

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 13TH, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 13th, 2014, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:04 pm with the following Trustees in attendance: Michael D. Todd, Ken DeMichael and Ray Jarrett. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Chief Crumley, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

Bid Opening for New Police Department Remodel

Mrs. DeHoff opened the bids one by one and passed them to Chairman Todd to read (see attached bidders list). A decision will possibly be made at the March 27, 2014, Regular Trustees Meeting. Chief Arbogast said as part of the bid process, TC architects will review all the bids and they will make a written recommendation. The Trustees would like a deeper look at Lauren Building Co. LLC, Cornice Co., Crown Commercial Const., BCMC, Inc. and Coastal Quality Const.

Resolution to Transfer Funds – Amend Current Certificate Dated 2-21-14

Resolution No. 03132014-009

Mr. Todd motioned to put forth a resolution to transfer \$140,000.00 from the general fund, the 1000 fund, to the Gasoline Tax Road & Bridge fund 2021, and to transfer \$120,000.00 from the general fund to the Road & Bridge fund 2031. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Resolution to Accept 2014 Permanent Appropriations

Resolution No. 03132014-010

Mr. Todd motioned to accept the permanent appropriations for the 2014 Budget and incorporate, by reference, the spread sheet entitled Medina Township 2014 Permanent Appropriations (see attached). It is a five page document. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Resolution for Unpaid Compensation for Trustees and Fiscal Officers

Resolution No. 03132014-011

Mr. Todd offered the following resolution:

WHEREAS; The Medina Township Board of Trustees met in regular session on March 13, 2014 at 7:00 pm; and

WHEREAS; the Township during the most recent audit authorized by David Yost, Auditor for the State of Ohio notified that the Township Trustees and Fiscal Officer were under compensated for fiscal years 2008; and

WHEREAS; upon receiving the 2014 Compensation Chart from the State Auditor, the Township was made aware that in addition to under paying the compensation for 2008, the Fiscal Officer and Trustees were also undercompensated for fiscal years 2012 and 2013, according to the compensation chart, ORC §505.24 and §507.09; and

WHEREAS; instead of using the amount provided by the Medina County Auditor's Official Certificate of Estimated Resources (ORC §5705.36), the amounts used to calculate the elected officials compensation were incorrect; and

Resolution for Unpaid Compensation for Trustees and Fiscal Officers Con't

WHEREAS; the elected officials of Medina Township were unaware of any discrepancy and did not agree in writing or otherwise to the lesser amount in compensation for the years 2008, 2012 and 2013; and

WHEREAS; the Medina Township Fiscal Officer in cooperation with the Medina Township Board of Trustees did research and calculate the correct compensation amounts for the years 2008, 2012 and 2013; and

WHEREAS, the Compensation Chart ORC Sections 505.24 and 507.09 is as follows:

	<u>Trustees</u>	
	<u>Former Rate</u>	<u>Current Rate</u>
	\$ 3,500,001 - \$ 6,000,000	\$ 6,000,001 - \$ 10,000,000
2008	\$12,346.00	\$15,998.00
2012	\$12,346.00	\$15,998.00
2013	\$12,346.00	\$15,998.00

	<u>Fiscal Officer</u>	
	<u>Former Rate</u>	<u>Current Rate</u>
	\$ 3,500,001 - \$ 6,000,000	\$ 6,000,001 - \$ 10,000,000
2008	\$21,221.00	\$24,355.00
2012	\$21,221.00	\$24,355.00
2013	\$21,221.00	\$24,355.00

and

WHEREAS; the Medina Township Fiscal Officer did prepare a spread sheet and appropriate within the General Fund by the permanent appropriation resolution #03132014-009, attached hereto as Exhibit "B" noting a permanent appropriation to Salaries, OPERS and Medicare line items and calculated unpaid compensation due the Elected Officials; and

WHEREAS; the Township Fiscal Officer calculated what was due to for the various local, state and federal withholdings and made the necessary payments to each; and

WHEREAS; upon completion of the calculations of the unpaid compensation amounts due to the Trustees of Medina Township and the Fiscal Officer of Medina Township, the Fiscal Officer of Medina Township shall prepare and disburse either by electronic funds transfer or check all unpaid compensation for the years of 2008, 2012 and 2013, said disbursement is to compensate the Elected Officials only what is allowed by Ohio Revised Code.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Medina Township, Medina County, hereby approves the payments as outlined in this resolution to correct the underpayment of the Trustees of Medina Township and the Fiscal Officer of Medina Township to provide them the salaries as mandated by the Ohio Revised Code;

BE IT FURTHER RESOLVED that the Township Fiscal Officer shall on the Fiscal records of Medina Township identify, verify and rectify the errors in the Elected Officials salary calculations.

Mr. DeMichael seconded the motion. Mr. Jarrett asked if this would satisfy the auditor and was told yes. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #25001 to #25051 in the amount of \$64,926.40. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #18387 to #18393 total amount of \$30,152.11 with \$4,447.00 going to OPERS and deferred comp. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

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OTHER BUSINESS CON'T

Approval of Payroll

Mr. Todd motioned to approve payroll checks #18394 to #18458 total amount of \$55,557.96 with \$6,628.34 going to union dues, post-tax health, OPERS and deferred comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Bank Reconciliation for February 2014

Mr. Todd motioned to approve the bank reconciliation for February 2014, and incorporate by reference the two (2) page document dated March 10, 2014, at 11:23 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. Todd motioned to table the minutes because Trustees just received them. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Electric Bill Discussion

Mr. Todd motioned to table the electric bill discussion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Remsen Building Roof

Mr. Todd motioned to table the discussion of the Remsen Building Roof. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

CPD Industries – iPad Carrying Case – Fire Department

Mr. Jarrett motioned for a purchase order requisition of \$367.29. Vendor information is CPD Industries out of Montclair, CA. This is for the one (1) iPad transport case along with the shipping. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Hazard Zone Management Conference & Blue Card Instructor Meeting – Lee Hlas, Scott Vargo, Brian Draiss and Chris Shuster

Mr. Jarrett motioned to appropriate \$2,750.00 for Lee Hlas, Scott Vargo, Brian Draiss and Chris Shuster. This is to attend the Hazard Zone Management Conference and Blue Card Instructors Management Course in South Bend, Indiana for October 29 through the 22. Mr. Todd seconded the motion. Mr. Todd asked if these courses fall under the training agreement and he was told no. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

2014 Administrative Assistants Conference – Julie Riffle

Mr. Jarrett motioned to appropriate \$500.00 for Julie Riffle to attend the 2014, Administrative Assistants Conference in Newark, Ohio during April 24 and 25. This is for the time management and record retention sessions course. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Fire Department Instructor's Conference – DeVault, Hlas, Miller, Mummert, Radice, Stopa, Vargo and Zevchek

Mr. Jarrett motioned to appropriate \$2,500.00 for the following Firefighters, DeVault, Hlas, Miller, Mummert, Radice, Stopa, Vargo and Zevchek to attend in Indianapolis, the Fire Department Instructor's Conference on April 9th through the 12th. Mr. Todd seconded the motion. Mr. Todd asked if this falls under the training agreement and was told no. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Quotes for Painting Meeting Room and Foyer

Mr. Todd read the quotes for the stripping of wallpaper, prep and painting of the meeting room and the foyer as follows: Baughman Finishing \$3,156.60 (meeting room & foyer)

M-Five Construction \$5,630.00 (meeting room only)

Bryon Spitzer \$3,800.00 (meeting room & Foyer)

Rachel Ramsdell \$2,060.00 (meeting room & foyer)

Rachel Ramsdell – Townhall Painting

Mr. DeMichael motioned to approve the purchase order for Rachel Ramsdell, the admin department. This is to remove all the wallpaper and paint walls and trim in meeting room and entryway. \$2,400.00 is the total. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Todd.

Staples – Chairs – Police Department

Mr. Todd motioned for the appropriation of \$1,199.00 for ten (10) bonded manager chairs, black, for the new Police Department building. This is in our budget, payable to Staples. Mr. DeMichael seconded the motion. Mr. Todd said these chairs are closeouts on sale. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

REPORTS/DEPARTMENT HEAD COMMENTS

Fire Department

Chief Crumley said the County Fire Chief's Association found our countywide mutual aid agreement is not current. Mr. Todd asked that Chief Crumley ask for a simplified resolution to adopt the agreement.

Chief Crumley read the January and February 2014, Fire Department reports (see attached).

Police Department

Chief Arbogast told of a situation with Officer Oyler clocking a motorcycle driving 79 miles an hour on I71. The Highway Patrol had air radar and they are able to keep the individual in sight. The motorcycle got up to speeds of 156 miles per hour. He did pull into a garage and they were able to find the bike. They eventually found the individual.

Because of the sudden snow storm March 12 and 13, there were several accidents. There were four (4) accidents in the same location.

Zoning Department

Mrs. Ridgley reported that for February 2014, eleven (11) permits were issued. Value was \$1,480,540.00 and there was one (1) zoning violation issued to Doraty KIA (see attached). She has begun the Windfall project by starting on Gateway drive. Out of thirty-two (32) homes, fifteen (15) sheds are in violation.

Mayor Hanwell - Collaboration of Building Department Services

Mr. Todd read the e-mail from Mayor Hanwell regarding collaboration for Building Department services (see attached). Mr. Todd spoke with the Mayor and asked if there would be a fee. Mayor Hanwell said no, but they first would like to see our numbers and decide if it was a viable option with their current staffing. Mr. DeMichael asked what the advantages potentially would be and Mr. Todd said the Mayor felt instead of serving numerous people throughout the county the city would just deal with the two townships and the City and they would become familiar with the townships to help work through the planning and permit process.

Mayor Hanwell – Collaboration of Building Department Services Con't

Mr. Jarrett said Montville has already stated they are not interested. Mr. Jarrett said he would like data to see if it is feasible. Mr. Todd asked Mrs. Ridgley to call the Mayor's Office and see exactly what he wants.

REPORTS AND DEPARTMENT HEAD COMMENTS CON'T

Road Department

Mr. Miller read his January and February 2014, reports (see attached). Mr. Miller said Lytle Construction sent a letter stating he is closing his doors. He has been in business since 1935. Mr. Todd discussed the road salt contract. You would have to take 90% to 100% of your need.

Mr. Todd motioned to request 1,600 tons of salt for the 2014/2015 season. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mr. DeMichael no.

Mr. Todd motioned to approve the January and February 2014, departmental reports for the Medina Township Fire Department and the Medina Township Service Department and approve the February 2014, Zoning Department report. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Request for Street Light at Rivendale and Fenn Road

Mr. Miller said the pole is already up and the primary and secondary wires are there. The cost is \$1,400.00 to put up a twelve (12) foot mast and it will cost \$4.22 per month. Mr. Todd asked that a letter be sent with this information to the Homeowners Association asking for a response in four (4) weeks from this date.

Time Clock

Mr. Todd asked Mrs. DeHoff if the time clock could be removed. Mrs. DeHoff said the Auditor would like it but as long as time sheets are correct it can be removed effective March 16, 2014.

NEW BUSINESS

Medina I-71 Local Detour Agreement

Mr. Todd said an agreement was sent from ODOT regarding detour purposes for the bridge repair on I-71 and Remsen Road. Trustees were asked to approve the agreement. Mr. DeMichael spoke with Beth Wilson of ODOT and was told they weren't going to use any of our roads with the bigger trucks. It is just going to be inconvenient for the residents.

Resolution No. 03132014-012

Mr. Todd motioned to put forth the following resolution accepting the agreement covering the use of County/Township/City/Village Streets for Detour Purposes.

WHEREAS, the State of Ohio contemplates the improvement of MED-71-20.34 PID 80195 Bridge Repair Project 558 (13); and

WHEREAS, the Director of Transportation has determined that it is necessary to detour traffic on County Road 37/Remsen Road during construction of this improvement; and

WHEREAS, the designated local detour route includes roads or streets not under the direct jurisdiction of the Director of Transportation, as described below; and

WHEREAS, the Director of Transportation wishes to obtain concurrence of affected authorities prior to establishment of said local maintenance.

NOW THEREFORE, during the 180 day period that County Road 37/Remsen Road is closed to through traffic, the Director of Transportation agrees to maintain this designated local detour route in passable condition and return to the Medina Township Trustees as good of a condition as it was prior to its use.

The designated local detour route will be the following:

- Traveling East on County Road 37/Remsen Road, turn Left/Northeast onto County Road 32/South Weymouth Road.
- Turn Right/Northeast onto State Route 3.
- Turn Right/South onto State Route 94.
- Return to County Road 37/Remsen Road.
- The reverse of this route is also included.

Medina I-71 Local Detour Agreement Con't

Mr. DeMichael seconded the motion. Mr. Jarrett asked if they were going to put up detour signs and Mr. Todd said he was sure they would. Chief Arbogast said there are several houses on the other side of the I-71 Bridge which will make the Township Police and Fire response time a lot longer. He asked if he could talk to Granger Township regarding Fire and EMS response to cover those particular houses. The Trustees said to contact Granger Township and the Life Support Team. Chief Crumley said he will contact Mark Phillips of LST. Mr. Jarrett read the letter from Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Weymouth Preservation

Susan McKiernan, President of the Weymouth Preservation Society, said they wrote a grant for an Ohio Historic Marker that would be \$2,380.00, they will know by mid-May if it is awarded to them. Regarding the status of the windows, the contractor will be contacting her with a starting date. The museum room is being re-plastered. She and her husband Ed tore off all the old plaster which saved \$400.00. Road Foreman, Miller hauled it all away. The cost will be \$3,100.00 for that room. They have a plat for the Weymouth Cemetery. They have been trying to find a lost body with the sonar and they think they have sixteen (16) bodies that do not have grave stones. The two (2) most recent bodies are 1932 to 1935. She also found a grave that is 1941. A local historian who's interest is veterans are writing a book on the cemetery and they are sharing information. The next event will be April 18.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Dianna Huffman (4025 Remsen Road) asked what the status of the Ad-hoc committee study for I-71 and Route 3 was. Mr. Todd said it does not look like it is moving forward.

Laurie Shoemaker, Events Coordinator, reminded everyone of Toss Your Trash day on April 12 from 8am to 3pm. There will also be an industrial shredder for confidential document shredding (not newspapers) from 10am to 2 pm. Community Pick-it-up Day will be April 19 from 8:30 am to 12 Noon. The information is on the website

Robin Gray (4074 Remsen Road) asked where the clock was and was told it was taken down to replace the battery. She also asked about the letter from Mayor Hanwell. Would this take away Elaine's jurisdiction over the pumping station? Mr. Todd said no, Elaine did not have jurisdiction over this anyway. Nothing would change as it relates to Elaine. It has to do with the County Building Department.

Alliss Stogin (3003 Hood Road) said she attended the ODOT open house for the Route 42 corridor and got the map with the overlay. She said they are running a landscape strip down the center of the road in the City but part of it was in the township so she informed them that it was not approved by the Trustees. She also asked them why the Township was not advised of the meeting regarding Route 18 and to please be sure to inform the Trustees of any meetings. Mr. DeMichael did attend the Route 42 meeting.

Robin Gray (4074 Remsen Road) asked if they heard anything about multi-use paths. Mr. DeMichael said there will be a multi-use path on the Route 42 plan on the west side and a sidewalk on the east side. He said on Route 18 as far as the plans are right now there will be a multi-use plan on the south side and we sent a letter asking them to have multi use paths on both sides.

Mr. Todd motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Executive Session

Mr. Todd motioned to go into Executive Session with the Board of Trustees and Fire Chief Mark Crumley to discuss employee discipline. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 8:41 pm.

Mr. Todd motioned for the Medina Township Board of Trustees to reconvene from Executive Session where the Board of Trustees was discussing employee discipline with Fire Chief Mark Crumley and the Board of Trustees. The Board reconvened at 9:16 pm. No decisions were made in that meeting.

Mr. Todd motioned to go into Executive Session with the Board of Trustees, Fire Chief Mark Crumley and Firefighter Keister to discuss employee discipline. The Board entered into Executive Session at 9:16 pm.

Mr. Todd motioned for the Medina Township Board of Trustees to reconvene regular session; we were in Executive Session with the Board of Trustees, Fire Chief Mark Crumley and Firefighter Keister for employee discipline. The Board reconvened at 9:27 pm. No decisions were made during that meeting.

Suspension of Firefighter Keister

Mr. Todd asked Firefighter Keister if he knew what they were here for. Firefighter Keister said he did. Mr. Todd told Firefighter Keister that they discussed discipline and asked him if he understood when we discuss discipline you have rights and we can go through and do an investigation and go through all the formalities, right. Mr. Keister said yes sir. Mr. Todd asked him if he was fine with not going through the formalities and Mr. Keister said yes sir, I am. Mr. Todd asked Mr. Keister if he understood that the suspension they are recommending is that he has a two week suspension. The two week suspension is for sleeping on the job without getting permission or notifying the supervisor. Mr. Keister answered yes sir. Mr. Todd asked him if he was willing to take that discipline and Mr. Keister said yes I am.

Mr. Todd motioned, at this time, to suspend Firefighter Bobby Keister for two weeks for sleeping on the job without notifying or asking permission of his supervisor. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd told Mr. Keister to give his pager to Chief Crumley at this time. On March 29th, 2014 he will get his pager back and it will be business as usual. Mr. Todd asked Mr. Keister if he understood everything that they did here and he said yes. Mr. Todd asked him if he was in agreement and Mr. Keister said he was.

OTHER BUSINESS

Road Salt Contract for 2014/2015 Season

Resolution No 03132014-013

Mr. Todd motioned to put forth the following resolution and adopt the sodium chloride/rock salt procedures for us to purchase sodium chloride through the Ohio Department of Transportation under two different time frames. The first being May 8, 2014, which would expire October 31, 2014, and the second contract which would go from November 1, 2014, to May 31, 2015.

Whereas, in accordance with Revised Code 5513.01 (B) the Ohio Revised Code provides the opportunity for Medina Township to participate in contracts with the Ohio Department of Transportation for the purchase of the machinery, materials, supplies or other articles and we are going to avail ourselves of that opportunity and incorporate by reference the two (2) page contract titled Ohio Department of Transportation - Office of Contract Sales, Purchasing Services, Cooperative Purchasing Program Participation Agreement - Sodium Chloride (Rock Salt). Mr. DeMichael seconded the motion. Roll call vote: Mr. Todd aye, Mr. DeMichael no and Mr. Jarrett aye.

Employee Questionnaires

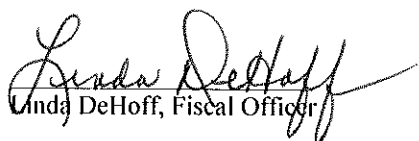
Mrs. DeHoff said there are six (6) Firefighters who still have not turned in their employee questionnaires that were due February 28, 2014. Mr. Todd said to tell them they cannot work until they are turned in. Chief Crumley said he told them but doesn't know what to tell her. He asked for the list of six (6). Mrs. Goe said she has already called the six (6). Mr. Jarrett asked how he would contact them and Chief Crumley said they will be getting phone calls tonight. Mrs. DeHoff said she did not see what was so hard about filling those out and turning them in.

TM3/13/14

Laurie Shoemaker Access to Police Department

Mr. Jarrett said it was brought to his attention this evening that Laurie Shoemaker still needs to have two (2) days to get into the Police Department to get her e-mail and retrieve addresses. She was locked out. Mr. Todd asked Mr. Jarrett who brought that to his attention. Mr. Jarrett said she brought it up to him tonight. Mr. Todd said she has already brought it up to Chief Arbogast and Sgt. Zieja and they are already working on making arrangements to give her access. Chief Arbogast said it has not been a top priority due to what has been going on in the Township the last two (2) weeks. Mr. Jarrett said he was not aware of that.

Mr. Todd motioned to adjourn the meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. The meeting was adjourned at 9:34 pm.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ken DeMichael, Vice-Chairman


Ray Jarrett, Trustee

Resolution # 03132014 - 010

MEDINA TOWNSHIP 2014 PERMANENT APPROPRIATIONS

			2014 Temporary Appropriations	2014 Permanent Appropriations	Difference +/-
1000-	110-	111	Salaries - Trustees	81,000.00	33,000.00 Additional money for underpayment of trustees
1000-	110-	121	Salary - FO	25,000.00	9,500.00 Additional money for underpayment of fiscal officers
1000-	110-	190	Other Salaries	34,500.00	
1000-	110-	211	OPERS	60,000.00	
1000-	110-	213	Medicare	32,450.00	
1000-	110-	221	Hospitalization	5,000.00	11,550.00 Additional money for OPERS for underpayments
1000-	110-	229	Other Insurance Benefits (Life, Dental, Vis)	30,000.00	
1000-	110-	230	Workers Comp.	4,000.00	
1000-	110-	311	Acctg & Legal Fees	7,000.00	
1000-	110-	313	Auditing Sys	13,000.00	
1000-	110-	313	UAN	2,000.00	
1000-	110-	314	Property Tax Collection Fees	6,000.00	
1000-	110-	319	Other Prof/Tech Services	4,500.00	
1000-	110-	321	Rents & Leases	45,000.00	-5,000.00
1000-	110-	330	Travel & Meetings	4,500.00	
1000-	110-	341	Telephone	4,000.00	
1000-	110-	342	Postage	11,500.00	1,000.00
1000-	110-	345	Advertising	1,750.00	250.00
1000-	110-	345	Advertising - Paychex Sys. Charges	8,000.00	-4,000.00
1000-	110-	370	Payment to Another Political Subdiv.	26,000.00	
1000-	110-	381	Property Ins	5,000.00	-1,000.00
1000-	110-	382	Liability Ins	15,647.00	-1,800.00
1000-	110-	383	Fidelity Bond Premiums		-147.00
1000-	110-	410	Office Supplies	3,500.00	
1000-	110-	430	Small Tools & Minor Equip.	2,000.00	
1000-	110-	519	Other - Dues and Fees	1,100.00	
1000-	110-	599	Other Expense	8,000.00	
1000-	110-	740	Machinery, Equipment and Furniture	1,500.00	-4,000.00
1000-	120-	322	Garbage & Trash Removal	3,000.00	
1000-	120-	323	Repairs & Maint.	4,000.00	
1000-	120-	329	Other Property Svs	25,000.00	
1000-	120-	351	Electricity	8,000.00	-3,000.00
1000-	120-	351-1	Electricity (Remsen Bldg)	17,000.00	-5,000.00
1000-	120-	352	Water/Sewer	1,500.00	
1000-	120-	352-1	Water/Sewer (Remsen Bldg)	5,800.00	
1000-	120-	353	Natural Gas	5,000.00	
1000-	120-	353-1	Natural Gas (Remsen Bldg)	15,000.00	
1000-	120-	370	Payment to Another Political Subdiv.		
1000-	120-	400	Supplies & Materials	1,800.00	
1000-	120-	599	Other Expense	100.00	
			Total Admin & Town Hall	463,747.00	31,353.00
1000-	130-	150	Compensation of Bd. Members	8,100.00	
1000-	130-	190	Salaries	41,000.00	
1000-	130-	211	OPERS	12,000.00	
1000-	130-	212	Social Security	2,000.00	-1,000.00
1000-	130-	213	Medicare	1,900.00	200.00
1000-	130-	221	Medical/Hospitalization	16,000.00	-1,000.00
1000-	130-	229	Other Insurance Benefits	2,000.00	
1000-	130-	240	Unemployment	800.00	

1000-	130-	330	Travel & Meetings		2,500.00	2,500.00	
1000-	130-	342	Postage		900.00	900.00	
1000-	130-	344	Printing		1,000.00	500.00	-500.00
1000-	130-	345	Advertising		1,000.00	800.00	-200.00
1000-	130-	410	Office Supplies		2,000.00	2,000.00	
1000-	130-	430	Small Tools & Minor Equip.		500.00	500.00	
1000-	130-	599	Other Expense		27,000.00	27,000.00	
1000-	130-	740	Machinery, Equipment and Furniture		500.00	500.00	
			Zoning Total		119,000.00	116,500.00	-2500.00
1000-	310-	319	Other Professional & Tech Services		3,000.00	2,000.00	-1,000.00
1000-	310-	351	Electricity		10,000.00	8000.00	-2,000.00
			Street Lights Total		13,000.00	10,000.00	-3,000.00
1000-	760-	720	Buildings				
1000-	760-	730	Improvement of Sites - Town Hall		70,000.00	40,000.00	-30,000.00
1000-	760-	730-1	Improvement of Sites - Remsen Bldg		50,000.00	40,000.00	-10,000.00
1000-	760-	790	Other-Capital Outlay				
			Total Improvements		120,000.00	80,000.00	-40000.00
			Total General Fund		720,747.00	706,600.00	-14,147.00
2011-	760-	740	Machinery/Equip/Furniture				
2011-	760-	730	Improvement of Sites		5,000.00	10,000.00	5,000.00
2011-	760-	750	Motor Vehicles				
			Total MVL Tax		5,000.00	10,000.00	5,000.00
2021-	760-	730	Improvement of Sites		50,000.00	240,000.00	190,000.00
			Total Gasoline Tax - Road & Bridge		50,000.00	240,000.00	190,000.00
2031-	330-	190	Other Salaries		153,000.00	200,000.00	47,000.00
2031-	330-	211	OPERS		41,000.00	50,000.00	9,000.00
2031-	330-	213	Medicare		5,000.00	8,000.00	3,000.00
2031-	330-	221	Hospitalization		35,000.00	28,000.00	-7,000.00
2031-	330-	229	Other Insurance Benefits		1,800.00	1,800.00	
2031-	330-	230	Workers Comp.		900.00	5,000.00	4,100.00
2031-	330-	314	Property Tax Collection Fees		750.00	500.00	-250.00
2031-	330-	318	Training Services		300.00	500.00	200.00
2031-	330-	319	Other Professional & Tech Svs		5,000.00	23,000.00	18,000.00
2031-	330-	321	Rents & Leases		25,000.00	22,000.00	-3,000.00
2031-	330-	323	Repairs & Maint		10,000.00	28,000.00	18,000.00
2031-	330-	341	Telephone		4,000.00	4,000.00	
2031-	330-	345	Advertising		500.00	200.00	-300.00
2031-	330-	351	Electricity		2,700.00	3,000.00	300.00
2031-	330-	352	Water/Sewer		1,200.00	1,200.00	
2031-	330-	353	Natural Gas		2,500.00	3,000.00	500.00
2031-	330-	381	Property Insurance		9,000.00	11,954.00	2,954.00
2031-	330-	382	Liability Insurance		2,500.00	1,586.00	-914.00

2111-	220-	213	Medicare	9,700.00	10,000.00	300.00
2111-	220-	214	Volunteer Firefighters Fund	2,756.00	2,756.00	
2111-	220-	230	Workers Comp.	15,000.00	7,500.00	-7,500.00
2111-	220-	240	Unemployment	5,000.00	2,000.00	-3,000.00
2111-	220-	314	Property Tax Collection Fees	3,500.00	3,000.00	-500.00
2111-	220-	318	Training Svs	26,000.00	20,000.00	-6,000.00
2111-	220-	319	Other Professional & Tech Svs	28,000.00	16,500.00	-11,500.00
2111-	220-	321	Rents & Leases	3,000.00	2,000.00	-1,000.00
2111-	220-	323	Repairs & Maint.	25,000.00	15,000.00	-10,000.00
2111-	220-	323	Repairs & Maint. - Tools & Equip	25,000.00	15,000.00	-10,000.00
2111-	220-	323	Repairs & Maint.-Station Repairs	16,400.00	10,000.00	-6,400.00
2111-	220-	330	Travel & Meetings	4,000.00	4,000.00	
2111-	220-	341	Telephone	4,000.00	4,000.00	
2111-	220-	342	Telephone - Cell Phones/Pagers	3,200.00	3,200.00	
2111-	220-	342	Postage	200.00	200.00	
2111-	220-	345	Advertising	500.00	250.00	-250.00
2111-	220-	351	Electricity	6,000.00	6,000.00	
2111-	220-	352	Water & Sewer	600.00	700.00	100.00
2111-	220-	353	Natural Gas	4,000.00	4,000.00	
2111-	220-	370	Payment to Another Political Subdiv.	28,000.00	28,000.00	
2111-	220-	381	Property Insurance	14,345.00	15,383.00	1,038.00
2111-	220-	382	Liability Insurance	3,900.00	3,564.00	-336.00
2111-	220-	410	Office Supplies	2,000.00	2,000.00	
2111-	220-	420	Operating Supplies	15,000.00	10,000.00	-5,000.00
2111-	220-	420	Operating Supplies - Fuel	16,500.00	18,000.00	1,500.00
2111-	220-	420	Operating Supplies - Uniforms	7,000.00	7,000.00	
2111-	220-	420	Operating Supplies - Turn Out Gear	20,000.00	26,000.00	6,000.00
2111-	220-	430	Small Tools & Minor Equip	15,000.00	15,000.00	
2111-	220-	510	Dues & Fees	11,000.00	8,000.00	-3,000.00
2111-	220-	599	Other Expense			
2111-	220-	750	Motor Vehicles			
2111-	220-	730	Improvement of Sites	5,000.00	10,000.00	5,000.00
2111-	760-	740	Machinery, Equip. Furniture	5,000.00		-5,000.00
2111-	760-	741	Machinery, Equip for NEW ENGINE	50,000.00		-50,000.00
			Total Fire District	721,201.00	616,553.00	-104,648.00
2231-	760-	730	Improvement of Sites	30,000.00	200,000.00	170,000.00
2231-	760-	750	Motor Vehicles	5,000.00		-5,000.00
			Total Permissive MVL Tax	35,000.00	200,000.00	165,000.00
2261-	210-	430	Law Enforcement Trust Fund-Small Tools and Minor Equipment	1,651.26	1,651.26	
			Total Law Enforcement Trust Fund	1,651.26	1,651.26	
2281-	230-	314	Tax Collection Fees	1,500.00	1,500.00	
2281-	230-	360	Contracted Services	365,000.00	380,000.00	15,000.00
2281-	230-	370	Payment to Another Pol. Sub.			
			Total EMS Services	366,500.00	381,500.00	15,000.00
			GRAND TOTAL EXPENDITURES	3,339,537.26	4,093,662.26	754,125.00

Medina Township Fire Department

January 2014 Activity Report

Type of Alarms		Count	Percentage				
A	Alarm Drop	15	25.00%				
	3 - Western Reserve Masonic - 1 - water flow from broken pipe; 2 - cancelled burnt food						
	1 - 4080 Creative Learning Way - water flow from broken pipe						
	1 - Roadway Inn - water flow from broken pipe						
	1 - Old Golden Corral - water flow from broken pipe						
	1 - Wal Mart - water flow alarm - no problem found						
	2 - Hampton Inn - 1 - Broken Sprinkler Head; 1 - cancelled en route						
	1 - Royal Buffet - Alarm Malfunction - no hazard found						
	1 - Westfield Bank - Cancelled en route						
	1 - Sweet Kiddies - Alarm malfunction						
	1 - Weymouth Country Club - Cancelled en route						
	2 - residential alarms						
E	Assist EMS (LST)	31	51.67%				
	7 - Fall victims						
	9 - Sudden Illness						
	2 - Difficulty Breathing						
	1 - Possible Stroke						
	1 - Uncontrolled bleeding						
	1 - Laceration to forehead after an assault						
	1 - Unresponsive						
	4 - Abdominal Pain						
	3 - Chest Pain						
	2 - Shortness of Breath						
F	Fire Call	8	13.33%				
	1 - Rescue girl from ravine after sled riding accident						
	1 - M/A to Brunswick for structure Fire cancelled en route						
	1 - Investigate melted siding on side of house						
	1 - Vehicle Fire						
	1 - Chimney Fire						
	1 - Stove Fire at On Tap						
	1 - Natural Gas Leak						
	1 - Smoke inside building						
MVA	Motor Vehicle Accident	4	6.67%				
CO	Carbon Monoxide	2	3.33%				
HZ	Haz Mat	0	0.00%				
Total Incident Count		60	*Mutual aid given = 1; Brunswick City FD				
			*Mutual aid received=0				
Total Calls During Staffing Hours		44					
Daily 8am-4pm							
Inspections conducted							
	Annual Fire Safety Inspections	37					
	Re-Inspections	4					
	Annual Fire Alarm Tests	2					
	Annual Sprinkler Tests	2					
	Semi Annual Paint Booth	0					
	Semi Annual Hood tests	1					
Total Inspections		46	*NOTE: Numbers subject to change upon receiving run times from dispatch				
Public Relation Activities							
	None						

Medina Township Fire Department

February 2014 Activity Report

Type of Alarms		Count	Percentage				
A	Alarm Drop	4	10.00%				
	2 - Residential						
	2 - Western Reserve Masonic - both false alarms pull station pulled by resident						
E	Assist EMS (LST)	19	47.50%				
	3 - Chest Pains						
	3 - Vomitting						
	2 - Short of Breath						
	2 - Sudden Illness						
	1 - Severe Leg Pain						
	1 - Possible DOA						
	1 - Diabetic Issues						
	1 - Rectal Bleeding						
	1 - Altered Mental Status						
	1 - Seizure						
	1 - Hip Pain from a fall						
	1 - Lift Assist						
	1 - unconsciuous						
F	Fire Call	15	37.50%				
	3 - mutual aid to Medina City for structure fire						
	1 - Smell of smoke inside residence						
	1 - Smell of natual gas inside residence						
	1 - Structure fire - barn on Hamilton Rd						
	1 - Re-kindle of barn on Hamilton Rd						
	1 - Mutual aid to Erhart FD for Chimney fire						
	1 - Vehicle Fire						
	1 - Commercial building filling with smoke						
	1 - Propane tank leaking near structure						
	1 - Large open burn complaint						
	1 - Assist MTPD with overcrowding at Thirsty Cowboy						
	1 - Employee stuck in elevator at Hampton Inn						
	1 - Power line down						
MVA	Motor Vehicle Accident	1	2.50%				
CO	Carbon Monoxide	1	2.50%				
HZ	Haz Mat	0	0.00%				
Total Incident Count		40					
Total Calls During Staffing Hours		31		*Mutual aid given = 4; 3 - Medina City for structure fires 1 - Erhart FD Chimney fire			
Daily 8am-4pm				*Mutual aid received=2 calls Medina FD, Brunswick Hills FD, Erhart FD & Sharton Twp FD			
Inspections conducted							
	Annual Fire Safety Inspections	31					
	Re-Inspections	38					
	Annual Fire Alarm Tests	1					
	Annual Sprinkler Tests	0					
	Semi Annual Paint Booth	0					
	Semi Annual Hood tests	6					
Total Inspections		76		*NOTE: Numbers subject to change upon receiving run times from dispatch			
Public Relation Activities							
	None						



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thursday, March 13, 2014

ZONING REPORT for - February 2014

MONTHLY TOTALS FOR Feb. 2014

2	Single Family
1	Change of Use
1	Inground Pool
7	Signs

11	TOTAL PERMITS	TOTAL VALUE:
Fees collected on permits total excluding signs:		
Fees collected on sign permits:		\$1,058.53
TOTAL PERMIT FEES COLLECTED:		\$975.00
		\$2,033.53
Fees collected Feb. 2014 for Zoning Commission Agenda		
Fees collected Feb. 2014 for BZA Agenda		\$100.00
		\$0.00
		\$100.00
GRAND TOTAL FEES COLLECTED:		\$2,133.53

Medina Township Service Dept. January 2014 Report

- Plow and salt roads
- Received 712.71 tons of road salt from Cargill Deicing
- Clean , maintain and repair vehicles and equipment as needed
- Check roof leaks at Weymouth building (there still there and getting worse)
- Repair toilet at Creative housing building to stop running and using a large consumption of water

Report submitted By : Denny Miller Road Foreman

Medina Township Service Dept. February 2014 Report

- Plow and salt roads
- Received 211.67 tons of road salt
- Cold patch roads
- Work on 2014 budget
- Start working on park equipment
- Work on baseball and soccer schedules
- Repair trucks
- Repair hallway floor in Townhall by zoning office
- Check pond on Timbercreek with county Engineers office (leaking)

Report Submitted By Denny Miller Road Foreman

**AGREEMENT COVERING THE USE OF COUNTY/TOWNSHIP/CITY/VILLAGE STREETS
FOR DETOUR PURPOSES**

WHEREAS, the State of Ohio contemplates the improvement of **MED-71-20.34 PID 80195 Bridge Repair Project 558(13)**; and

WHEREAS, the Director of Transportation has determined that it is necessary to detour traffic on **County Road 37/Remsen Road** during construction of this improvement; and

WHEREAS, the designated local detour route includes roads or streets not under the direct jurisdiction of the Director of Transportation, as described below; and

WHEREAS, the Director of Transportation wishes to obtain concurrence of affected authorities prior to establishment of said local maintenance.

NOW, THEREFORE, during the **180** day period that **County Road 37/Remsen Road** is closed to through traffic, the Director of Transportation agrees to maintain this designated local detour route in passable condition and return to the **Medina Township Trustees** as good of a condition as it was prior to its use.

The designated local detour route will be the following:

- Traveling East on County Road 37/Remsen Road, turn Left/Northeast onto County Road 32/South Weymouth Road.
- Turn Right/Northeast onto State Route 3.
- Turn Right/South onto State Route 94.
- Return to County Road 37/Remsen Road.
- The reverse of this route is also included.

Signed: _____
District Three Deputy Director

The **Medina Township Trustees** have inspected their portion of the road to be used as a local detour route and have reviewed the above agreement and Maintenance of Traffic plan sheet and concur in the use as proposed.

Signed: [Signature]
Date: 3/13/14

Phone: (330) 725-5713

Signed: [Signature]
Date: 3-13-2014

Phone: 330-725-5713

Signed: [Signature]
Date: 3/13/14

Phone: 330.421.5007

cc: Construction, Project, Roadway Services, File