

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JULY 3RD, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 3rd, 2014, to conduct the business of the Township. Vice-Chairman DeMichael called the meeting to order at 7:01 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Road Foreman Miller, Asst. Fire Chief Kasson, Police Chief Arbogast, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett. Mr. Todd was absent.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

Arlene's Tack and Western – Site – 2761 & 2759 Medina Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Arlene's Tack & Western Shop at Plaza 71 to be located at 2761 and 2759 Medina Road, Medina, Ohio as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

High Sierra Timber & Gift – Site – 2993 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for High Sierra Timber & Gift to be located at 2993 Pearl Road, Medina, Ohio as submitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

High Sierra Timber & Gift – Ground Sign – 2993 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the ground sign for High Sierra Timber & Gift to be located at 2993 Pearl Road, Medina, Ohio, not to exceed 30 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Carter Lumber Kitchen & Bath – Site – 3725 Medina Road, Suite 106

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Carter Lumber Kitchen & Bath located at 3725 Medina Road, Suite 106, Medina, Ohio, as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Carter Lumber Kitchen & Bath – Wall Sign – 3725 Medina Road, Suite 106

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Carter Lumber Kitchen & Bath located at 3725 Medina Road, Suite 106, Medina, Ohio, not to exceed 23.99 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Carter Lumber Kitchen & Bath – ID Panel Sign – 3725 Medina Road, Suite 106

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the panel ID sign for Carter Lumber Kitchen & Bath located at 3725 Medina Road, Suite 106, Medina, Ohio, not to exceed 2.84 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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SITE PLANS CON'T

Circle K & Marathon Oil – Sign – 3809 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the signage changes for Circle K & Marathon Oil Company at 3809 Pearl Road for three (3) signs, one equaling 9 square feet, the second sign is 11.69 square feet and the third is also 11.69 square feet for a total of 32.38 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Bid Opening for Police Department Renovation

Mrs. DeHoff opened the bids for the Police Department renovation and passed them to Mr. DeMichael who read them into the record as follows:

Hummel Construction	\$295,000.00
Cornice Company	\$261,500.00
Classical Construction	\$255,700.00
R. L. Hill Management	\$293,718.00
Lakeland Management	\$299,000.00
Coastal Quality	\$259,000.00

Chief Arbogast said everyone is above the engineering estimate of \$238,000.00 so the three lowest bids will be sent to the architect.

Mr. DeMichael motioned to send the three lowest bids to TC Architects. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Ms. Gray asked about the difference in the Ohio Edison payment from the June 17 and July 3 warrant list and was told by Mrs. DeHoff that it is due to the fact that some electric bills came in the previous pay period and others came in this pay period. Ms. Gray asked what Municipal Capital was and was told it is the payment for the mini excavator.

Mr. DeMichael motioned to approve warrant #25281 through #25343 total amount of \$77,587.29. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to approve warrant #25344 through #25388 total amount of \$37,945.72. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DeMichael motioned to approve payroll check #18793 through #18844 total amount of \$42,176.39 with \$5,904.55 being withheld. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to accept this credit of \$125.44 for a payment made in error dated 6/20 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett

Mr. DeMichael motioned to approve check #18846 to check#18902 total amount of \$49,708.04 with \$7,438.02 being withheld. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve the June 5 minutes. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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OLD BUSINESS

Acceptance of Bid for Remsen Road Paving

Mr. DeMichael said they did had seven (7) companies bid on the Remsen Road project with Kokosing Construction out of Elyria coming in as the lowest.

Mr. DeMichael motioned to accept their (Kokosing) bid of \$456,275.85. Mr. Jarrett seconded the motion. Mr. Jarrett asked Mr. Miller if there was an approximate time when construction would start. Mr. Miller said they have the box ordered for the culvert and it will probably be around September. Mr. Jarret asked how long it would take from beginning to end and Mr. Miller said about a week or so for paving, the culvert will take longer. Mr. Jarrett asked if the bid also included the striping. Mr. Miller said yes and a white edge line will be added. That is paving it from Route 42 to Foskett Road. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Remsen Building Roof

Mr. DeMichael said the most pressing issue is the Weymouth Preservation Society part of the roof. Mr. Miller got a bid for \$450.00 and said they will rubber guard the flat roof above the door and guarantee it will quit leaking. He also has a bid from Priebe Roofing to tear the whole flat roof off and go up to the valley for \$1,640.00. Mr. Jarrett asked if there is a need to only do the flat portion of the roof or is it necessary to go all the way up to the valley. Mr. Miller said you won't know what you have in there until you tear it off. Mr. Jarret said if we only put x amount of money in and find out that was not the problem, should we continue to go all the way up. Mr. DeMichael said the \$450.00 job guaranteed it would stop leaking but he can go either way. Mr. Jarrett asked if they know where it is coming in at. Mr. Miller said it is where the tapered part and flat part meet. Mr. DeMichael asked how long it was leaking and was told Mr. Miller kept trying to find and solve the problem. Mr. DeMichael suggested calling the Township insurance company to see if they will cover the repair and he also tabled the other portion of the building roof until we hear from the insurance company.

Vending Machine at Blakslee Park

Mr. DeMichael tabled the vending machine decision until Trustees hear from the Prosecutor's Office.

Haz-Mat Team Supply Reimbursement

Mr. DeMichael tabled the Haz-Mat Team supply reimbursement until Mr. Jarrett hears from Chief Crumley who is checking into it.

PURCHASE ORDERS AND TRAINING REQUESTS

Samsel Supply Company- Mustang Ice Rescue Suits

Mr. Jarrett made a motion in the amount of \$1,570.00 for two (2) of the Mustang Ice Rescue Suits for the Fire Department. The vendor is Samsel Supply Company out of Cleveland, Ohio. Mr. DeMichael seconded the motion. Asst. Chief Kasson said this will give them more capability in an emergency and they can also send out the aging suits for repair. Voting aye thereon: Mr. Jarret and Mr. DeMichael.

CDW-G – Laptop for Chief Crumley

Mr. Jarrett made a motion in the amount of \$945.85 for the Fire Department. The vendor information is CDW-G out of Chicago, Illinois. This is for an HP Pro Book laptop, office 2013 software and publisher 2013 along with the shipping for \$945.85. Mr. DeMichael seconded the motion. Asst. Chief Kasson said this is an updated laptop for the Fire Chief. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

W. W. Williams – Pump Tests, Schedule B Services and Ground Ladder Tests

Mr. Jarrett motioned for the Fire Department in the amount of \$4,500.00; vendor information is W. W. Williams out of Columbus, Ohio. This is for Schedule B Services on the 201-1, 201-2 and 201-3. This is for pump tests of three (3) engines and also do a Schedule B service on 208-1 along with all the ground ladders, is that correct? Asst. Chief Kasson said correct and this would be the preventative maintenance for the three (3) engines with the pumps on them and all the safety inspections for the ladders associated with them. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Ohio Fire Chief's Conference

Mr. Jarrett made a motion in the amount of \$2,850.00 for the Fire Department, vendor information being the Ohio Fire Chief's Association out of Worthington, Ohio. This is for the 2014 Ohio Fire Chief Conference for Chief Crumley, Asst. Chief Kasson and Staff Support Chief Browne. This is for registration and hotel. Mr. DeMichael seconded the motion. Asst. Chief Kasson said they are in line for the ISO Audit for insurance services office so they are looking into the planning for the ISO audit. Mr. Jarrett said this is from July 24 to July 27. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Armstrong Cable – Fire Department

Mr. Jarrett made a motion in the amount of \$400.00 for the Fire Department, vendor information being Armstrong Cable, account #2111-220-319-0000. This is for professional services for the rest of the year of 2014. Mr. DeMichael seconded the motion. Asst. Chief Kasson said this is for internet access. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Super Blankets for the Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of 3,000.00. This is for a super blanket; this will cover small tools and minor equipment. Asst. Chief Kasson said the next four (4) purchase orders are for super blankets per the Fiscal Officer and Auditor. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett made a motion in the amount of \$4,000.00 for operating supplies for the Fire Department; vendor information will be the super blanket. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett made a motion in the amount of \$500.00 for the Fire Department for office supplies for the rest of the year; vendor information is going to the super blanket. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett made a motion in the amount of \$5,000.00 for a purchase order for the Fire Department for the repairs and maintenance for the rest of the year; vendor information will be the super blanket. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Super Blankets for Administration and Road Department

Mr. DeMichael motioned to approve the super blanket certificate for \$750.00 for other expenses for the Administration Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to approve the super blanket certificate for \$1,400.00 for operating supplies – uniforms, for the Road & Bridge Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to approve the super blanket certificate for \$2,500.00 for other professional/tech services Road Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

2014 Police/Fire Dispatch Service

Mr. DeMichael motioned to approve a purchase order requisition; the vendor is the City of Medina and the amount is \$73,231.00. This is for the 2014 Police /Fire Dispatch Services per agreement passed by Medina City Council 12/10/12. Mr. Jarrett seconded the motion. Mr. Jarrett asked how much it has increased from prior years. Mr. DeMichael said this should be the same as last year. Asst. Fire Chief Kasson said this is based on a multi-year contract and he believes it stays the same during the course of the contract. Chief Arbogast said there was a 2% wage increase in the City. Asst. Fire Chief Kasson said it was a fixed rate that the Board had already agreed to. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Chief Arbogast – Supervising the Toxic Police Officer

Mr. DeMichael motioned to approve \$645.00 to send Chief Arbogast to Supervising the Toxic Officer Conference in Columbus, Ohio, August 5 and 6, 2014. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Sergeant Mangel – Social Media Methods

Mr. DeMichael motioned to approve \$950.00 for Sergeant Mangel to attend a Social Media Methods Conference in Columbus, Ohio October 13 and 14, 2014. Mr. Jarrett seconded the motion. Mr. DeMichael said this is for the development of our Facebook page. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Kokosing Construction – Remsen Road Paving

Mr. DeMichael motioned to approve a purchase order requisition for Kokosing Construction, total amount is \$456,275.85 and as discussed earlier this is a 2014 paving project of Remsen Road from Pearl Road to Foskett Road. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

May 2014 Bank Reconciliation

Mr. DeMichael motioned to approve bank reconciliation dated May 31, 2014. It is a four (4) page document. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Reports

Mr. DeMichael asked Mr. Jarrett if he approved of tabling the reports and Mr. Jarrett agreed.

Weymouth Preservation Society Report

Susan McKiernan said they are having the ceiling painted on Saturday. Sherwin Williams gave them the paint for the ceiling and the exterior trim. She said the painter also did the plastering and asked if she should get a quote for repairing the plaster. Mr. DeMichael said to do that. The copy of the historical marker was approved and the cost was \$2,680.00 which they paid for. It will be installed in October and will remain covered until Trustees have their unveiling ceremony. She needs Trustees to choose a date for the unveiling ceremony so a representative from Columbus can attend. The Trustees will decide on a date. The sonar of the cemetery was not very helpful but they are working on a draft plat. Susan has spoken to Mrs. Houck who asked if she could have a marker put on her Father's grave where her baby sister was also buried. She has been trying to reach Bob Kiley from the monument company to discuss what exactly is wanted. Jay from Respectful Internment is having back problems so the stone cleanings are on hold. She asked if she should contact the person that was helping Jay if he cannot continue the job and was told yes. The annual potluck picnic is at Frank Griffiths Lake July 12, 2014, at 6:00 pm. The house tour will be September 7, 2014 from 9am to 7 pm. Susan is going to find out more information on the Blue Star Trail that has to do with war veterans. Susan has put a bid on the old store and the cooper house in the back. She would like to fix them up and give the Township the trough part. Mr. Jarrett asked what the time frame is on the results of the bid she put in. She does not know for sure.

OTHER BUSINESS

Approval of Liquor License at Medina Sunoco – 3980 Pearl Road

Mr. DeMichael motioned to approve the liquor license at Medina Sunoco and not accept or not request rather, a hearing. The address is 3980 Pearl Road. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Annual July 4th Reserve Bike Parade

Mr. DeMichael said the Reserve has once again requested the use of barricades for their annual July 4th, bike parade. They also extended an invitation to the Trustees.

Mr. DeMichael motioned on July 4th close Hardwood Hollow, Salem's Way, Old Hickory and Hunting Run Roads on July 4th. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Matthew Galla (3503 Hamilton Road) asked what the Township paid for the Rustic Inn and was told it was \$475,000.00 minus taxes. He asked why they didn't build a new facility like Montville Township. Mr. DeMichael said Montville has spent millions of dollars. Mrs. DeHoff said Montville is in debt and she will not do that to the Township. Mr. Jarrett said it is a commercial property that can be sold.

Chief Arbogast said there is no such thing as 25 years with no cost other than heating and cooling. Montville's \$3.8 million dollar building has already had substantial expenses because the quality of new buildings is not there. Richfield Village built a new building and it is leaking.

Walt DUBYK (3907 Cook Road) commented on maintaining the cost of the building. He said cars go through the stop sign at Cook and Hood Road intersection and he has turned and followed them and found they live on Hood Road. He asked if the Police can put a little more attention to that area.

Jim Traynor (4004 Remsen Road) asked where Mike Todd was at. The Trustees said they did not know where he was tonight. Mrs. Goe said he answered her e-mail regarding the Reserve Parade, minutes and other issues.

Robin Gray (4074 Remsen Road) presented the Trustees with a painting of the Signing of the Declaration of Independence.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Executive Session for Certain Personnel Matters

Mr. DeMichael motioned to go into Executive Session with Trustee Jarrett, Fiscal Officer Linda DeHoff and Sean Kasson as well, to discuss certain personnel matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 8:21 pm.

Mr. DeMichael motioned to reconvene from Executive Session at 8:43 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. No decisions were made during that meeting.

Roof at Weymouth Preservation Society

Mr. Jarrett asked the status of the roof at the Weymouth Preservation Society. Mr. Miller said we have a claim in to the insurance company. Mr. Jarrett asked what the gentleman is going to do regarding the flashing and Mr. Miller said he did not know. Mr. Jarrett asked Mr. Miller to get more specifics on the repairs. Matt Galla asked if temporary repairs could be done. Mr. Miller said they have been making repairs but nothing is working.

Thank You to Laurie Shoemaker – Flag Day

Mr. Jarrett thanked Laurie Shoemaker for all the work she did in preparing the Flag Day Event on June 13, 2014. He also thanked the other employees who helped her prepare for that event.

Unpaid Administrative Leave for James Kuruc, Firefighter

Mr. Jarrett said we have a Firefighter who has been on paid administrative leave. This individual has been arrested and charged through a grand jury indictment and it would be prudent for the township to now place this individual on unpaid administrative leave.


Mr. Jarrett motioned to place James Kuruc on unpaid administrative leave until further notice, until the outcome of the trial. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

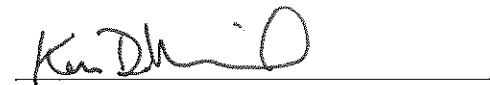

Copier Lease for Fire Department

Mr. Jarrett said the copier lease for the Fire Department expires this month and asked if the company was going to send a contract. Mrs. Goe said she forwarded the e-mail to Chief Crumley and Julie Riffle and the Chief will decide if he wants to purchase or lease a copier.

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Mr. DeMichael motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett. The meeting was adjourned at 8:49 pm.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Vice-Chairman

Ray Jarrett, Trustee