

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JULY 17th, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 17th, 2014, to conduct the business of the Township. Vice-Chairman DeMichael called the meeting to order at 7:05 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Road Foreman Miller, Police Chief Arbogast, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett. Mr. Todd was absent.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel at home and overseas and especially for the people in the plane that was shot down in Malaysia and the turmoil that is going on in the Middle East.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25389 through #25421 total amount of \$111,754.68. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DeMichael motioned to approve check #18903 to check#18956 total amount of \$44,273.90 with \$5,899.57 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of 2015 Tax Budget

The Trustees liked the conservative efforts Mrs. DeHoff used in preparing the 2015 Tax Budget. Mr. DeMichael motioned to approve the Financial Worksheet Budget; it is an eighteen (18) page document for the Tax Budget for 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. Mrs. DeHoff said a letter will be included to the Budget Commission explaining the carryover in the Fire Department. It is for renovation of the old Police/Fire/R&B building for use by the Fire Department.

OLD BUSINESS

Acceptance of Bid and Purchase Order for Police Department Renovation

Mr. DeMichael and Mr. Jarrett had reviewed the information regarding the choice for the renovation of the Police Department. Mrs. DeHoff will move funds as needed.

Mr. DeMichael motioned to sign, on behalf of the Trustees, the contract that has been approved by the Prosecutors Office for the approval of Classical Construction to begin work on the Police Department Building. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned for a purchase order. Vendor is Classical Construction, LLC, out of Apple Creek, Ohio total amount is \$255,700.00. Mr., Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Vending Machines at Blakslee Park

Mr. DeMichael tabled the decision of vending machines at Blakslee because we have not heard from the Prosecutor's Office as of this date.

Haz-Mat Team Reimbursement

Mr. DeMichael tabled the Haz-Mat Team Reimbursement. Mr. Jarrett said the Fire Department is working with the homeowner for some compensation whether it is monies or supplies.

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PURCHASE ORDERS AND TRAINING REQUESTS

Ohio State Fire Fighters Association Conference

Mr. Jarrett motioned for a purchase order to appropriate \$800.00 for the Ohio State Firefighters Conference registration in Wadsworth, Ohio from August 14 through the 17, 2014. This is for education and training and support for the following Fire Department employees. Mark Roberts, Lee Hlas, Scott Vargo, Steve Schmitt, Richard Bromley, Jr., Parker Browne, Andy Pesorda, Mike Zevchek, Mike Stopa, Katherine Holland. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Dynamerica, Inc. – Storm Sewer Under Driveway of Service Center

Mr. DeMichael motioned to approve a purchase order requisition. The vendor is Dynamerica, Inc. out of Copley. This is \$2,500.00 to repair a leaking storm sewer pipe under driveway of service complex. Mr. Jarrett seconded the motion. Mr. Jarrett asked how they were going to repair the leak. Mr. Miller said they are going up through the pipe and putting a sleeve inside of it instead of opening up the driveway. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Frank Gates – Group Fee for Service of Workers Compensation Claims

Mr. DeMichael motioned to approve a purchase order requisition. Vendor is Frank Gates which is for Group Retro fee for services beginning July 1, 2014 for \$4,901.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked what this was for and was told Frank Gates Company handles the workers comp claims for the Township.

REPORTS AND DEPARTMENT HEAD COMMENTS

Zoning Report

Mrs. Ridgley said the Zoning Department issued 29 permits for the month of June 2014(see attached). New businesses are Arlene's Tack & Western, High Sierra Timber & Gift Co and Carter Lumber Kitchen & Bath.

Police Department Report

Chief Arbogast said the Police Department had 807 calls for service in the month of June 2014(see attached). On September 23, 2014, the Medina County EMA in cooperation with AT&T and area Fire, Police and Rescue will be holding a full size exercise at the AT&T facility at the end of the street. We are in the process of designing the scenario as required under EMA guidelines. The actual event will be at the tower site, most of the site is underground. Above ground you won't see much. It will be a Haz-Mat and most likely a fire scenario. We will be using rope rescue because it is underground. AT&T has 26 members of a nationwide Haz-Mat Team which will be coming into the area for the exercise and they will be bringing their equipment and set up a communication system. They also asked to use Blakslee Park parking lot to stage the exercise. It will start at approximately 8:00 am. The first alarm will go through Medina City Dispatch. He checked with Mr. Miller and was told it would not be a problem to use Blakslee parking lot. Chief Arbogast asked for approval from the Trustees. Mr. Miller said there are no games or tournaments scheduled until the evening.

Mr. DeMichael motioned to approve the use of Blakslee Park for the September 23 EMA exercise. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Service Department Report

Mr. Miller read his June 2014 Service Department report (see attached).

Fire Department Report

Mr. Jarrett read the June 2014 Fire Department report (see attached).

Tree Trimming

An e-mail was received from First Energy that a helicopter will be trimming trees by the power lines. Mr. DeMichael said to put it on the website. The approximate starting date is July 21 through December.

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REPORTS CON'T

Mr. DeMichael motioned to approve the reports from Zoning, Police, Fire and Service for June 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Weymouth Preservation Society Report

Mrs. Gardner said the pot luck dinner was very nice and the location was excellent. There will be a flat marker placed at the foot of the father's grave for the baby that is also buried there. Mr. Jarrett has information for Susan regarding the person that lent the manlift to place the bell in the cupola.

NEW BUSINESS

Reserve/Timber Creek Storm Sewer Issue

Mr. DeMichael and Mr. Miller met with Dan Willhoite, P. E. of the Medina County Engineer's Office to observe and discuss the problem with the joint between the 48-inch diameter road culvert and the vertical riser structure on the east side of Timber Creek Drive. They found that it is in critical need of repair. The Engineer's Office has a bid from Medina Excavating for \$13,625.00 for the repair work. The issue is that the Homeowners Association only has \$7,500.00 in their fund. Mr. Willhoite is asking if the township can pay the additional \$6,125.00 and the Engineer's Office will repay the Township at \$1,250.00 on a yearly basis as the drainage assessment fund allows. Mr. Willhoite said \$1,000.00 can be deducted if we can supply the dirt. Mr. Miller said he can do that. Mr. DeMichael asked Mrs. DeHoff if she wants to pay Medina Excavating, invoice the County for the \$7,500.00 and send an invoice for \$1,250.00 every year when they have the road mileage meeting.

Medina County Treasurer – Estate Tax Return – Gerald A. Korman

Mr. DeMichael motioned to approve a purchase order requisition for Medina County Treasurer. This is for \$3,442.66. This is for Estate Tax Return from February 14, 2014, for Gerald Korman. Mr. Jarrett seconded the motion. Mr. Jarrett asked what this was for and Mrs. DeHoff explained that this was estate money we received originally but evidently someone contested the estate and we now have to return the monies. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Medina Excavating – Repair to Reserve/Timber Creek Pond Overflow System

Mr. DeMichael motioned to approve a purchase order requisition for Medina Excavating for admin department for repairs to pond overflow system on Timber Creek Drive, total amount \$13,625.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Roof at Weymouth Preservation Society

Mr. Miller spoke with the insurance company and they are willing to redo the whole front of the roof on the one side where it is leaking all the way up to the peak and all the way over to the other ridge, and all the plaster work inside. We would have to pay the deductible. He is waiting for quotes. Mr. Jarrett asked if he got the price for the whole roof. Mr. Miller said he is waiting for quotes. Mr. DeMichael said he is also checking to see if the shingles are part of a recall. Mr. Jarrett asked if they had a contractor who could do the plastering and Mr. Miller said Mrs. McKiernan has someone who will do all of the inside work. Mr. DeMichael said to move forward with the insurance company.

Comprehensive Plan Status

Mr. DeMichael asked Mr. Ostmann what the status of the Comprehensive Plan was. Mr. Ostmann said the Steering Committee is finished with it and it is now in the Trustees hands. The comment period is done and all the minutes have been signed and there are no more meetings scheduled on the Steering Committee's part. Mr. DeMichael asked if it was approved on the Steering Committee's part and Mr. Ostmann said yes. Mr. Ostmann asked if the comment period was over and Mrs. Goe said it was. Ms. Rosselli was told to complete the final draft with the corrections to the map and send the final draft to the Trustees and steering committee for final approval and then the Trustees can set their final public hearing.

Authorization for Fiscal Officer to Prepare Accounts Payable for July 31, 2014

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated July 31, 2014, because Mr. DeMichael and Mr. Todd will be out of town. Trustees will not have a meeting on that date and will then approve the checks by vote at the August 14, 2014, meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Authorization for Fiscal Officer to Prepare Payroll for July 31, 2014

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare payroll for the pay dated July 31, 2014, and to allow those funds to be direct deposited as usual to Township employees. Trustees will not have a regular meeting on July 31, 2014, however the Trustees will approve the payroll at the next regularly scheduled meeting which is August 14, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Route 42 Project - ODOT

Mrs. Strogin said John Bohaty, 4271 Pearl Road, received a letter from ODOT regarding the raised island that will be in front of his business (see attached). It will create a problem for the businesses on Route 42 and create more confusion. The Township does not want them. Mr. DeMichael said there is going to be an issue with maintenance of the road (snow plowing, etc.). Mr. Jarrett doesn't see how it is going to improve the flow of traffic in this area. Medina City is requesting the island but because of the split between the City and the Township the lanes will not line up. ODOT also suggested using Ledgewood, Jefferson and Reagan for the businesses to have their goods delivered, which is not feasible. Mrs. Strogin said this is going to cause major hardships for our businesses. She also said Medina City passed a referendum a few years back stating that Reagan Parkway cannot be used as a truck bypass. A letter will be sent to ODOT regarding this issue. Mr. Ostmann said years ago when they were going to redo Route 18 they had two (2) plans one (1) was to put up the center walls and the other was leveling it out. The Trustees unanimously voted for it to be leveled out and ODOT put the center walls in. Mrs. Huffman said she wouldn't think ODOT would want the raised island because it will cause a maintenance issue. Mrs. Gardner said the City did pass a referendum making it illegal for trucks to use Reagan Parkway.

Mrs. Strogin asked if the Trustees were going to have a special meeting to approve site plans. Mr. DeMichael said Mrs. Shoemaker will get the letters out and we will see about having a special meeting.

Mr. DeMichael received a letter from Staples letting the Trustees know that ODOT is talking about closing their driveway on Pearl Road and widening the driveway on Stonegate. Mr. DeMichael said the driveway on Stonegate services Staples and the strip mall there. Mr. Jarrett asked that a letter be sent to ODOT requesting a change and an opinion on their desire to eliminate the drive apron off Pearl due to future conflict with traffic heading east on Stonegate trying to turn left into Staples

Mrs. Strogin said there is a problem with the appraisers responding to the businesses properly. They are not giving full disclosure and they are taking a very hard line with the businesses. The businesses think it is ODOT but she feels it is the appraisers. Chief Arbogast said he had a meeting scheduled with the appraiser and he never showed up and the Chief has not heard back from him.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Dan Tizzano (5021 Grande Blvd) said there is still incessant barking from the dogs at Creative Pet Play that starts at 6:30 am until about 7pm, weekends included. He spoke with Ms. DiPasquale-Haggarty and was told she has a potential plan to move the entire building to the back. Chief Arbogast also spoke to Ms. DiPasquale-Haggerty and she told him of her plans. Alliss Strogin, Zoning Chairperson, said kennels are allowed and dogs do bark. Mr. Tizzano said he does not feel it is reasonable or fair for a residential neighborhood to be subjected to this. And had the neighbors known it was going to be a kennel they would have contested it. They were told it was to be a coffee shop. Mrs. Strogin suggested he put in a landscape buffer on his property and turn on his air-conditioning.

TM7/17/14

PUBLIC COMMENT CON'T

Robin Gray (4074 Remsen Road) asked what the \$73,000.00 payable to the City of Medina was for. Mr. DeMichael said it was for dispatch services for the Township.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Resignation of Robert Keister, Jr

Mr. Jarrett read Robert Keister, Jr's letter of resignation from the Fire Department (effective July 3, 2104). Mr. Jarrett motioned to accept his resignation letter. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Text Amendment Public Hearing Continuance

Mr. Jarrett asked Mr. DeMichael why he continued the text amendment public hearing until January 2015. Mr. DeMichael said he wanted a chance to see about the new owner at Bill Doraty KIA and he wanted to be sure there was a third person in the seat here. The reasons are the same. Mr. Jarrett said the third person in the seat is not going to be out until January so it would make more sense to change the public hearing to 30 days out because Mr. Todd should be back in town by then. Mr. DeMichael said that is a discussion they can have when Mr. Todd is back. Mr. Jarrett also said it is not a Bill Doraty issue this is an issue..... Mr. DeMichael said it's not for you and he never said it wasn't for him, it wasn't for Mr. Jarrett and it wasn't for Mr. Todd. Mr. Jarrett said Mr. DeMichael just said it was a Bill Doraty issue with a business there at that location, again, this is a Township issue that we are trying to address with a text amendment not a specific business. It is for the Township as a whole and to go out six (6) months for a public hearing.... we have come to a time and a point where the public wants a decision made and to go out six (6) months is a little irrational. If we would have gone 30 days Mr. Todd would be back by then, he could have said we are ready to move on this or lets change the public date. Mr. DeMichael said it is a conversation we can have when Mr. Todd gets back. Mr. Jarrett asked what he should tell the residents "we are waiting for Mr. Todd to come back". Mr. DeMichael said then we will decide when we have the next public hearing, and to tell them exactly that because we want three (3) Trustees to be here.

Ethics Training

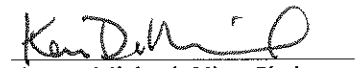

Mrs. DeHoff said she needs responses from the employees as to which training session they will attend.

Narcan

Mrs. DeHoff wanted to respond to the comment that the taxpayers are paying for the Narcan for heroin overdoses. The Township had to get a drug license but the money spent for that was reimbursed and the hospital provides the Narcan for free.

Mr. DeMichael motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. The meeting was adjourned at 8:39 pm.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Vice-Chairman

Ray Jarrett, Trustee

Date: Thursday July 3, 2014

ZONING REPORT for - June 2014

Medina Township
 From the Office of Zoning Inspector
 Medina Township Hall
 3799 Huffman Road
 Medina, OH 44256



MONTHLY TOTALS FOR June 2014

2	Single Family
1	Detached Cluster
3	Change of Use
2	Shed
1	Turndown
20	Signs

29	TOTAL PERMITS	TOTAL VALUE:	\$1,466,779.00
Fees collected on permits total excluding signs:			
Fees collected on sign permits:		\$2,253.08	
TOTAL PERMIT FEES COLLECTED:		\$900.00	
		\$3,153.08	
Fees collected June 2014 for Zoning Commission Agenda			
Fees collected June 2014 for BZA Agenda		\$175.00	
		\$275.00	
		\$450.00	
GRAND TOTAL FEES COLLECTED:		\$3,603.08	

Respectfully Submitted,
 Elaine Ridgley
 Zoning Inspector

MEDINA TOWNSHIP POLICE
MONTHLY REPORT
FOR MONTH OF JUNE, 2014

CHIEF DAVID L. ARBOGAST

	JUNE	YTD 2014	YTD 2013
CRIMINAL ACTIVITY	48	243	257
TRAFFIC DIVISION	355	2053	2315
OTHER CALLS	404	2591	3365
TOTAL CALLS	807	4887	5937

MEDINA TOWNSHIP POLICE
MONTHLY REPORT
JUNE, 2014

	JUNE	YTD 2014	YTD 2013
ABANDONED VEHICLE	0	15	23
MV ACCIDENTS W/ENTRAPMENT	0	0	0
MVA INJURY	4	20	22
MVA NO INJURY	26	186	171
MVA PRIVATE PROPERTY	8	39	23
PARKING COMPLAINTS	12	38	23
TRAFFIC COMPLAINT	20	93	130
TRAFIC OFFENSE	262	1503	1792
DISABLED VEHICLE	23	159	131
TOTAL TRAFFIC RELATED	355	2053	2315

CHIEF DAVID L. ARBOGAST

Medina Township Service Dept. June 2014 Report

- Trim trees along roadsides
- Mow berms and ditches
- Cold patch roads
- Flag Day 2014
- Start on new fence at Medina Center Cemetery along Fenn Road
- Start hanging new metal ceiling in new storage building at Service Dept.
- Repair storm damage after heavy rains
- Had roof leak checked out at Historical building
- Opened Bids for 2014 Remsen Road paving
- Cleaned debris and brush away from storm water pipes and culverts
- Worked with street sweeping company to sweep various roads in the Township
- Set bell in the coupla at Historical building

Report Submitted By Denny Miller Road Foreman

Medina Township Fire Department June 2014 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	5	14.29%
	1 - Residential		
	1 - Medina Township Service Garage - Alarm Malfunction		
	2 - WRMC 4931 Nettlton - both caused by a resident burning food		
E	Assist EMS (LST)	18	51.43%
	4 - Sudden Illness		
	3 - Falls		
	2 - Chest Pain		
	2 - Unconscious		
	1 - Shortness of Breath		
	1 - Abdominal Pain		
	1 - Possible Stroke		
	1 - Allergic Reaction		
	1 - Vomitting		
	1 - Light headed		
	1 - Neck Pain from MVA		
F	Fire Call	9	25.71%
	1 - Mulch Fire		
	1 - Open Burn Complaint		
	1 - Vehicle fire on I-71		
	1 - Flood Rescue		
	1 - Odor of something burning inside home		
	1 - Arcing/shorted electrical equipment		
	1 - Mutual aid to Valley City FD for dump truck fire		
	1 - Mutual aid to Medina City FD for Vehicle Fire		
	1 - Mutual aid to Brunswick for tornado - standby at MTFD station		
MVA	Motor Vehicle Accident	3	8.57%
CO	Carbon Monoxide	0	0.00%
HZ	Haz Mat	0	0.00%
Total Incident Count		35	*Mutual aid given = 3 *Mutual aid received = 0
Total Calls During Staffing Hours		26	
Daily 8am-4pm			
Inspections conducted			
	Annual Fire Safety Inspections	2	
	Re-Inspections	0	
	Annual Fire Alarm Tests	1	
	Annual Sprinkler Tests	0	
	Semi Annual Paint Booth	0	
	Semi Annual Hood tests	2	
Total Inspections		5	
Public Relation Activities			
	Medina Township Flag Day		
	Sweet Kiddles Child Care Safety Day		
	Blue Tip Parade		
	Stars & Stripes Safety Day at Cleveland Clinic Medina Hospital		
*NOTE: Numbers subject to change upon receiving run times from dispatch			