payments will be as follows, \$60.00 single and \$125.00 family. "Opt-out" amounts will be governed by the current OPBA (Ohio Patrolmen's Benevolent Association) contract in place at the time as provided to non-bargaining full time employees as approved by the Board of Trustees. Annually, these amounts will be verified by the Fiscal Officer to insure amounts do not exceed the twenty-five percent (25%) cap.

No payment in lieu of a benefit shall be made pursuant to this section unless the employee signs a statement affirming that the employee is covered under another health insurance or health care policy, contract or plan and setting forth the name of the employee, if any, that sponsors the coverage, the name of the carrier that provides the coverage, and an identification number of the applicable policy, contract or plan.

Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Certificate of Appreciation From Special Olympics

Mr. DeMichael read the award presented to the Township from Special Olympics thanking the Township for allowing them to use Blakslee Park Soccer Field's.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Laurie Shoemaker said Weymouth Day is September 20. Medina Township is holding a food drive in cooperation with Feed Medina County. Boxes will be in the foyer at the townhall and at Weymouth Day. The Fire and Police Department held an event, Guns and Hoses, at Quaker Steak and Lube. The donations went to Friends of Medina Township to purchase items that are not in the budget. Shop with a Cop will be in Medina Township this year with Montville Township Police, the Sheriff's Department and hopefully Medina City Police. It will be at our Wal-Mart and Pat O'Brien is letting us use their community room. The Fire Department AFG Grant Audit was held and the close out report has not been submitted yet. They were told the Fire Department did a good job when they applied for the grant. She also wants to get a quality flag made this year for the winner of the flag contest Mr. Jarrett said they collected 478 pounds of food last year.. Mr. DeMichael asked Mrs. Shoemaker to prepare a purchase order for the flag because he did not want to wait any longer to get the flag.

Don Kuenzer (4591 Marks Road) said coincidentally that Mike Todd asked him if he was going to run against him in the last election and he told Mr. Todd no. He has now decided to submit his resume for the open seat for Trustee.

Mike Stopa (5198 Silver Maple) wanted the Trustees and public to know the Firefighter's Association has contracted with Fire and Rescue Portrait Studios. They will be going door to door asking for a donation and in return you will get a professional portrait. There will be two (2) dates in October for the photography sessions. You will get a free 10x13 professional portrait and they will also take other pictures if you want to purchase any other pictures. They have their vendor's license. If you have any problems call the Township.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

TM8/28/14

PURCHASE ORDER

Falls Flag

Mr. DeMichael motioned to approve a purchase order requisition for the admin department. This is Falls Flag out of Cuyahoga Falls as the vendor. This is for a total of three (3) 3x5 foot double sided canvas flags with brass grommets not to exceed \$1000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to adjourn the meeting at 8:28 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Vice-Chairman


Ray Jarrett, Trustee

Michael D. Todd
4020 Cook Road
Medina, OH 44256

Medina Township
c/o Board of Trustees
3799 Huffman Road
Medina, OH 44256

August 19, 2014

Dear Fellow Medina Township Trustees:

I am writing to inform you that I am resigning as Medina Township Trustee effective October 1, 2014. While I have enjoyed my last nearly nine years as Trustee, the indeterminate nature of my absence leads me to make this decision. I have learned so much from the residents of Medina Township and feel serving as a Trustee has been one of the great experiences of my life. I am a better man for having been touched by the residents of Medina Township.

I would like to thank all of the Township employees without whom nothing would get accomplished. I would like to give special thanks to Chief David Arbogast, Cecelia Goe, Denny Miller, Rita Holt, Linda DeHoff, Teri George and the officers of the police department. I am blessed to have had each of them in my life and to have had their support. I would also like to thank the Trustees with whom I have served. They all provided a different lens to help me view the world.

Finally, I would like to thank my family for their unwavering support over the years. Their love, devotion, and understanding have helped make these last nine years special.

I wish Medina Township and its residents all the best in the future and I hope our paths will cross again. God Bless.

Sincerely,

Michael D. Todd

COOK ROAD CLOSING RESOLUTION

Put forth the following Resolution Determining the Necessity to Close Cook Road for the Repair of
Bridge Number 16 from Tompkins Road and Old Weymouth Road from September 2 through
September 14

K. D. Hill

R. J. Hill 8-28-14

RESOLUTION FOR "OPT-OUT" PAYMENT

Medina Township full time employees are eligible for "opt-out" payment in lieu of health insurance in compliance with ORC 505.603(a) and meeting the requirements of section 125 of the "internal Revenue Code of 1986," 100 STAT 2085, 26 U.S.C.A. 125.

Cash payments may not exceed twenty-five percent of the cost of premiums or payments that otherwise would be paid by the board for benefits for the full time employee under an offered policy, contract, or plan.

"Opt-out" payments will be as follows, \$60.00 single, \$125.00 family. Opt-out amounts will be governed by the current OPBA (Ohio Patrolmen's Benevolent Association) contract in place at the time or as provided to non-bargaining full time employees as approved by the board of trustees. Annually, these amounts will be verified by the fiscal officer to insure amounts do not exceed the 25% cap.

No payment in lieu of a benefit shall be made pursuant to this section unless the employee signs a statement affirming that the employee is covered under another health insurance or health care policy, contract, or plan, and setting forth the name of the employee, if any, that sponsors the coverage, the name of the carrier that provides the coverage, and an identification number of the applicable policy, contract or plan.

Ken Deming

R. J. [Signature]

8-28-14

I will not go into Executive Session to discuss how we are going to replace a Medina Township Trustee. The public has the right to hear and see all deliberations and understand the rationale any decision we make. I believe we should keep this process as transparent as possible for the public during this process.

Trustee Ken DeMichael and I have been elected and entrusted with taking care of the business of Medina Township and part of that responsibility from the state of Ohio statutes, gives us as your elected officials, the guidelines within to make board appointments that we are at task.

State statutes do give us the right to go into executive sessions for this process, but my earlier comment explains my reasoning for the public interviews. I entrust my fellow Trustee will support me in my statement for the interview process.

Let me paraphrase for the public the steps for selecting the next Township Trustee as outlined in the state statutes:

If there is a vacancy to an office in any township at the regular election, or if there is a vacancy from any cause, the board of township trustees shall appoint a person having the qualifications of an elector to fill such vacancy for the unexpired term or until a successor is elected. If no appointment is made within 30 days after the occurrence of a vacancy, a majority of the persons designated as the committee of 5 on the last-filed nominating petition of the township officer whose vacancy is to be filled who are residents of the township shall appoint a person having the qualifications of an elector to fill the vacancy for the unexpired term or until a successor is elected. If that committee fails to make an appointment within 10 days after the 30 day period in which the board of township trustees is authorized to make an appointment, then the presiding probate judge of the county shall appoint a suitable person having the qualifications of an elector in the township to fill the vacancy for the unexpired term or until a successor is elected. If a vacancy occurs in a township office more than 40 days before the next general election, a successor shall be chosen at that election to fill the unexpired term.

I propose as September 25th as being the last date for accepting the letter of intent along with the resumes for the Trustee candidates by 5 pm of the close of township business. This will give more than ample time for any candidate to present their letter of intent. At the regular scheduled Trustees meeting on September 25th, the Trustee candidate names will be read into the record.

Beginning October 1st, the Board of Trustees will begin the interviewing process as a Special Meeting to begin at 6:00 pm. Both Trustees will come up with 5(?) questions each to ask the candidates to keep the questioning consistent. Appointments will be spaced approximately 20 minutes apart for the interviews. If a second Special Meeting needs to be scheduled, based on the consensus of the Trustees and the number of applicants who submitted their letter of intent, a second meeting will be scheduled. A

third Special Meeting will be scheduled for October 29th at 7 pm *if needed.* for the Trustees to deliberate the candidate selection and make a selection by a motion.