

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
OCTOBER 10<sup>TH</sup>, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on October 10<sup>th</sup>, 2013, to conduct the business of the Township. Vice-Chairman Jarrett called the meeting to order at 7:05 pm with the following Trustees in attendance: Ray Jarrett and Ken DeMichael. Also in attendance were Police Chief Arbogast, Fire Chief Crumley, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

**Roll Call**

Mr. Jarrett asked for a roll call of all members present. Trustees present were Mr. Jarrett and Mr. DeMichael. Mr. Todd was absent due to illness.

**Pledge**

Mr. Jarrett led the Pledge of Allegiance.

**Moment of Silence**

Mr. Jarrett asked for a moment of silence for our military personnel at home and overseas.

**SITE PLANS**

**First National Bank – Site – 3613 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the change of use for First National Bank to be located at 3613 Medina Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett told Mrs. Shoemaker to have the information regarding new businesses, name, address and phone number, put on the website for thirty (30) days. Mr. DeMichael asked that it be put in the newsletter also.

**First National Bank – Wall Sign – 3613 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the wall sign for First National Bank located at 3613 Medina Road not to exceed 20.68 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**First National Bank – 3613 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a second wall sign (corner lot) for First National Bank located at 3613 Medina Road not to exceed 20 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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**SITE PLANS CON'T**

**First National Bank – Four (4) Directional Signs – 3613 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve four (4) directional signs for First National Bank as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**First National Bank – Tenant Panel Sign – 3613 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a tenant panel sign for First National Bank located at 3613 Medina Road to be placed on the existing pylon sign not to exceed 2.99 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Health Food Store – Directional Sign – 4483 Weymouth Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a directional sign for Health Food Store located at 4483 Weymouth Road not to exceed 3.375 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Owl Eyes on You – Site – 3725 Medina Road, Suite 107**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the change of use for Owl Eyes on You to be located at 3725 Medina Road, Suite 107 as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Owl Eyes on You – Wall Sign – 3725 Medina Road, Suite 107**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Owl Eyes on You locate at 3725 Medina Road not to exceed 24 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Owl Eyes on You – Tenant Panel - 3725 Medina Road, Suite 107**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing pylon sign for Owl Eyes on You located at 3725 Medina Road not to exceed 3.67 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Project Sushi – Wall Sign – 3579 Medina Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Project Sushi located at 3579 Medina Road not to exceed 22.68 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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**SITE PLANS CON'T**

**Pat O'Brien - Wall Sign – 3880 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and deny the request for a wall sign "Quick Lube" for Pat O'Brien located at 3880 Pearl Road as it does not meet the requirements of Section 605 I.1 Wall Signs, of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Pat O'Brien – Two (2) Ground Signs – 3880 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and deny the request for two (2) ground signs for Pat O'Brien located at 3880 Pearl Road as it does not meet the requirements of Section 605 H. Ground Sign of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**The Grill at Stonegate – Tenant Panel – 3737 Stonegate Drive**

Mr. Jarrett motioned to withdraw The Grill at Stonegate tenant panel at 3737 Stonegate Drive. Mr. DeMichael seconded the motion. Mr. Jarrett said the business decided not to come into the Township for financial reasons. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**APPC Plumbing - Site – 3247 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve an addition to the existing building (APPC Plumbing) located at 3247 Pearl Road not to exceed two-thousand (2,000) square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Medina Soccer Association – Sign – 3074 Remsen Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and deny the request for a wall sign for Medina Soccer Association located at 3074 Remsen Road as it does not meet the requirements of Section 605 L. Directional Sign of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Hidden Lakes Subdivision – Site - Phases Two (2) and Three (3) Watkins Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and re-approve the site plan for Hidden Lakes Subdivision Phases Two (2) and Three (3) as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Sunoco Gas Station – Site – 3980 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the change of ownership for Sunoco located at 3980 Pearl Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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**SITE PLANS CON'T**

**Sunoco Gas Station – Ground Sign – 3980 Pearl Road**

Mr. Jarrett moved to accept the recommendation of the Zoning Commission and approve a ground sign for Sunoco located at 3980 Pearl Road not to exceed 28 square feet as presented. Mr. DeMichael seconded the motion. Chief Crumley said he received a complaint about a cooler being near an Ohio Edison meter in the back. Mr. Demeri said there is no cooler in the back. Chief Crumley will look into it. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Weymouth Community Center – Directional Sign – 3076 Remsen Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a directional sign for Weymouth Community Center located at 3076 Remsen Road not to exceed 4 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Lady Finger Point-n-Pull – Site – 2993 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the change of use for Lady Finger Point-n-Pull, LLC to be located at 2993 Pearl Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Lady Finger Point-n-Pull – Wall Sign – 2993 Pearl Road**

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Lady Finger Point-n-Pull, LLC to be located at 2993 Pearl Road not to exceed 20 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. Jarrett motioned to pay warrant #24551 to #24578 in the amount of \$15,708.88. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Approval of Payroll**

Mr. Jarrett motioned to approve payroll checks #17746 to #17804 total amount of \$46,453.88 with \$6,723.96 going to deferred comp, OPERS, post-tax health insurance and union dues. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Approval of Minutes**

Mr. Jarrett tabled the minutes until all Trustees are present.

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**OLD BUSINESS**

**Remsen Building Roof**

Mr. Jarrett tabled the Remsen Building Roof Discussion until the October 24 Trustees meeting.

**Sign at Remsen and Huffman Roads**

Mr. Jarrett tabled the Sign at Remsen and Huffman Road until the October 24 Trustees meeting.

**Creative Housing Compost Pile**

Mr. Jarrett tabled the Creative Housing compost pile until the October 24 Trustees meeting.

**Newsletter**

Mr. Jarrett asked Mrs. Shoemaker the status of the newsletter and was told the outline is worked up and she is working on the first draft. She is waiting for information from the department heads. Mr. Jarrett asked when the draft would be presented to the Trustees and was told it would be by the 15<sup>th</sup>. Mrs. Shoemaker asked those in attendance if there was anything they would like to see in the newsletter but no one responded.

**Medina Township Fire Department Training Agreement**

Mr. Jarrett tabled the Fire Department Training Agreement until the October 24 Trustees meeting.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**J&M Carpentry, Ltd**

Mr. DeMichael motioned to approve a purchase order requisition for J & M Carpentry, Ltd. This is for a new equipment storage building at 3718 Weymouth Road. The total amount is \$49,500.00. Mr. Jarrett seconded the motion. Mr. Miller said this is for additional storage for vehicles. Mr. Jarrett said the electrical will be done next year to keep the cost down. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

**Ridgewood Contracting - Administration**

Mr. DeMichael motioned to approve a purchase order requisition, vendor is Ridgewood Contracting. This is for the admin department to do landscaping around here, build a retaining wall and construction around townhall. Total is \$24,500.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked if additional quotes were received and was told yes, it was for \$66,000.00. Mr. Miller explained what would be done. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

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**PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

**Vizcon – Traffic Control Equipment and Signs - Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$3,000.00 vendor information is Vizcon out of California. This is for traffic control equipment and signs. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Shamrock Gear Restoration – Hydro II Suit Tester - Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,145.00 vendor information is Shamrock Gear Restoration. This is for a Hydro II Suit Tester. Mr. DeMichael seconded the motion. Mr. Jarrett stated that we are the only fire department to have this and he asked Chief Crumley to notify other departments informing them of the purchase and offering to share the equipment. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Digital Combustion, Inc. – Fire Studio 5 Application - Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,440.00 vendor information is Digital Combustion, Inc. out of California. This is for eight (8) of the Fire Studio 5 application for the iPad's to run Blue Card Class simulations and a 10% discount for eight (8) of the instructors, \$1,440.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Sutphen Corporation – Holmatro Hydraulic Cutter - Fire Department**

Mr. Jarrett motioned for a purchase order requisition for \$5,875.00 and this is for 1 of the Holmatro cutters. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Finley Fire Equipment – Annual SCBA Inspection – Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,500.00. This is for Finley Fire Equipment out of McConnellsville, Ohio, for 31 packs of the annual inspection of SCBA's. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**My Office Products Company – Computer Desk – Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$990.50 for My Office Products Company out of Akron, Ohio. These are for credenza with corner extension, right, pedestal with lock, storage unit with lock, articulating arm lift and lock. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Rewarding Options – Computer and Program for Fire Station #1 (Rewarding Options)**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,204.97. This is for a computer and program for Station #1. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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## **PURCHASE ORDERS AND REQUISITIONS CON'T**

### **ACS Firehouse Software**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,703.00. This is for the Firehouse Software program. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### **Medina Community Recreation Center – Annual Memberships for Firefighters**

Mr. Jarrett motioned for a purchase order requisition for \$7,806.40. Vendor information is the Medina Community Recreation Center this is for 41 annual memberships for the Firefighters. Mr. DeMichael seconded the motion. Chief Crumley said he is creating a contractual agreement for the Firefighters requesting that they at least attend fifty-two (52) times a year. We can get reports weekly, monthly or quarterly. Depending on how many times they visit they may have to reimburse the Township. Mr. DeMichael asked how many Firefighters attended the rec center and Chief Crumley didn't know. Mr. Jarrett felt monthly reports would be best. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### **Any Lab Test Now, Medina – Lab Work for Firefighter Physicals**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$3,380.00 to Any Lab Test Now out of Medina, Ohio. Mr. DeMichael seconded the motion. This is for twenty (20) lab work for Firefighter physicals. Chief said they are changing who they use because Company Health Care is not doing proper physicals. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### **Medical Consultants for Business – Firefighter Physicals**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$8,225.00 and this is for vendor information, Medical Consultants for Business out of Medina, Ohio, and this is for thirty-five (35) Firefighter physicals. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

## **OLD BUSINESS**

### **Reports**

Mr. Jarrett tabled the reports until the October 24 meeting

### **Department Head Comments**

Chief Crumley thanked the Trustees for approving his purchase orders.

### **Plum Creek Partners**

Mr. Jarrett tabled Plum Creek Partners until the October 24 meeting.

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**Cyclist Share the Road Signs**

Mr. DeMichael asked Mr. Miller if he spoke with Mr. Van Epp regarding the Cyclist Share the Road signs he requested and Mr. Miller said all the roads he wants to place the signs on are County Roads so he referred him to the County Engineer's Office.

**Electric Bills**

Mr. Jarrett tabled the discussion of the electric bills to the October 24 meeting.

**OTHER BUSINESS**

**Weymouth Preservation Society Report**

Mr. Jarrett tabled the report until October 24 because Mrs. Gardner was unavailable.

**Executive Session - Land Acquisition**

Mr. Jarrett tabled the executive session for land acquisition until the October 24 meeting.

**PUBLIC COMMENT**

Mr. Jarrett said public comment would be limited to five minutes per person. Mr. Jarrett motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Sandra Bilek (3414 Hamlin Road) wanted to speak of the misinformation about the building on Watkins Road.

Gary Fuge (5036 Shore Line Drive) said one of the non-conforming issues with the building on Watkins is whether it is a pump station or a compressor station. He also asked about the legal opinion on the height that was on the zoning permit. Mr. DeMichael read the letters from the Prosecutor's Office and Sunoco Logistics.

Ron Ross (1023 Ashwood Lane) introduced himself and explained that he is running for the Medina City School Board.

Curt Keal (3621 Watkins Road) said Sunoco has an easement on his property and he watched the progress of the building. He was concerned about the noise and he told him he wanted the noise under a certain decibel.

Robin Gray (4074 Remsen Road) spoke to an employee of Sunoco Logistics who was on Huffman Road listening for the pig and he told her what the PSI was going to be. Mr. Jarrett said they have asked Sunoco to notify them before they begin using the pipeline and until they get the information straight from Sunoco it is just hearsay.



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**PUBLIC COMMENT CON'T**

Linda Kenski (3586 Watkins Road) read what she received from Sun Logistics. It was stated that Ethane is classified An LPG is a liquid inside a pipeline but becomes a gas when released into the atmosphere. Ethane is used to make plastics.

Gary Fuge (5036 Shoreline Drive) said that at the Sunoco building they have been going in and out of the building with hazmat suits on with full masks. He said that is troublesome.

Mr. Jarrett motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett motioned to adjourn the meeting at 9:23 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

  
Linda DeHoff, Fiscal Officer

  
Ray Jarrett, Vice Chairman

  
Ken DeMichael, Trustee