

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
DECEMBER 19TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 19th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:14 pm with the following Trustees in attendance: Michael D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Fire Chief Crumley, Asst. Fire Chief Kasson, Road Foreman Miller and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

Opening of Bids for Self- contained Breathing Apparatus for Fire Department

Mr. Todd read the only bid received for the SCBA's for the Fire Department.

Mr. Todd motioned to accept the bid from Finley Fire Equipment dated December 6, 2013, in the amount of \$123,460.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OATHS OF OFFICE

Ray Jarrett – Oath of Office

Medina County Commissioner, Adam Friedrich, administered the Oath of Office to Ray Jarrett for his second term as Medina Township Trustee.

Medina County Commissioner, Adam Friedrich, administered the Oath of Office to Michael D. Todd for his third term as Medina Township Trustee.

Electric Bill Discussion

The electric bill discussion was tabled due to non-representation.

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #24789 to #24831 in the amount of \$55,387.37. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael questioned the charge for the flashing on the new Police Station. Chief Arbogast said the Township will be reimbursed for this charge.

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Approval of Payroll

Mr. Todd motioned to approve payroll checks #18037 to #18106 total amount of \$53,638.08 with \$5,876.64 going to union dues, post-tax health, OPERS and deferred comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael and Mr. Jarrett.

Approval of November Bank Reconciliation

Mr. Todd motioned to approve the bank reconciliation for the month of November 2013, and incorporate by reference documents dated December 17, 2013, at 2:35pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. Todd motioned to approve minutes for the December 5, 2013, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Remsen Building Roof

The Trustees tabled the Remsen Building Roof until Spring. It will remain on the agenda.

Medina Township Fire Department Training Agreement

Mr. Todd explained the purpose of the training agreement stating, it was to recover costs spent on new Firefighters for training and certification if they leave the department for another department.

Mr. Todd motioned to approve the Medina Township Fire Department Training Agreement and incorporate by reference the four page document that I put into the record. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

Basic Fire Incident Reporting

Mr. Jarrett motioned to appropriate zero dollars for Julie Riffle to attend the Basic Fire Incident Reporting at Tri-C on January 23, 2014. This is for better understanding of information needed to be reported. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

OTA Conference – Alliss Strogin

Mr. DeMichael motioned to appropriate \$350.00 for Alliss Strogin to attend the OTA Conference in Columbus in February, the 12th through the 14th. \$350.00 is the total. That cost will be split with Lafayette Township. Mrs. Strogin interjected that that cost was just for Medina Township. Mr. Todd seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Todd and Mr. Jarrett.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Cargill Deicing – Road Salt

Mr. DeMichael motioned for a purchase order requisition. Vendor is Cargill Deicing. This is for 250 tons of road salt, total amount is \$8,580.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Todd.

Health Savings Accounts – PSE Credit Union and Parkview Federal Savings Bank

Mr. Todd motioned to approve a purchase order for \$7,500.00 for health care savings accounts payable to PSE Credit Union for end of the year payments for HSA's. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned for a purchase order requisition for \$37,500.00 payable to Parkview Savings Bank for health care savings accounts. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. Chief Arbogast said Parkview is now First National Bank.

Reports

Mr. Todd tabled the October and November reports.

NEW BUSINESS

Bill of Sale for Fire Truck 202-1

Mr. Todd said they were going to rent fire truck 202-1 to Litchfield Township. The truck will now be sold to Litchfield. Mr. Todd asked if the \$80,000.00 was the fair market value and where the price came from and he also asked for the rental agreement. Chief Crumley will get that. The rent is \$500.00 per day and that will go toward the purchase price. Mr. Browne stated that he went to three brokers and the price for that type of vehicle averaged from \$76,000.00 to \$82,000.00. He was told that if they waited a year the price would drop \$6,000.00.

Mr. Todd motioned to agree to a Bill of Sale with Litchfield Township Board of Trustees and incorporate the Bill of Sale, by reference, in the amount of \$80,000.00 payable to Medina Township for the purchase of a pump truck, 1996 tender pumper that is owned by Medina Township. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. DeMichael said the rent should be considered a partial payment. Mr. Todd said there was an insurance issue because insurance coverage on the vehicle they were using was needed. Mr. Todd said we have a sale price and since there was no rental agreement ratified at a meeting going back and doing a rental agreement would be problematic. Mr. Todd said Litchfield Township owes \$80,000.00 and whatever they pay goes towards the \$80,000.00. Mr. Jarrett said we get the sum total of \$80,000.00. They are getting the vehicle now and no rent is due. Payments of \$40,000.00 are due February 1, 2014 and February 1, 2015.

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New Police Department Building

Chief Arbogast gave Trustees a quote for refurbishing the building of \$68,617.00. That is for remodeling, upgrading the computer system, installation of the phone line to tie into the central system, access control system and the camera system. Mr. Todd said the price of the project is subject to bid and asked Chief Arbogast to put together a bid packet. Mr. DeMichael said to put our heads together to be sure we are not overlooking anything that is needed. Mr. Jarrett asked if there could be two separate bids, one for construction and one for communications. Chief Arbogast received bids from four different vendors and the construction part was anywhere from \$18,000.00 to \$36,000.00. The phone system is a single vendor and the Intech computer system is about \$9,000.00. Mr. DeMichael asked about a holding cell and was told there is a lot of liability involved.

Western Reserve Land Conservancy – Rivendale Project Easement Documentation

Mrs. Strogin said the Township never received the agreement from Joe Leslie regarding the Rivendale Project Easement. When she checked into the status of the easement she found that it was already signed and recorded in August. There are issues with the easement. Specifically, one being that the grantor has the right to sell the easement to protect their property. Mrs. Strogin thought it was never to be sold. Another is future improvements. It talks about potential pavilions, restroom facilities, etc. This was supposed to be passive. She asked if the homeowners association signed off on it. She spoke to Joe Leslie and was told it is a legal document and they are not going to change it. Mr. Todd said we need to find out what happened. Mrs. Strogin said they never gave the Township copies and they have not been reviewed by the Zoning Commission. Mrs. Strogin will contact Mr. Karris.

OTHER BUSINESS

Weymouth Preservation Society Report

The Society thanked the Trustees for the wonderful year they had. They said room eleven seems to be available for their use. She said a door knob and lock is needed and they will purchase that. Mr. Todd said they need to provide the Trustees with a key. Mrs. Gardner said the cost for the window would be \$20,000.00 to do both rooms and \$10,000.00 for the one room that is going to be empty. Mr. Todd said he is on the fence. Mr. DeMichael feels they are spending too much on the building. The Trustees discussed this issue. The Historical Society is asking for \$10,000.00 to take out all the glass and glaze it. Susan McKiernan sent minutes from the Weymouth Board of Education.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Sandra Bilek (3414 Hamlin Road) discussed the Medina County Building Department variance request by Sunoco Logistics for the compressor station on Watkins Road.

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PUBLIC COMMENT CON'T

Gary Fuge (5036 Shoreline Circle) commented on his concerns after the Sunoco Logistics variance hearing.

Robin Gray (4074 Remsen Road) said Mr. Bilek questioned Sunoco Logistics on which of the other hydro-carbons was the greatest risk.

Matt Galla (3503 Hamilton Road) spoke about an Ohio Edison explosion in the 1940's.

Chief Crumley, Fire Chief, said there is more risk from residential propane tanks.

Sally Gardner (3333 Foskett Road) said Medina Township is a testing site.

Sandra Bilek commented on Chief Crumley's letter sent to the Building Department variance hearing.

Gary Fuge (5036 Shoreline Circle) asked if the County Board had rendered a decision.

Sandra Bilek (3414 Hamlin Road) asked if the Trustees made a decision on the ad-hoc committee.

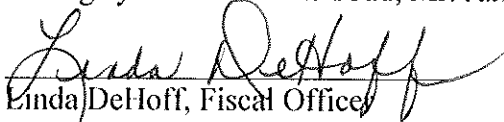
Gary Fuge (5036 Shoreline Circle) complimented Mrs. Shoemaker on the newsletter and asked when the next one would be coming out.

Mr. Todd motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Finley Fire Equipment – SCBA's Bid

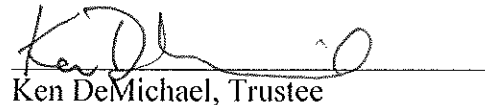
Mr. Todd motioned to approve the bid for \$123,460.00 payable to Finley Fire Equipment for SCBA communication brackets, voice amplifiers, carbon cylinders. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned to adjourn the meeting at 9:28 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Ray Jarrett, Vice Chairman


Michael D. Todd, Chairman


Ken DeMichael, Trustee