

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
AUGUST 29th, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 29th, 2013, to conduct the business of the Township. Vice-Chairman Jarrett called the meeting to order at 7:05 pm with the following Trustees in attendance: Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Fire Chief Crumley, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. Jarrett asked for a roll call of all members present. Trustees present were Mr. Jarrett and Mr. DeMichael. Mr. Todd was absent due to surgery.

Pledge

Mr. Jarrett led the Pledge of Allegiance.

Moment of Silence

Mr. Jarrett asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

Westfield Bank – Portico Sign – 4015 Medina Road

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the portico sign for Westfield Bank located at 4015 Medina Road not to exceed 11.7 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Heartland Community Church – Ground Sign – 3400 Weymouth Road

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the ground sign for Heartland Community Church located at 3400 Weymouth Road not to exceed 31.64 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Medina Auto Mall Site – 3205 Medina Road

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and deny the site plan for Medina Auto Mall Dodge located at 3205 Medina Road due to noncompliance of Section 406.3 D.2.a.2- Minimum Rear Yard Depth and Landscaping strip requirement of the Medina Township Zoning. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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SITE PLANS CON'T

Medina Auto Mall – Wall Sign – 3205 Medina Road

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Medina Auto Mall Dodge (“Service sign”) located at 3205 Medina Road not to exceed 29.6 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Medina Auto Mall – Five (5) Wall Signs – 3205 Medina Road

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and deny the request for five (5) additional wall signs (127.12 total square feet) for Medina Auto Mall Dodge located at 3250 Medina Road as it does not meet the requirements of Section 605 I.1 Wall Signs, of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mike’s Main Street Franks – Site – 3737 Stonegate Drive

Mr. Jarrett motioned to accept the recommendation of the Zoning Commission and approve the use for Mike’s Main Street Franks to be located at 3737 Stonegate Drive as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett asked that information regarding any new business coming into the Township be put on the website for 30 days. Mr. DeMichael asked that it be put in the newsletter also.

OTHER BUSINESS

Premier Roofing – Remsen Building

The discussion of the Remsen building roof was tabled until the September 12 Trustees meeting.

Presentation of First Township Flag to Robert Erickson

Mr. Jarrett explained the First Medina Township Flag Design Contest. The Trustees reviewed the design submittals then picked the five (5) flag designs they felt best represented the Township. Residents voted for the design of their choice at the Annual Flag Day Ceremony. The winning design was submitted by Robert Erickson. The Trustees presented Mr. Erickson with a flag and he will also receive a \$50.00 savings bond. The flag will fly at the Townhall and the Road Department for one year and will then be retired to the Weymouth Preservation Society to be put on display. There will be another flag design contest with the winning design being chosen at the next Flag Day Ceremony. Mr. Erickson explained the meaning of his flag. The blue is the background from the original Connecticut flag because Medina Township was sectioned off as part of the Connecticut Western Reserve. The O is for Ohio, the stripes mimic the Ohio flag, the year is when it was incorporated and the four stars are for the four elected officials of the Township.

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OTHER BUSINESS CON'T

Wording Correction to Medina Creative Housing MOU

Mr. Jarrett tabled the correction to the Medina Creative Housing MOU.

Approval of Accounts Payable

Mr. Jarrett motioned to pay warrant #24385 to #24431 in the amount of \$165,933.23. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett motioned to pay warrant #24432 to #24462 in the amount of \$70,598.10. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Jarrett motioned to approve payroll checks #17530 to #17580 total amount of \$39,230.69 with \$5,401.94 going to deferred comp, OPERS, post tax health insurance and union dues. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett motioned to approve payroll checks #17581 to #17630 for a total amount of \$42,895.07 with \$4,993.67 going to deferred comp, OPERS, post tax health insurance and union dues. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Approval of July 2013 Bank Reconciliation

Mr. Jarrett motioned to accept the bank reconciliation with the date of July 31, 2013, and referenced the two (2) page document as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Sign at Remsen and Huffman Roads

Mr. Miller spoke with the County Engineer's office and was told it was up to the Trustees to decide what they want to do at the intersection of Huffman and Remsen Roads and that they would need to pass a resolution. A study was done previously by the Engineer's Office and Mr. Jarrett asked if there was a copy of that study. Mr. Jarrett tabled this until the next regular meeting. Mr. DeMichael asked for the name and phone number of the person Mr. Miller spoke with.

NEW BUSINESS

Compost Pile for Creative Housing

Mr. Jarrett said conceptually he has no issues with the project but he needs more detail on their plans and wants to be sure the EPA regulations regarding compost piles are met. Mr. DeMichael agreed.

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NEW BUSINESS CON'T

Township Newsletter

Mrs. Shoemaker said she has been accumulating pictures and articles for the newsletter. Mr. Jarrett told the Department Heads to get all their news articles to Mrs. Shoemaker by October 1, 2013. By October 18, 2013, Mrs. Shoemaker will have the first rough draft and on October 24, 2013, the Trustees will return any revisions or changes to her. The Trustees will receive the final draft that will be ready for the printer by the November 7, 2013, regular meeting. The newsletter will then be mailed to the residents by November 22, 2013.

PURCHASE ORDERS AND TRAINING REQUESTS

Karvo Paving – Cook Road

Mr. DeMichael motioned to approve \$169,675.00 for Karvo Paving for the paving that was done on Cook Road between Hood and Tompkins. The vendor information is Karvo Paving out of Stow. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Illes Architects - Cold Storage Blue Prints

Mr. DeMichael motioned for a purchase order requisition for Illes Architects to do a set of blue prints for a new cold storage building at the Service Complex for \$2,500.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

Dura Mark – Road Re-Striping

Mr. DeMichael motioned to approve a purchase order requisition for road re-striping for the year 2013, in the amount of \$5,400.00. The vendor is Dura-Mark, Inc. out of Aurora, Ohio. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

First Line Supervisor – Sgts. Mangel and Zieja

Mr. Jarrett motioned to appropriate \$590.00 for the Fire-Line supervision training at Montville Township P.D. this is for professional development for Zieja and Mangel. Mr. DeMichael seconded the motion. Mr. Jarrett said this is First Line Supervision. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Basic Strategic Report Writing for Patrol Officers

Mr. Jarrett motioned to appropriate \$300.00 for the Professional Development for Officers Harvey, Nicholson and Ventura for September 24. This is for the Basic Strategy Report Writing for the patrol and this is under the professional development and this is for the patrol officers. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Report Writing for Supervisors – Police

Mr. Jarrett motioned to appropriate \$430.00 for Zieja and Mangel for the Report Writing for Supervisors in Solon, Ohio, on October 2 and October 3 of this year. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Public Agency Training Online

Mr. Jarrett motioned to appropriate \$2,200.00 for all the officers to attend five (5) mini sessions of the professional development. This is a Police Academy Training that is online. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Criminal Patrol and Drug Interdiction

Mr. Jarrett motioned to appropriate \$477.00 for the Criminal Patrol and Drug Interdiction for September 30 and October 1 of this year in Brecksville Ohio. This is for professional development for Officers Oyler, Nicholson and Ventura. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

OSI International – Watchdog Voice Pagers – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$4,316.00 for the Fire Department. Vendor information is OSI International out of Boca Raton Florida. This is for ten (10) voice pagers, two (2) antenna chargers, five (5) belt clips, one (1) programming software and base and shipping. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

CRI Technologies – Mobile Radio – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$3,080.86 for the Fire Department. Vendor information is CRI Technologies out of North Canton, Ohio. This is for a series of chargers, antennas, portable radios, speakers, power cables and mobile radio antennas. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

AED Superstore – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,124.00 for the Fire Department. Vendor information is AED Superstore out of Wisconsin and this is for a series of CPR prompts for mannequins, for infant mannequins, face shields, lung bags, this is for CPR. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. Chief Crumley said they are going to try to offer CPR classes to residents. He will keep the Trustees informed regarding this.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Lee Hlas – Wi-Fi iPad's

Mr. Jarrett motioned for a purchase order requisition in the amount of \$4,749.90 for the Fire Department. Vendor Information is Lee Hlas from Medina, Ohio and this is to refurbish eight (8) of our Wi-Fi iPad's and two (2) of the new modems enabled for the 32 GB iPad's. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Reports

Mr. Jarrett tabled the reports until the next regular meeting.

DEPARTMENT HEAD COMMENTS

Service Department

Mr. Miller said he is in process of talking to contractors about leveling the concrete that was under the old salt shed.

OTHER BUSINESS

Weymouth Preservation Society Report

Mrs. Gardner reported that the potluck dinner was a success and she thanked Mr. Jarrett for attending. They now have their 501 C3. The cemetery cleaning is continuing and they have more than half of the stones cleaned. Weymouth Days is September 21. The museum will be opened and they will also have items for sale. It is opened the second Sunday from 2 to 4. We have a concern about people going across the lawn when the weather gets bad.

Mr. Jarrett asked Mr. Miller to check where the sidewalk has stopped and lay out a tentative sidewalk going around to the front of the school building and to get a cost estimate for concrete. He also asked if the trees that are hanging down by the sidewalk could be trimmed. Mr. Miller was under the assumption that Creative Housing was going to trim the trees. Chief Arbogast will talk to Creative Housing about trimming the trees

Executive Sessions

Mr. Jarrett tabled the employee compensation Executive Session.

Weymouth Day Signs

Mrs. Shoemaker discussed the sign the Township is going to purchase for Weymouth Day. She also made a flyer that will be distributed. Signs will be on Old Weymouth and Route 3 and Remsen and Route 3. The cost will be \$89.97 for two (2) 2 ½ by 8 feet signs.

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OTHER BUSINESS CON'T

Kaleidoscope Therapies

Mr. Jarrett said Kaleidoscope will be discussed at the September 5 meeting.

Department Purchasing Cut-off Date

Mr. Jarrett said Linda DeHoff, Fiscal Officer, sent out a memo to the Department Heads that the purchasing cut-off date is October 10, 2013. If you need anything you need to get your orders in now because after October 13 you will be denied purchases.

ODOT Closing of State Route 18

Mr. DeMichael said ODOT will be paving West Liberty Street in the City from State Street east to Elmwood, tomorrow from 7am to 4pm.

Plum Creek Parkway Paving

Mr. Jarrett asked Mr. Miller how the paving on Plum Creek was coming and Mr. Miller said they are waiting for the top course to go on and working on the berms.

Medina County Food Drive Challenge

Mr. Jarrett said Medina Township is being challenged by York and Lafayette Townships to see who can fill their truck for the Medina County Food Drive. We came in second last year by just a few pounds. We are asking all residents and businesses to contribute food items. This will run from August 29 until October 5. All non-perishable donations can be brought to the Townhall. Also needed are hygiene items and paper products. **Please, No expired food items.**

Vista Print – Weymouth Day Sign

Mr. Jarrett motioned to make a purchase order requisition in the amount of \$100.00 for the Department of Administration. Vendor information being Vista Print for two (2) signs that are a temporary sign two (2) feet five (5) inches by eight (8) feet and this is for the Weymouth Day. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and DeMichael.

Medina Soccer Association Sign

Mr. Jarrett said the Medina Soccer Association wants to put up a sign that says "The Hive" on the front of one of the garage doors outside the Weymouth building. It would be sixteen (16) square feet. Chief Arbogast said there are several addresses for that building and he would like to see an elongated (tenant panel) sign in the alcove and that door would become the main entrance for the Soccer Association. Mr. Jarrett asked if they would be acceptable to a directional sign placed out in front of the entrance by the main door because there is already a sign on Creative Housing. Chief Arbogast said that is a separate address. Mr. Jarrett said they do not want to change the integrity of the historical part of the building. Mr. DeMichael said he had no problem with it. The Trustees said to proceed to the Zoning Commission.

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PUBLIC COMMENT

Mr. Jarrett motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. Mr. Jarrett said public comments will be limited to 5 minutes to keep our discussion down.

Laurie Shoemaker said the Police Department received praise for Officer Beardsworth who helped a resident with an issue and Officer Nicholson who unlocked a car for a resident. She donated to Community Partners in his name. .

Matt Galla (3503 Hamilton Road) said to be sure to check the food that is donated to the food drive for expiration dates.

Kathy Payne (2771 Marks Road) informed the Trustees and the Police Chief that the neighbor across the street (York Township) has now started harassing them. She fears for her children, grandchildren and their personal safety. He also harasses people driving by, chasing them in his car. Mrs. Payne also would like the calls treated professionally. Chief Arbogast said this is an ongoing problem and he turns all reports over to the Prosecutors Office.

Matt Payne (2771 Marks Road) said people do not stop at the stop sign at Marks and Hamilton Roads and also asked if Marks Road from Hamilton Road to Gayer could be restriped to a no passing zone. Mr. Miller will contact the County Engineer because this is a County Road.

Dianna Huffman (4025 Remsen Road) said she has been at the Weymouth Historical Society and she has used the front door. The handicap parking spaces need to coincide with the handicap accessible door.

Sally Gardner (3333 Foskett Road) said one of the issues at the Remsen building is the issue of not enough identified handicapped parking spaces. She said they could put a "handicap accessible use only" sign on the MSA door but the children are running up and down the ramp and that could be dangerous.

Matt Galla (3503 Hamilton Road) asked if the stop sign at Remsen has been brought up before and he also feels that it should remain the same.

Sandra Bilek (3414 Hamlin Road) gave Trustees the handouts she gave the Zoning Commission regarding the compressor station on Watkins Road and read remarks about this issue.

Jim Bilek (3414 Hamlin Road) commented on the Watkins Road compressor station, Sunoco and discussed articles regarding the Nexus pipeline and Enbridge spill. He suggested reading the NTSP report on the Enbridge spill, online.

Gary Fuge (5036 Shoreline Circle) asked if they have had any discussion with the attorney that was hired to give a determination on the compressor station. The Trustees gave him all the documentation and they are waiting for an answer.

Ken Kittelberger (5024 Shoreline Circle) asked if the report from the attorney will be public. The Trustees said it is an attorney opinion and they hope it is a public record.

Gary Fuge (5036 Shoreline Drive) said they will be presenting the Board with a petition and a list of questions. Mr. Jarrett said they will present them to the attorney.

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PUBLIC COMMENT CON'T

Jim Bilek wanted it clarified that the Trustees did meet with an attorney regarding this issue and Mr. Jarrett said the Trustees held a special meeting to hire an environmental attorney.

Chief Crumley responded to the comment about what would happen if there would be a leak or explosion. He read the response from the gas company (see attached).

Chief Arbogast said between the signs they have put up and their traffic enforcement efforts the state of Ohio has given the department a new laser radar unit.

Mr. Jarrett closed the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

OTHER BUSINESS

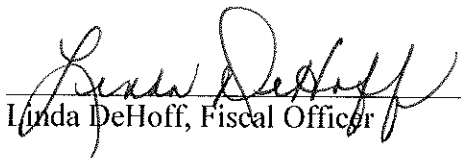
Department of Planning Services Workshop

Mr. Jarrett said there was a Planning Workshop with Attorney Trina Devanney regarding sunshine laws. He asked that all Board Members be asked to attend.

Medina Township Fire Department Training Agreement

Mr. Jarrett gave Mr. DeMichael and Mr. Todd the Pre-Employment Agreement that will be between the Medina Township Fire Department and the Board of Trustees for new Firefighter Cadets. Mr. Jarrett said we are paying so much for the cadets to become firefighters that they have to give so much time back to the Township, there would be a cost versus your time. The new cadets are aware of this agreement. Chief Crumley has spoken to Tom Karris of the Prosecutor's Office and he will ask Mr. Karris to sign off on the document.

Mr. Jarrett motioned to adjourn the meeting at 9:05 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Ray Jarrett, Trustee Vice-Chairman


Ken DeMichael, Trustee