

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JULY 5TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 5th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:05 pm with the following Trustees in attendance: Michael D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas and to also remember the 19 Firefighters that perished in Arizona.

SITE PLANS

Miracle Ear - Site – 5010 Grande Shops Avenue, Unit J1

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the use for Miracle Ear to be located at 5010 Grande Shops Avenue, Unit J1 as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Miracle Ear – Wall Sign – 5010 Grande Shops Avenue, Unit J1

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Miracle Ear located at 5010 Grande Shops Avenue, Unit J1 not to exceed 17.875 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Miracle Ear – Tenant Panel – 5010 Grande Shops Avenue, Unit J1

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing pylon sign for Miracle Ear located at 5010 Grande Shops Avenue, Unit J1 not to exceed 3.66 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Mr. Hero – Site – 3597 Medina Road, Unit D

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Mr. Hero to be located at 3597 Medina Road, Unit D as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

TM7/5/13

SITE PLANS CON'T

Mr. Hero – Wall Sign – 3597 Medina Road, Unit D

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Mr. Hero located at 3597 Medina Road, Unit D not to exceed 16 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Mr. Hero – Tenant Panel – 3597 Medina Road, Unit D

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing pylon sign for Mr. Hero located at 3597 Medina Road, Unit D not to exceed 2.97 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Hero – Directional Sign – 3597 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a directional sign for Mr. Hero located at 3597 Medina Road, Unit D not to exceed 4 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Project Sushi – Site – 3579 Medina Road, Unit I

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Project Sushi to be located at 3579 Medina Road, Unit I as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Medina County Commissioners – Site – 3078 Remsen Road – Room 17

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the use for Medina County Commissioners record's office to be located at 3078 Remsen Road, Room 17 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Todd motioned to approve warrant (#24250) #25250 to #24283 and #24285 to #24299. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned to approve warrant #24284. Mr. DeMichael seconded the motion. Roll call vote: Mr. Todd aye, Mr. DeMichael no and Mr. Jarrett aye.

TM7/5/13

OTHER BUSINESS CON'T

Approval of Payroll

Mr. Todd motioned to approve payroll checks #17367 to #17420 total amount of \$46,374.11 with \$6,484.02 going to union dues, OPERS, post tax health and Deferred Comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Todd motioned to approve the regular meeting minutes for the June 19th, 2013. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Temporary Inflatable Sign Zoning Amendment Public Hearing Date

Mr. Todd said a public Hearing date had to be set regarding the Zoning Commission proposal received today.

Mr. Todd motioned to set a public hearing for the Zoning Text Amendment proposed to us by the Medina Township Zoning Commission for July 25, 2013, at 7:00 pm. Mr. Jarrett seconded the motion. Mr. Todd motioned to withdraw the motion. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned to set a public hearing for the four separate text amendment proposals sent to us by the Medina Township Zoning Commission for July 25, 2013, at 7:00 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Medina Soccer Association Draft Lease

Mr. Todd was told the address for Medina Soccer Association needed to be corrected but the rest of the lease was ready.

Mr. Todd motioned to approve a lease with Medina Soccer Association and the Medina Township Board of Trustees and incorporate by reference this twenty-seven (27) page document and Celia, I'll ask you to make a copy for the minutes. Mr. DeMichael seconded the motion. Mr. DeMichael questioned page 3 (Rent B) regarding the 10% per year for the first five years and the 5% annually for the next 5 years if the costs aren't met. Mr. Todd said they will be able to increase the costs if necessary. Roll call vote: Mr. Todd aye, Mr. DeMichael No and Mr. Jarrett aye.

Chief Arbogast stated that the Medina Soccer Association has agreed to assist us partially in repair of the hallway and restroom since we did not receive the CDBG grant.

Weymouth Cemetery Stone Restoration Contract with Respectful Interment Preservation

Mr. Todd motioned to enter into a contract with Respectful Preservations and the Medina Township Board of Trustees. It's a four (4) page contract with two (2) pages of attachments and incorporate it by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

TM7/5/13

OLD BUSINESS CON'T

Township Name Change Discussion

Mr. Todd said all three Trustees received negative feedback about changing the township name. There was a misunderstanding about this; this was just a discussion nothing more.

Quotes for Township Flags

The Trustees reviewed the three (3) quotes for the purchase of three (3) of the winning flag. The lowest quote was from Staples. The Trustees will proceed with ordering six (6) flags for \$865.36. Mr. DeMichael wants to know the cost of the six (6) flags.

Wal-Mart Grant for Community Partners

Chief Arbogast received a grant of \$750.00 for supplies for National Night Out that will be held at Wal-Mart.

NEW BUSINESS

Crime in America Magazine

Mr. Todd explained the free publication called Crime in America. It is a public official manual for residents. They use advertising to help defray the cost and asked for the Trustees approval. Mr. Todd said articles about Pick-it-Up Day and Flag Day will be in it along with safety information and other Police related information.

Mr. Todd motioned to allow Laurie to move forward with getting the crime in America Magazine put together for Medina Township. I would just ask before a final print goes out that all the Trustees are sent that final print so we can approve it. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Old Township Documents Transfer to Weymouth Preservation Society Approval

Mr. Todd tabled the transfer of old documents to Weymouth Preservation Society.

Cook Road Paving Bid Amount Approval and Setting of Bid Opening Date

Mr. Jarrett motioned to approve the bid for \$187,730.00 for Cook Road, that's from Hood Road to Tompkins and this is under the Engineer's Estimate for the total cost. Mr. DeMichael seconded the motion.

Mr. Jarrett motioned to approve the cost estimate of \$187,730.00 for the Cook Road Project per the County Engineer's bid packet. Mr. DeMichael seconded the motion. Mr. Jarrett asked for discussion. Mr. DeMichael asked if the first motion was to be withdrawn

Mr. Jarrett motioned to withdraw the first motion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Todd. Mr. Jarrett asked if the cost estimate for the six (6) survey monument boxes was a reasonable cost. Mr. Miller said the cost was reasonable and they are needed. Roll call vote: Mr. Jarrett aye, Mr. DeMichael aye and Mr. Todd abstain.

TM7/5/13

NEW BUSINESS CON'T

Plum Creek Parkway Resurfacing Resolution

Mr. Todd motioned to put forth the following resolution,

Resolution No. 07052013-015

RESOLUTION AGREEING TO COOPERATE WITH MEDINA COUNTY FOR ENGINEERING AND CONTRACT ADMINISTRATION FOR OHIO PUBLIC WORKS COMMISSION PROJECT

Whereas, the Medina Township Board of Trustees has determined that Plum Creek Parkway is in need of resurfacing;

WHEREAS, in order to secure funding through the Ohio Public Works Commission, the Township was able to submit the resurfacing project for approval in conjunction with other Townships in Medina County with similar projects; and

WHEREAS, Medina County has agreed to act as Engineer for the project as well as administrator of the bid process and financial documents; and

WHEREAS, Medina County, through the office of the Medina County Engineer, will perform all engineering and related services in relation to the resurfacing of Plum Creek Parkway (T.H.203); and

WHEREAS, Medina County will certify to the Ohio Public Works Commission through the Board of County Commissioners that any and all invoices have been approved for payment; and

WHEREAS, Medina Township will execute a contract with the lowest and best bidder for the project, as determined by the Township and the County Engineer, certify as a condition of the contract that the necessary funds for said project, as determined by the Ohio Public Works Commission grant, are available, and pay the local match of said project as approved invoices are presented to the Township; and

WHEREAS, Medina Township agrees to pay one hundred percent (100%) of the local match for the Ohio Public Works Commission grant, including any change orders that may be entered into by Medina Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Medina Township that it agrees to be included in an Ohio Public Works Commission Grant Application for road resurfacing in Medina County.

BE IT FURTHER RESOLVED that Medina Township agrees to make available the necessary funds for the local match of the Ohio Public Works Commission grant and any change orders that may be agreed to by the Township. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael

PURCHASE ORDERS AND TRAINING REQUESTS

Ohio Fire Chief's Association Seminar

Mr. Jarrett motioned to appropriate \$1,200.00 for Parker Brown and Shawn Kasson to attend the Ohio Fire Chief's Association training in Sharonville, Ohio, July 19, 20 and 21, 2013. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

TM7/5/13

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Emergitech User Training Conference – Sergeant Zieja and Officer Bynum

Mr. Todd approved the expenditure of \$1,500.00 for training of Sergeant Zieja and Officer Bynum for the Emergitech User Training Conference from, August 26 to August 29, 2013, in Cherry Valley, Ohio. Mr. DeMichael seconded the motion. Mr. Todd said this includes registration, lodging and food. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Verbal Judo – Officer Ventura

Mr. Todd motioned to appropriate \$565.00 for Officer Ventura to attend the Verbal Judo Training in Columbus, Ohio from August 20 to August 21. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Jim Gangle Bulldozing & Excavating of Old Salt Shed and Garage

Mr. Todd motioned to appropriate \$12,000.00 payable to Jim Gangle Bulldozing & Excavating for razing the old salt shed and old service garage. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Shop Online – Dugout Covers

Mr. DeMichael motioned to appropriate \$1,650.00 to Shop Online out of Illinois for dugout covers over at the baseball fields. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Todd.

OTHER BUSINESS

Weymouth Preservation Society Report

Mrs. Gardner reported that the signs are up that indicate the Weymouth area. The 501C3 has been approved by the IRS. The County Commissioners have given their approval for the South Weymouth Road name change; the hearing is July 15, 2013. There are people who have been taught by Jay Russell in the process of cleaning the stones and they have cleaned five (5) stones.

Countywide Mutual Aid Agreement

Mr. Todd and Chief Crumley said there is a Countywide Mutual Aid agreement for Fire Services. The Secretary will find it and give a copy to Chief Crumley. Chief Arbogast said the Police Departments follow the ORC.

DEPARTMENT REPORTS

Fire Department

Chief Crumley read a letter regarding the Police, Fire and LST response to a cardiac arrest at Bunker Hill Golf Course. The gentleman survived this ordeal and Chief Crumley said it was a great team effort. Bob Jones, Channel 5 News, will do a story on 7/15 at 11:00 pm.

TM7/5/13

DEPARTMENT REPORTS CON'T

Mr. Todd said that people don't realize how important Police, Fire and the Life Support team are until they need them. They just look at the cost to operate these departments.

Service Department

Mr. Miller said the company that maintains the sewer treatment plant asked if the debris around the system could be cleaned up. Mr. Miller told him he would take care of it. The company also said the system is not used enough and that dog food should be put in there to help maintain it. Mr. Miller asked for permission to purchase dog food and was told yes. The gentleman also suggested putting blowers in there. Mr. Miller will get prices.

Zoning Department

The Zoning Inspector read the May 2013, zoning report (see attached).

Police Department

Chief Arbogast said they got a DNA sample from a house robbery in 2003 and they will be presenting it to the Grand Jury shortly. The suspect is in Lorain Correctional Institution for a burglary in 2008.

Mr. Todd motioned to approve the May 2013, departmental reports. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Tax Budget 2014

Mr. Todd said he would like to work off the appropriations summary because it has the total appropriations and expenditures year to date. That will help them for next year. He also wants to use the financial worksheet budget has both revenue and expenditures. They were told revenue will be down 5% for 2014, so just multiple 2013 by .95. Mr. Todd said they do want to change the inside millage for the Road Department they will split it down the middle and make it 1.3 each.

Watkins Road Resident Re: Pumping Station

Mr. Todd said a resident is asking what is happening on Watkins Road. She did receive a letter stating what was going to be done but she feels more is going on than the letter stated. Mrs. Ridgley said they a putting on an addition to the pumping station. Mr. Todd asked Mrs. Ridgley to call the resident and let her know the status of the building.

7/5/13

OTHER BUSINESS CON'T

York Township Subdivision Runoff

Mr. Todd was contacted by a resident stating that the runoff from the subdivision in York Township is creating a water issue on his property and two other parcels. The water goes up at least four feet. This has been going on since the development went in. Mr. Todd asked the other two Trustees if it would be okay to have a meeting with the York Township Trustees, the Medina County Engineers Office, the Soil and Water Conservation District and the Medina Township Trustees. He doesn't know what Medina Township can do because the problem is from York Township which is across the street. Mr. Todd asked Mr. Miller to arrange the meeting so they can come up with a solution. Mr. Jarrett said to also contact Medina County Planning.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Sandra Bilek (3414 Hamlin Road) spoke about her concern with the addition to the compressor building on Watkins Road and asked what type of fuel and how much will be going through the pipeline. She asked what the Township's responsibility for issuing a permit was and why residents weren't informed and public hearings held. Elaine Ridgley, Zoning Inspector, said Sunoco is a utility and doesn't need a permit, but out of common courtesy, they came to the Zoning Office with the plans for the building and a request for a permit. Mr. Todd explained that the Township does not have the right to regulate a utility even if it is in a residential area. Mr. Todd said a letter can be sent to Charles Huber, Medina County Building Department, asking him to issue a cease and desist until answers are given.

Jim Bilek (3414 Hamlin Road) asked the Trustees if they are concerned for the residents of the Township.

Joanne Slorgie (129 S. Broadway St. Lodi) discussed the F1 and H2 classification for what is going through the pipeline and for the compressor building.

Mr. DeMichael said he would call Charles Huber regarding a cease and desist for the building addition.

James Apana (3993 Dogleg Trail) asked if residents have a concern about the compressor station or the pipeline, would it be up to the individual resident or the elected official to get the answers.

TM7/5/13

PUBLIC COMMENT CON'T

Robin Gray (4074 Remsen Road) asked if the Trustees could find out how large the compressor will be.

Russ Stevens (4597 Foote Road) asked the status of the comprehensive plan. Mr. Todd said it is in the informational gathering stage.

Jay Russell (3747 Poe Road) said if anyone has any questions regarding the work he is doing at the Weymouth Cemetery to feel free to ask him. They can also come to the cemetery and watch the process.

Mr. Todd motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Recess

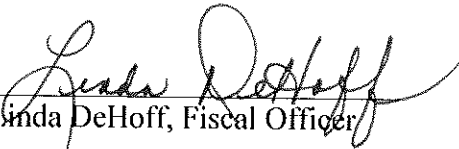
Mr. Todd motioned to recess for about 10 minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. The Board recessed at 9:15 p.m.


Mr. Todd motioned to reconvene the Board of Trustees meeting at 9:31 p.m. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Tax Budget 2014

The Trustees, Fiscal Officer and Department Heads discussed the 2014 Tax Budget line by line. Mrs. DeHoff will prepare the budget for approval at the July 18, 2013, Trustees Meeting.

Mr. Todd motioned to adjourn the meeting at 10:47 p.m. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice-Chairman


Ken DeMichael, Trustee

Medina Township Fire Department

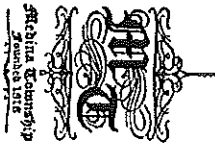
May 2013 Activity Report

Type of Alarms		Count	Percentage					
A	Alarm Drop	3	6.82%					
	2 Commercial 1 Residential							
E	1 - Joanne Fabrics - caused by dirty detector							
	1- WRMC - burnt food							
	Assist EMS (LST)	22	50.00%					
	4 - unresponsive/unconscious							
	3 - sudden illness							
	2 - Dizziness							
	2 - Chest Pains							
	2 - Fall victims							
	2 - Shortness of Breath/diff breathing							
	1 - Head injury							
	1 - Abdominal pain							
	1 - Possible Stroke							
	1 - Allergic reaction							
	1 - Medical alert activation							
	1 - feeling suicidal							
1 - Internal difibulator fired 4 times								
F	Fire Call	14	31.82%					
	4 - Open burn complaints							
	3 - Grass fires							
	2 - Vehicle Fires							
	1 - Mulch fire							
	1 - Assist MTPD - cancelled en route							
	1 - Smoke inside Bob Evans on Medina Rd							
	1 - Mutual aid to Granger Twp FD for manpower only							
	1 - Mutual Aid to Erhart/York FD for Structure Fire							
	MVA	Motor Vehicle Accident	5	11.36%				
CO	Carbon Monoxide	0	0.00%					
HZ	Haz Mat	0	0.00%					
Total Incident Count		44		*Mutual aid given=3 Medina City For MVA, Granger Twp For manpower only & Erhart/York FD for structure fire				
Total Calls During Staffing Hours		36		*Mutual aid received=0				
Daily 8am-4pm								
Inspections conducted								
	Annual Fire Safety Inspections	25						
	Re-Inspections	1						
	Annual Fire Alarm Tests	0						
	Annual Sprinkler Tests	0						
	Semi Annual Paint Booth	0						
	Semi Annual Hood tests	3						
Total Inspections		29		*NOTE: Numbers subject to change upon receiving run times from dispatch				
Public Relation Activities								
	Medina Christian Academy auction winner birthday party at the fire station - Jacob Knight							
	VFW Escort wounded warrior ride							
	VFW Charity Poker Run							
	Cleveland Firefighter Memorial Ride at Century Harley Davidson							
	Pre school station tours							

Medina Township Service Department May 2013 Report

- Dig up sanitary sewer tank at Township complex for repairs by plumber
- Ditching along Huffman Rd. Plum Creek Parkway, and Baker Road
- Repair ditch washout along Foskett Rd.
- Met with Gruska Fence about fencing at Weymouth Cemetery
- Clean up Cemeterys for Memorial Day
- Trim trees along various roads
- Change flail mower blades on roadside mower
- Level stone with roadway along Hardwood Hollow
- Start changing signs to meet new state regulations
- Spread new mulch at Township Service Complex
- Hang owls on old sat shed to try to keep birds nesting
- Regular everyday field maint.
- Fertilize and weed control at park
- Clean all weed and debris from sewer treatment plant at Remsen building and trim all trees along back line of treatment plant

Report Submitted By Denny Miller Road Foreman



Medina Township

From the Office of Zoning Inspector
 Medina Township Hall
 3799 Huffman Road
 Medina, OH 44256

ZONING REPORT for - May 2013

Date: Thursday, June 06, 2013

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MONTHLY TOTALS FOR May 2013

2	Comm Construction
2	Single Family
1	Change of Use
4	Pool
1	Pergola
5	Shed
3	Deck
1	Gazebo
1	Res. Addition
1	Temp Event
18	Signs

39 TOTAL PERMITS

TOTAL VALUE:

\$1,167,338.00

Fees collected on permits total excluding signs:

\$1,836.45

Fees collected on sign permits:

\$3,650.00

TOTAL PERMIT FEES COLLECTED:

\$5,486.45

Fees collected May 2013 for Zoning Commission Agenda

\$100.00

Fees collected May 2013 for BZA Agenda

\$275.00

\$375.00

GRAND TOTAL FEES COLLECTED:

\$5,861.45

**MEDINA TOWNSHIP POLICE
SUMMARY OF CRIMINAL EVENTS AND TRAFFIC
01/01/2013-05/31/2013**

Bad Check	2
Burglary	6
Criminal Damage	12
Disturbance/Fight	36
Domestic	9
Domestic-Verbal	3
Fraud	8
Robbery	1 *Force while comit theft.
Theft	102 * 56% Kohl's/Walmart
Theft-Shoplifter	7
Vandalism	3
TOTAL	189

TRAFFIC

MVA No Injuries	150
MVA W/Entrapment	1
MVA With Injuries	16
MVA-PP No Injury	21
TOTAL	188

ENFORCEMENT

Traffic Complaint	101
Traffic Offense	1481
TOTAL	1582
DAV-Disabled Vehicle	108
TOTAL TRAFFIC	1878