

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 27TH, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 27th, 2014, to conduct the business of the Township. Vice-Chairman DeMichael called the meeting to order at 7:03 pm with the following Trustees in attendance: Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael and Mr. Jarrett. Mr. Todd was absent due to surgery.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

Prudential Real Estate Office - Site – 3637 Medina Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for the Prudential Real Estate Office to be located at 3637 Medina Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Alice Training Institute – Site – 3613 Reserve Commons Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Alice Training Institute to be located at 3613 Reserve Commons Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarret.

Alice Training Institute – Directional Sign - 3613 Reserve Commons Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the directional sign not to exceed 2.8 square feet for Alice Training Institute to be located at 3613 Reserve Commons Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

New York Bagel Deli – Site – 3725 Medina Road, Ste 115

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Medina Auto Mall Dodge (“Service sign”) located at 3205 Medina Road not to exceed 29.6 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Cookie & Gilly Frozen Yogurt & Treats – Site – 3725 Medina Road, Ste. 117

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Cookie & Gilly Frozen Yogurt & Treats to be located at 3725 Medina Road, Ste 117, as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Cookie & Gilly Frozen Yogurt & Treats – Wall Sign – 3725 Medina Road, Ste. 117

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a wall sign not to exceed 22 square feet for Cookie & Gilly Yogurt & Treats to be located at 3725 Medina Road, Ste. 117 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Cookie & Gilly Frozen Yogurt & Treats – Identification Sign Panel – 3725 Medina Road, Ste. 117

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the panel for the identification sign for Cookie & Gilly Frozen Yogurt & Treats located at 3725 Medina Road, Ste. 117 as presented. R. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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Erica Graffain - Medina County Auditor Representative

Erica Graffain, representative from the Medina County Auditor's Office, reported that the Homestead sign up deadline for senior citizens and disabled persons is June 30, 2014. The State has implemented the income requirement again. Those already on the Homestead Reduction Plan are grandfathered in. The complaints against the value of property need to be filed by March 31, 2014. They can now be e-mailed or faxed as well as brought in but they still need the original signed by a notary. Mr. Jarrett asked what the change in the threshold of the income level was. Ms. Graffain said, in 2007 they made it age requirement only but now they made it an income requirement of under \$30,500.00. The document now authorizes the Auditor to look at their income in the State system. Mrs. Shoemaker asked if they could get City Income Tax help at the Auditor's Office and she was told no but they provide help at the rec center.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant # 25052 to warrant #25084 total amount of \$43,524.02. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. DeMichael motioned to approve payroll checks #18459 to #18514 total amount of \$42,341.30 with \$5,677.07 going to OPERS, Deferred comp and post-tax health. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael tabled the approval of minutes until they have a full Board.

OLD BUSINESS

Selection of Contractor for New Police Department

Mr. DeMichael tabled the decision on the selection of a contractor for the new Police Department until they have a full Board.

Electric Bill Discussion

Mr. DeMichael tabled the electric bill discussion.

Remsen Building Roof

Mr. DeMichael tabled the discussion on the Remsen Building roof.

PURCHASE ORDERS

Intech – New Computer at Fire Station #1

Mr. Jarrett motioned for a purchase order requisition for the Fire Department for Intech. In the amount of \$1,061.00 dollars even and this is to replace the computer at Fire Station #1. That's still the old XP machine and it's running poorly. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Taser International – Police Department

Mr. DeMichael motioned for a purchase order requisition for Taser International (the vendor) for the Police Department. It is for \$12,122.54 for 10 Tasers, holsters, batteries and 30 cartridges. Equipment, training and uniforms are also included in this. Mr. Jarrett seconded the motion. Chief Arbogast said Officer Nicholson will be doing in house training because he is a certified trainer. Mr. Jarrett asked if any of the officers have felt the Taser. Chief Arbogast said he and the officers have all been tased. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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PURCHASE ORDERS CON'T

Ace Business Solutions – Copy Machine for Police Department

Mr. DeMichael motioned to approve a purchase order requisition for the Police Department. Vendor is ACE Business Solutions and the total amount is \$5,801.00. It is for a Ricoh printer/ copy machine. Mr. Jarrett seconded the motion. Chief Arbogast said the lease is up on their copier. They will save \$2,000.00 a year by purchasing a new copier. Supplies and toner is included. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Lexipol, LLC – Police Department Policy Manual

Mr. DeMichael motioned to approve a purchase order for the Police Department. The vendor is Lexipol. The total amount is \$3,950.00. This is for a one (1) year subscription fee and policy manual. Mr. Jarrett seconded the motion. Mr. Jarrett asked what the policy manual referred to. Chief Arbogast said the Police Department's current policy manual was written in 2010. It took him 4 years to write it and it needs to be revisited and redone. For the last year Montville, Brunswick Hills, Hinckley and Medina Township have reviewed every section with Lexipol and Bill Thorne, Asst. County Prosecutor, and the Prosecutor's Office has approved it.. All the townships will be using it and it will be designed to their specific issues. Mr. DeMichael said the City showed him what they are using and the different training scenarios that come up every day. He asked if this is what we would be using and Chief Arbogast said yes. He also said that if you get sued under the policy issue they will back you up. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Laurie Shoemaker Reimbursement for Events

Mr. DeMichael motioned to approve a purchase order requisition for the Admin Department. The vendor is our very own Laurie Shoemaker. This is to reimburse her for the sign that was done to promote the events we have coming up here, for \$54.47. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mid-America Sports Advantage – Blakslee Park

Mr. DeMichael motioned to approve a purchase order requisition for our Service and Parks Departments. Vendor is Mid-America Sports Advantage. This is for safety mat, perma mound, jox box and shipping. We are going to work on the shipping. Mr. Jarrett seconded the motion. Mr., DeMichael said shipping is very expensive and Mr. Miller will be in Indiana so he is going to see if he can pick the equipment up. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Agricultural Design, Inc. – Baseball Fields

Mr. DeMichael motioned to approve a purchase order requisition for the Service and Parks Department. This is Agricultural Design, Inc. as the vendor. It's for \$15,600.00 to regrade baseball fields one (1) and two (2). This includes the labor and materials. Mr. Jarrett seconded the motion. Mr. Jarrett asked when the last time the fields were graded. Mr. Miller said they have never been done; they did field number three (3) last year. Mr. Jarrett asked if there were any other quotes and Mr. DeMichael said yes the other quote was for \$29,000.00 from Frasier Field Repair. Mr. Miller said Mr. Kessler called numerous people and only received the two quotes. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Reports and Department Head Comments

Mr. DeMichael tabled reports and department head comments until all Board members are present.

OLD BUSINESS

Street Light at Rivendale and Fenn Roads

Mr. Miller gave the information to the Homeowners Association and he is waiting to hear if they made a decision. Mr. DeMichael tabled this issue until the Homeowners Association is heard from.

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OLD BUSINESS CON'T

Building Department Services

Mr. DeMichael tabled the Building Department Services.

NEW BUSINESS

Vending Machines at Blakslee Park

Bryon Paterak (910 Yesterday Lane Medina) owner of Triple Crown Vending would like to put a soda vending machine by the storage building on Blakslee Park. He would buy, repair and service the equipment. He is fully insured. He would put locks on the equipment to prevent vandalism and repair any damage but if it happens more than once, the machine would be pulled. The machine would not cost the township anything. Mr. DeMichael asked about the cost of the electricity. The cost to run a refrigerator is about \$90.00 a year. It is like a refrigerator and would only run 6 months a year. The electric meter at the field is at zero and he will gladly pay the electric bill. Mr. Jarrett said if the Trustees decide to move forward with this he requests that a phone number be on the machine so they would call Mr. Paterak for any problems, lost money, beverage not being dispensed, etc. Mr. Paterak also said he would issue a commission check to the township based on the sales. This would just be beverages. Mr. DeMichael said they will leave this on the agenda and discuss it further when Mr. Todd is back.

OTHER BUSINESS

Weymouth Preservation Society Report

Mrs. Gardner read Mrs. McKiernan's reporting stating that she found 148 teachers for the Weymouth Schools who served as teachers between 1817 and 1956. Mrs. McKiernan has researched and written biographies on each one. We expect to sonar the cemetery at the end of April, weather permitting. The fence fabric will be removed soon and winter restoration will begin. The electricity has been updated and the lights will be installed when plastering and painting is complete. The exhibit will open April 13, 2014, on Township History. Mrs. McKiernan has applied for a \$750.00 grant through the Ohio Historical Marker. The Cleveland Restoration Society was looking at the building today for a possible Cleveland Restoration Society Award. Mr. Miller asked if Mr. DeMichael wanted to bring up the possibility of moving the antique secretary post office in the meeting room to the Weymouth Historical Society. Mr. Jarrett asked if there was anything in it and was told no. He asked for a letter from Susan stating it was only on loan and still belonged to the Township.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Sandra Bilek (3414 Hamlin Road) asked by what authority Fire Chief Crumley gave advice that allowed the variance to be granted by the Board of Building Standards for Sunoco. She spoke to Charles Huber of the Building Department and was told a variance was granted to Sunoco so they would not have to install a fire suppression system and to allow occupancy. Mr. Huber said, as of this date, Sunoco has not gotten an occupancy permit. Mr. Huber also told her that technically they are not to be occupying the building. Mr. Jarrett asked who gives the occupancy permit. Mrs. Bilek said Mr. Huber does. Mr. Jarrett asked why he hasn't followed up and issued a citation. She said she didn't know. She said the township is actually responsible for that pipe line and the township can be sued if anything happens. Mr. DeMichael asked to write the Prosecutor's for an opinion on that issue.

Mrs. Bilek asked the status of the ad-hoc committee and was told no decisions have been made. She also commented on the verbiage Mayor Hanwell used regarding offering City Building Department services to the Township.

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PUBLIC COMMENT CON'T

Sally Gardner (3333 Foskett Road) said there was a Sunoco Pipeline crack that leaked oil into the Ohio Preserve in Cincinnati that has reached 20,000 gallons of oil

Matt Galla (3503 Hamilton Road) thanked the Road Foreman for the good job done this winter maintaining the roads. He also said he is impressed with the new décor of the Townhall. Mr. DeMichael said the carpeting will be installed tomorrow. Mr. Jarrett said when the wallpaper was removed there was mold all over the walls and Mr. Miller said the floor had to be jacked up an inch and a half in the area by the door.

Robin Gray (4074 Remsen Road) asked how old the current Tasers are. Chief Arbogast said they are nine (9) years old and the batteries cannot be purchased anymore. She also asked about the names on the Zoning Commission agenda. She was told that it is just a general heading and are part of the general distribution if necessary.

Sandra Bilek (3414 Hamlin Road) is concerned that Sunoco is not paying taxes. Erica Graffain, Auditor's Representative said they are paying taxes and taxes are billed 6 months behind.

Laurie Shoemaker, Events Coordinator, reminded everyone that Toss Your Trash day is April 12, 2014, and a shredder will be provided (no newspapers) and April 19 is Community Pick-it-up-Day. Volunteers are still needed.


Hiring of Seasonal Help


Road Foreman Miller asked if he could hire two (2) seasonal workers for the summer and if he could put an ad on Craigslist. The Trustees said yes and to also put it on the website and in the papers.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motived to adjourn the meeting at 8:12 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Vice Chairman


Ray Jarrett, Trustee