RECORD OF PROCEEDINGS MINUTES OF REGULAR MEETING AUGUST 14^{TII}, 2014

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 14th, 2014, to conduct the business of the Township. Vice-Chairman DeMichael called the meeting to order at 7:10 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Asst. Fire Chief Kasson, Zoning Inspector Ridgley, Road Foreman Miller and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett. Mr. Todd was absent.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel at home and overseas.

Ashley Graser - AFLAC Insurance

Ashley Graser of AFLAC Insurance explained a policy that pays cash benefits to individuals to enable them to pay their every day bills in the event of a medical event. This does not replace their hospitalization. The cash benefits go straight to the employee. There is no cost to the Township, is paid for by the employee and is payroll deductible. Mr. DeMichael asked the department heads to take this information back to their people and inform the Trustees of their decision at the next meeting. Ms. Graser will work up prices for the individual. Mr. Jarrett asked Mrs. DeHoff how hard it would be for her to set this up with the payroll company and she said it would be no problem.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25422 through #25460 total amount of \$62,021.74. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25461 through #25511 total amount of \$61,411.43. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DeMichael motioned to approve check #18957 to check #19007 total amount of \$41,400.78 with \$5,787.42 being withheld. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DcMichael motioned to approve check #19008 to check#19062 total amount of \$43,586.88 with \$7,097.91 being withheld. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of July Bank Reconciliation

Mr. DeMichael motioned to approve the bank reconciliation dated July 31, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve the July 3, 2014, Public Hearing Meeting minutes, the July 3, 2014, regularly scheduled meeting minutes, the July 17, 2014, regularly scheduled meeting minutes and the July 24, 2014, Special Meeting minutes. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

OLD BUSINESS

Vending Machines at Blakslee Park

Mr. DeMichael said Trustees have received a ruling from the Prosecutor regarding vending machines at Blakslee Park and asked Mr. Jarrett for his opinion. Mr. Jarret said he would like to advertise for vendor bids for 2015 due to the lateness of the season. Mr. DeMichael said that was a good idea but asked if Mr. Jarrett would be opposed to allowing Bryan Paterak of Triple Crown Vending who has already presented Trustees with his credentials to install a machine. Mr. Jarrett would like to wait until we go out for bids in December to give everyone a chance. Mr. DeMichael asked Reporter, David Sickles, if he could put an article in The Post about this.

Supplemental Appropriation Changes

Mr. DeMichael motioned to approve the Appropriation Supplemental Changes for July 2014. Mr. Jarrett seconded the motion. Mr. DeMichael said this is just a matter of reallocating funds. Mr. Jarret asked why funds are being reallocated. Mrs. DeHoff said there was not enough appropriated at the beginning of the year to cover certain expenses so she moves them from say, supplies to repairs within the fund or whichever it is. Mr. Jarrett asked how they are with the budget and Mrs. DeHoff said she gave Trustees copies of the budget as of July 2014. Mr. Jarrett said he did receive it and reviewed it. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Haz-Mat Team Reimbursement

Mr. DeMichael asked Asst. Chief Kasson the status of the Haz-Mat Team Reimbursement. Asst. Chief Kasson said he did not have that information. Mr. Jarrett said Chief Crumley was working with the homeowner regarding the homeowner making an insurance claim. Mr. DeMichael said to take this off the agenda until we get an answer because the homeowners insurance may have already paid it.

Vending Machines at Blakslee

Mr. Miller said the Prosecutor stated the Township did not have to go out for bid for vendors at Blakslee.. The Trustees said that is correct. Mr. Miller asked why spend money on an ad when we don't have to and what kind of ad would it be. Mr. DeMichael said that is why he asked David Sickles, Post Reporter, to put an item in his paper. We will take Mr. Miller's suggestion and also put it on the website.

PURCHASE ORDERS AND TRAINING REQUESTS

ComDoc, Inc. - Fire Department Copier

Mr. Jarrett said the lease for the Fire Department copier is up for renewal. Mr. Jarrett motioned for a purchase order requisition for \$697.00. Vendor information is ComDoc, Incorporated out of Uniontown, Ohio. This is for a leased copy machine from this year until December 31. It is a Xerox copy machine model #7220. Mr. DeMichael seconded the motion. Mr. Jarrett said we have had problems with our current copier and there will be a \$6.50 increase per month, but because of all the issues we have had with the machine it is worth it to get a better copier. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

(5) Five-Year Lease Agreement for Fire Department Copier

Mr. Jarrett motioned to enter into a (5) five-year lease agreement with ComDoc for the Fire Department for a copy machine and we do have (2) two additional bids. Mr. DeMichael seconded the motion. Mr. Jarrett said this is a (5) five- year lease for a copy machine for the Fire Department. The lease is for \$99.00 per month, black and white prints are one penny each and color prints are six cents each. We have a quote from American Copy Equipment for \$106.21 per month. The Prosecutor's Office has reviewed the contract and they made the changes the Prosecutor wanted. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Priority Dispatch - Pro Q A Site License - Police Department

Mr. DeMichael motioned to request the approval of a purchase order requisition for Priority Dispatch out of Salt Lake City, Utah. This is for a Pro Q A Site License; total amount of \$1,000.00. Mr. Jarrett seconded the motion. Mr. DeMichael said this is the new dispatch from the City of Medina. Mr. DeMichael has been attending meetings with the City and it is the same company that dispatches LST which he feels is phenomenal. We have to have a Site License in order to use this for the Police Department. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

REPORTS

Weymouth Preservation Society Report

Sally Gardner said the museum room ceiling was painted and the lights were installed. Trustees need to pick a Saturday date in October (4, 11, 18 or 25) for the unveiling of the Ohio Historical Marker. The Sellars refused the offer made by Susan McKiernan to purchase the store. They will be selling the ranch house and the store and their attorney said the 18 square feet around the watering trough is worth \$10,000.00. They have discussed possibly donating the trough to the Township if certain criteria was met. They ask that a plaque thanking the Sellars for the donation be installed and that there be perpetual care of the trough. Weymouth Preservation Society agrees they would trim the trees and plant the area with myrtle or something so it would not have to be moved and they would also design the plaque. Mr. Jarrett and Mr. DeMichael said a legal description needs to be provided. The house tour is September 7, 2014. Tickets are \$15.00 now or \$20.00 at the door. Tickets can be purchased at Buehler's or contact the Society itself for tickets. Weymouth Preservation Society purchased a sign for the Cook Road Bridge.

NEW BUSINESS

Approval of Barricades for Pine Lake Drive Block Party

Mr. DeMichael read the letter Trustees received from Terry George regarding the use of barricades for the Pine Lake Drive Annual Block Party. Mr. DeMichael motioned to go ahead and approve the barricades for the block party on Pine Lake Drive from 3:00 pm to 8:00 pm on September 20, or the rain date of September 28 from 1:00 pm to 5:00 pm. Mr. Jarrett seconded the motion. Mr. Jarrett asked if Denny had a problem doing that and Denny said no, they always provide barricades for block parties. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Issuance of Blanket Purchase Orders Resolution

Resolution No. 08142014-018

Mr. DeMichael motioned to put forth the following resolution to allow the Fiscal Officer, Linda DeHoff, to issue "Blanket" purchase orders not to exceed \$15,000.00, pursuant to Ohio Revised Code 5705.41. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mrs. DeHoff said this will alleviate the need for bringing in purchase order blankets that you have to okay for supplies, etc.. This is one of the things the Auditor's requested. It does not have to be renewed every year unless someone new is in this seat or unless you decide to change it.

REPORTS/DEPARTMENT HEAD COMMENTS

Mr. DeMichael asked Mr. Jarrett if he had read the Departmental Reports that were e-mailed to him and Mr. Jarrett said he had. Mr. DeMichael felt there was no need for the department heads to read the reports and if anyone in the audience wanted a copy of the reports they would be provided. Mr. Jarrett agreed. Mr. DeMichael motioned to approve the reports for June 2014, July, I'm sorry. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

REPORTS/ DEPARTMENT HEAD COMMENTS CON'T

Cook Road Bridge Closing

Mr. Miller told Trustees he received a call from the County Engineer saying they will be closing the Cook Road Bridge for two (2) weeks around Labor Day. They are going to mill the whole bridge, repave and fix one of the bridge abutments that is deteriorated and put in more guard rail. He also said there are trees in that area that he would like to remove so you can have better visibility. The Trustees said to move ahead with the request.

Ohio Ethics Training Course

Mr. DeMichael thanked Linda DeHoff for setting up an Ohio Ethics Training Seminar for all Township employees. Mrs. DeHoff said 123 people attended from different Townships, the County and the City. The speaker came from Columbus and she did a good job. Mr. Jarrett thanked all who helped.

Comprehensive Plan Public Hearing for Final Review

Mr. DeMichael said a Public Hearing date needed to be set for the final review of the Comprehensive Plan. Mr. DeMichael asked Mr. Jarrett for his thoughts and Mr. Jarrett said he does not agree with the Prosecutors opinion on a couple of issues that he brought up. Mr. Jarrett thinks there is a little disconnect between what our Zoning states and what the Ohio Revised Code states. He wants to reiterate to the Prosecutor's Office to look at that one more time to be sure we are headed in the right direction. Mr. Jarrett said it is his understanding that the Zoning Board is to look at any planning that goes on in the Township. He wants to make sure that if it is correct that we give the Zoning Board a chance to look at the planning. If no, and the ORC prevails, then we will side with the Prosecutors opinion. Mr. DeMichael said he has no problem asking for clarification. Mr. Jarrett said hopefully we will have an answer at the August 28, 2014 meeting.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Dianna Huffman (4025 Remsen Road) asked what the dates were for the Remsen Road closing. Mr. Miller said they don't have the specific date yet but it will be paved the first part of October. She asked if the whole road would be closed and she was told no.

Gary Vene (3783 Hamilton Road) asked if Michael Todd was on medical leave or where he is. Mr. DeMichael said he did not have an answer and Mr. Jarrett said he's not sure if he is ill, has family issues or he is out of town. Mr. Vene asked if there is a time limit that he is allowed to be gone. Mr. Jarrett said according to the Ohio Revised Code as long as he is maintaining contact with the Township he is in compliance.

Sally Gardner (3333 Foskett Road) asked Mr. Miller if he was looking for a grant to take down ash trees and Mr. Miller said not at this time. Mrs. Gardner said there are two (2) ash trees which she was going to have cut down but she thinks they are in the road right-of-way and belong to the Township. Mr. Miller said he has had homeowners tell him if the trees are green they don't want them removed but if the trees are dead they belong to the Township and they want the Township to remove them. Mr. Miller said he will check the trees. Mr. Jarrett said they looked into grants but there is a lot involved to get a grant. You have to count all the trees and other issues have to be met.

Thomas Smith (3219 Marks Road) said there is a lot of 18 wheel truck traffic coming down Marks Road and asked if the loads are legal. Mr. DeMichael said a letter will be sent to the County Engineer to look into lowering the speed limit. Mr. Miller will contact the Sheriff's Office to set up scales.

Gary Vene (3783 Hamilton Road) asked if the Trustees could request no hazardous material on Hamilton Road. Mr. DeMichael said they will ask that. Mr. Jarrett asked if they were loaded and Mr. Vene said there was a placard on the truck.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Sale of Time Clock

Mr. Jarrett motioned to sell our time clock to Lafayette Township in the amount of \$200.00 Mr. DeMichael seconded the motion. Mr. Jarret said it was a Latham 1500E series and we paid \$279.00 and they offered \$200.00. Mr. Jarrett asked Mrs. Strogin to take the clock to Lafayette. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Food Drive for Feed Medina County

Mr. Jarrett said tonight is the Third Annual Township Food Drive. He wanted to be the first to donate a canned food item. He is asking that from, August 14 through November 7, residents donate food items for the "Feed Medina County Food Drive" and he hopes that we have a decent turnout. He hopes we exceed the donations that they had last year. Flyers will be on the website and throughout the Township. Mr. Jarrett said, in our County alone, one in four children wake up every day and do not have a constant food source. He hopes that we have more food than vehicles to deliver it. Mr. DeMichael said it's hard to imagine one in four children but his wife is a schoolteacher in Brunswick and she said it is amazing the children who have not eaten all weekend and come in on Monday ready to cat at school. Matt Galla said to be sure there are no expires or opened items. Mr. Jarrett said the items are checked to be sure they are not expired. And that is also on the flyer.

Final Meeting with the Auditor Regarding 2012/2013 Audit

Mrs. Delloff said we had our final Auditor's report for our 2012/2013 audit we did very good. You can find it online on the Auditor's Website.

Cutoff Date for Spending by all Departments

Mrs. DeHoff informed all the Department Heads that the cutoff date for spending is October 1, 2014. She will not carry over purchase orders except if it is a five-year lease or contract. Mrs. DeHoff wants all accounts payable invoices in and paid before the close of the year and the Auditor would like it done before the end of the year as well. Asst. Fire Chief Kasson asked how long it would be before they can present purchase order requisitions for 2015. Mrs. DeHoff said they can present purchase order requisitions but she will not pay them until she can close her year. She would like to cut the checks in the middle of January. Asst. Fire Chief Kasson asked if they need to plan for three or four months and was told yes. Also, regardless of the cost, she still needs to create purchase orders.

Lawncare Quotes for 2015 Season

Mr. Miller said they have to go out for lawncare quotes because they only have a contract for two years and the contract will be up in 2015. He asked if he could ask for quotes now and the Trustees said yes.

Executive Session For the Purpose of Purchase or Sale of Property

Mr. DeMichael motioned to enter into Executive Session at 8:20 pm for the purpose of the purchase or sale of property with Trustee Jarrett, myself and Fiscal Officer Linda De Hoff. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael reconvened the meeting at 9:28 pm from executive Session with Ray Jarrett, Linda DeHoff and himself. No decisions were made during that meeting.

Mr. DeMichael motioned to adjourn the meeting at 9:29 pm.

Mr. Jarrett said before he seconded the motion he wanted to reiterate that he would contact the Police Department regarding traffic control on Marks Road. Mr. DeMichael asked that a letter be sent to the Engineer regarding Hazardous Material trucks on Hamilton Road and reducing the speed limit.

Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Reconvening of Meeting

Mr. DeMichael motioned to reconvene the meeting at 9:30 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Appointments of Linda DeHoff and Jim Traynor as Alternates on Zoning Boards

Mr. DeMichael motioned to appoint Linda DeHoff as the second alternate to the Zoning Board of Appeals. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to appoint Jim Traynor as second alternate on the Zoning Commission. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to adjourn the meeting at 9:41 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Linda DeHoff, Fiscal Officer

Ken DeMichael Vice-Chairman

Ray Jarrett Trustee

SUMMARY 07/2014 POLICE ACTIVITY

MEDINA TOWNSHIP POLICE

		YTD	YTD
	JULY	2014	2013
CRIMINAL			
ACTIVITY	44	289	311
TRAFFIC DIVISION	313	2359	2772
OTHER CALLS	438	2591	3803
TOTAL CALLS	795	5682	6886

CRIMINAL ACTIVITY

		YTD	YTD
	JULY	2014	2013
ASSAULT	0	1	4
BAD CHECK	1	10	3
BREAKING AND ENTERING	0	1	1
BURGLARY	5	12	9
CHILD ABUSE	1	2	0
CRIMINAL DAMAGE	3	12	18
DISTURBANCE	9	47	56
DOMESTIC	3	8	6
DOMESTIC VERBAL	1	8	3
FRAUD	3	23	17
HARASSMENT	3	7	11
JUVENILE COMPLAINT	0	3	1
PHONE/TEXT			
HARRASSMENT	0	12	7
PUBLIC INDENCENCY	0	0	0
ROBBERY	0	0	0
SEX OFFENSE	0	4	1
SEX OFFENSE COMPUTER	0	1	0
SHOPLIFTER	0	3	11
STOLEN VEHICLE	0	1	0
THEFT	12	118	144
TPO	0	2	4
TREPASS	2	7	5
VANDALISM	1	7	10
TOTAL CRIMINAL			
ACTIVITES	44	289	311

TRAFFIC RELATED

		YTD	YTD
	JULY	2014	2013
ABANDONED VEHICLE	4	15	34
MV ACCIDENTS			
W/ENTRAPMENT	0	0	0
MVA INJURY	4	24	26
MVA NO INJURY	34	220	201
MVA PRIVATE PROPERTY	8	45	27
PARKING COMPLAINTS	6	44	24
TRAFFIC COMPLAINT	14	107	147
TRAFIC OFFENSE	221	1723	2147
DISABLED VEHICLE	22	181	166
TOTAL TRAFFIC RELATED	313	2359	2772

OTHER CALLS FOR SERVICE

	JUNE	YTD 2014	YTD 2013
WELFARE CHECK	6	37	37
AGECNY ASSIST	18	120	119
911 OPEN LINE	0	12	11
PRISONER EXCORT	6	33	14
TRAFFIC			
ENFORCEMENT	1	5	3
ANIMAL COMPLAINT	14	60	56
LOCKOUT	17	103	107
SUSPICIOUS ACTIVITY	1	14	20
BUILDING CHECK	20	137	365
CITIZEN ASSIST	35	190	216
SUSPICIOUS PERSON	23	84	88
SUSPICIOUS			
VEH/PERSON	12	107	101
FOUND PROPERTY	6	24	24
COP	80	735	1013
MISSING PERSON	1	4	3
SUSPICIOUS VEHICLE	9	63	45
BUSINESS CHECK	26	160	123
HOUSE CHECK	33	247	439
911 HANG UP	4	41	59
WARRANT SERVICE	8	45	57
ALARM DROP	45	346	370
MISC. CALLS	73	467	533
TOTAL CALLS OTHER	438	3034	3803

Medina Township Service Dept. July 2014 Report

- Pour Concrete footers at Cemetery
- Trim trees along roadsides
- Repair storm sewer at 2912 Pine Hill Drive
- Recut ditch along Cook Road hill
- Work on metal ceiling in new storage barn
- Finish fence project at Medina Center Cemetery
- Replace fuel pump on tank at shop
- Repair leaking toilet at Townhall
- Install locking mailbox at Townhall
- Repair berms along roads
- Ditching along various roads
- Landscape mound at Medina Center Cemetery
- Cold patch roads
- Assist the Police Dept. with issue on Foskett Road

Report Submitted By :Denny Miller Road Foreman



Medina Township

From the Office of Zoning Inspector Medina Township Hall 3799 Huffman Road Medina, OH 44256

ZONING REPORT for - July 2014

MONTHLY TOTALS FOR July 2014

Single Family	Detached Cluster	Change of Use	Deck	Shed	Garage	AGR Barn	Turndown	Signs
posed	2	5	personal distribution of the second	ж	2	7	,_ -(19

Fees collected on permits total excluding signs:
Fees collected on sign permits:
TOTAL PERMIT FEES COLLECTED:
Fees collected July 2014 for Zoning Commission Agenda
Fees collected July 2014 for BZA Agenda

GRAND TOTAL FEES COLLECTED: 84,826.2

Respectfully Submitted, Elaine Ridgley Zoning Inspector Date: Thursday August 14, 2014

ZONING REPORT FOR- July 2014

Medina Township

From the Office of Zoning Inspector

Medina Township Hail

3799 Huffman Road

Medina, OH 44256

Violations/Returned Deposits

Reason Ref.# Date Business Violation/s Issued: None

Month Amount
Deposits Returned: July \$2,750.00

\$2,750.00

Total:

NEW BUSINESS

Catholic Charities

Car Parts Warehouse

Medina Township Fire Department July 2014 Activity Report

Type o	of Alarms					
		Count	Percentage			
A	Alarm Drop	1	7.69%			
	1 - Northern Ohio Heart Center 3	443 Medina I	Rd - dust in dete	ector		
E	Assist EMS (LST)	7	53.85%]		
	2 - Falls					
	1 - Sudden Illness					
	1 - Seizure					
	1 - Unconscious					
	1 - Suicide Attempt		_			
	1 - Possible Stroke					
F	Fire Call	5	38,46%			
	1 - Open Burn Complaint					
	1 - Vehicle fire on I-71					
	1 - Animal Rescue - duckling stud	k in storm se	ewer at Wal Mar	t		
	1 - building fire - Mattress on fire	at Rodeway	Inn			
	1 - Power Line Down	-		a successive and a second control of the successive and successive		
MVA	Motor Vehicle Accident	0	0.00%			
CO	Carbon Monoxide	0	0.00%			
HZ	Haz Mat	0	0.00%			->>
Total I	ncident Count	13	*Mutual aid give	n = 0		
			*Mutual aid rece			
Total C	alls During Staffing Hours	11				
	Daily 8am-4pm					
Inspec	tions conducted					
	Annual Fire Safety Inspections	0				·····
	Re-Inspections	0			and the state of t	
	Annual Fire Alarm Tests	0	 			
	Annual Sprinkler Tests	2				
	Semi Annual Paint Booth	0				
	Semi Annual Hood tests	2				
Γotal In	rspections	4	1			
	Relation Activities					× • • • • • • •
	The Reserve Community celebrati	on and Parac	le			
	Fourth of July Parade in the City of		T			
	Red Maple block party					
	Western Reserve Masonic Community	Parade				
	Weymouth Country Club fireworks					
				1.00 ~ 3.00		
				*NOTE: Numbers subject to change upon		
				receiving run times from dispatch		