

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JULY 18TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 18th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:17 pm with the following Trustees in attendance: Michael D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Police Chief Arbogast, Fire Lieutenant Draiss, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

OTHER BUSINESS

VFW Post 5137 Award Presentation

The Trustees presented Scott Kopfstein and Ron Kesek of VFW Post #5137 with an award for their continued participation and support of Medina Township's Flag Day Ceremony. Mr. Kopfstein thanked the Trustees for the award and also thanked the Police and Fire Departments for their help in the VFW's Wounded Warrior Event, the Fire Department for putting the large Flag up and the Police Department for directing traffic.

Commendation from John Husted, Ohio Secretary of State

The Township Trustees received a commendation for their 5th Flag Day Celebration from Ohio Secretary of State, John Husted, on behalf of the people of the State of Ohio in gratitude for their exemplary work in bringing an event to the community that commemorates the flag.

Karen Thompson-Repas – Rental of Part of Remsen Building

Mr. Todd asked Karen Thompson-Repas to tell Trustees what exactly she wants to do. Mrs. Thompson-Repas said she is a for-profit company and an occupational therapist. She would like to rent 1300 to 1800 square feet in the Remsen Building. She does occupational therapy for special needs children. Mr. Todd said the Trustees will review her proposal and have a discussion but they will not make a decision this evening. Mr. Todd asked her if she knew his wife who is a pediatric neurology nurse at Rainbow Babies Center and was told no. He doesn't want people to think he influenced her to ask for space at the Remsen building.

TM718/13

OTHER BUSINESS CON'T

Executive Session

Mr. Todd motioned to go into Executive Session with the Board of Trustees, the Fiscal Officer and the Police Chief to discuss potential land acquisition or property acquisition by the Board of Trustees. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 7:36 p.m.

Mr. Todd motioned to reconvene from Executive Session where they discussed property acquisition with the Fiscal Officer and the Police Chief at 8:36 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #24300 to #24342 in the amount of \$29,058.10. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #17421 to #17472 total amount of \$40,284.52 with \$5,571.42 going to union dues, OPERS, post tax health and Deferred Comp. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of June 2013, Bank Reconciliation

Mr. Todd motioned to approve the bank reconciliation through the end of June 2013, and incorporate by reference a two (2) page document dated July 12, 2013, at 7:43 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Todd motioned to approve the July 5th, 2013, regular meeting minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Temporary Inflatable Sign Zoning Amendment Public Hearing Date

Mr. Todd said we have a Public Hearing set for July 25th, 2013 at 7:00 pm. (The legal notice was put in the Gazette and the meeting was advertised).

TM7/18/13

OLD BUSINESS CON'T

Tax Budget 2014

Mr. Todd said there was one issue with the Road & Bridge budget. When the numbers were put in, it came back over budget by \$18,000.00. Mr. Todd told Mrs. DeHoff to take it out of site improvements. It can be taken out of the general fund next year. Mr. Todd explained that the change in millage would be General fund from 1.60 to 1.30 and Road & Bridge from 1.00 to 1.30.

Resolution No. 07182013-016

Mr. Todd put forth a resolution to approve the tax budget for 2014, and incorporate by reference the eighteen (18) page Financial Worksheet Budget dated July 12, 2013, 2:21 pm and also the one page letter to Mary Beth Guenther of the Auditor's Office requesting the change to our inside millage. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

NEW BUSINESS

Bill Bebawi-Insurance

Mr. Bebawi did not attend the meeting.

Falcon Ridge Cluster Development Flooding

Mr. Todd and the Trustees received a letter and pictures regarding flooding in the Falcon Ridge Cluster Development off of Granger Road. The water comes within 10 feet of the back deck of the homes. Mr. Todd spoke with County Commissioner Adam Friedrich and Dan Willhoite of the County Engineer's Office to set up a meeting to discuss comprehensive planning for storm water in the county and Medina Township specifically. A meeting date has not been set yet.

Revisit Sign at Remsen and Huffman Roads

Mr. Todd discussed the issue of the one-way stop at Huffman and Remsen Roads. There have been near accidents with cars turning left from Huffman onto Remsen. He said the County Engineer suggested making it a two-way stop at the T and a stop sign was put up as a test. Mr. DeMichael wasn't on the Board at that time so Mr. Todd would like to revisit the sign issue again. Previously it was discussed and Mr. Jarrett and Mrs. Gardner had concerns that it would be confusing having it a two-way stop instead of a three-way stop. Mr. Todd said if there was a three-way stop it would make it difficult for the salt trucks and other vehicles to stop on the hill in inclement weather. Mr. Miller will get the information regarding making this a two-way stop and present it to the Trustees at their next meeting

TM7/18/13

NEW BUSINESS CON'T

Replacement of Flat Roofs on Remsen Building

Mr. Miller said to tear off the bad section and put it back on would cost \$53,291.00. To patch the roof it would cost approximately \$10,000.00. The question is, do they want to re-roof it or patch it. Mr. Jarrett and Mr. DeMichael are uncomfortable with the price and want to research it some more. Mr. Todd tabled this so Mr. Miller, Mr. Jarrett and Mr. DeMichael can look into the cost.

PURCHASE ORDERS AND TRAINING REQUESTS

State Fire School – Lieutenants Draiss, Hlas and Vargo

Mr. Jarrett motioned to appropriate \$3,325.00 for the State Fire School for Fire Officer I. It's going to be at the Bowling Green State University October 10th through Oct 14th. This is for Officer Leadership Development for Lt. Lee Hlas, Lt. Brian Draiss and Lt. Scott Vargo. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

United Sports Apparel - Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department, vendor information, United Sports Apparel. This is for approximately 30 long sleeve, 30 short sleeve and 28 ball caps in the amount of \$1,000.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Ohio Billing, Inc.

Mr. Jarrett motioned for a purchase order requisition in the amount of \$795.00 for the Fire Department. This is for the Ohio Billing, Inc. or setting up there Tax ID and Encryption fee. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Stonewall Uniform – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$4,000.00 for the Stonewall Uniform Corporation. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael. These are for Class B uniforms.

Fire Safety Services

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$937.00 for Fire Safety Services. This is for three (3) firefighter boots plus shipping. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

All-American Fire Equipment

Mr. Jarrett motioned to approve a purchase order requisition for the Fire Department in the amount of \$1,049.50. Vendor information is All-American Fire Equipment. This is for eighteen (18) firefighter flashlights. Mr. Todd seconded the motion. These are special flashlights that can withstand the abuse and elements. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

TM7/18/13

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Lingers Lumberjack Tree Service

Mr. DeMichael motioned to approve a purchase order requisition for \$4,800.00 to remove dead trees along various roads. Vendor Lingers Lumberjack Tree Company. Mr. Todd seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Todd and Mr. Jarrett.

Karvo Paving – Plum Creek Parkway

Mr. DeMichael motioned for a purchase order requisition for Karvo Paving in the amount of \$52,000.00. This is for the 26% that is our portion of the project and \$14,060.00 for the two (2) inch milling of the entire road of Plum Creek Parkway. Mr. Todd seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Todd and Mr. Jarrett.

Montville Township Police Department – Shared Grant

Mr. Todd motioned to appropriate \$5,493.99 payable to Montville Township Police Department for the shared grant 2012-JAG-A02-6967. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Verbal Judo Class – Officer Nicholson

Mr. Todd motioned to appropriate \$395.00 for Cliff Nicholson to attend the Verbal Judo Class in Columbus from August 20 to August 21 for professional development. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

International Association of Chiefs Convention

Mr. Todd motioned to appropriate \$1,520.00 for Chief David Arbogast to attend the International Association of Chiefs Convention in Philadelphia from October 19 to October 23. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Frank Gates BWC Group Retro Rating Program

Mr. Todd motioned to appropriate \$3,850.00 to Frank Gates for our BWC Group Rate from July 1, 2013 to June 30, 2014. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

REPORTS

Mr. Todd asked the department heads if they had any specific items to discuss regarding their reports.

TM7/18/13

REPORTS CON'T

Police Report

Chief Arbogast said TV 5 news did a piece on the gentleman who had a heart attack while golfing at Bunker Hill Golf Course and the fact that response by our Police, Fire and LST saved his life. Chief Arbogast purchased safety awards for all the personnel involved and would like to do a presentation at the next Trustees meeting. He is also again going to ask Medina Hospital to donate portable AED's. Mr. Jarrett said this gentleman was resuscitated 5 times and a month later he was back on the golf course.

Fire Department

Lieutenant Draiss also said because of the response from all the departments and the cooperation between the Police, Fire and LST this call had a happy ending.

Road Department

Road Foreman Miller asked the Trustees for permission to have pickup at the townhall instead of hauling all the bags back to the road department. The bags break open and get nasty. The cost would be \$33.91 per month for two (2) large cans. The Trustees gave their approval.

Zoning Department

Mr. Todd said there were 24 permits issued for June 2013, in the amount of \$887,396.00.

Mr. Todd motioned to approve the June 2013, departmental reports. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael. (See attached reports).

OTHER BUSINESS

Weymouth Preservation Society Report

Mrs. Gardner said the cemetery work will be started July 21. The Community pot luck will be August 17 at 6pm at the Weymouth Community Church. The Commissioners held a public hearing regarding the S. Weymouth Road name change. A school bell was donated and she asked if anyone had a way to help them put it in the cupola. She asked about putting signs on Remsen Road advertising Weymouth Days.

Medina Sunoco Liquor License Renewal

Mr. Todd asked Chief Arbogast if there was any problem with allowing Medina Sunoco to renew their Liquor License. Chief Arbogast said there were no problems. The Trustees do not request a hearing.

TM7/18/13

OTHER BUSINESS CON'T

Scrapping Street Signs

Mr. Miller asked for permission to scrap the old street signs that were replaced by mandated new street signs.

Mr. Todd motioned to give Road Foreman Denny Miller permission to scrap worn out street signs that were owned by the Township and no longer have value to the Township. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Dianna Huffman (4025 Remsen Road) asked what verbal judo was. Mr. Todd said it is Police training on how to handle confrontations verbally.

Robin Gray (4074 Remsen Road) gave Trustees a new map for the Nexus Pipeline. She said it runs parallel with the Sunoco Pipeline which carries ethane. Mr. Jarrett said Sandra Bilek will get a packet of information together to give to the Prosecutor to determine if it is a public utility.

Joanne Slorgie (129 S. Broadway Lodi) said the first fracking well is in Harrisville Township and was concerned because the Fire Department didn't have any idea what chemicals are involved or what is going into fracking well

Andrew Root (4172 Fawn Run) said he didn't realize how much behind the scenes work is done at the Township.

Michael Baach asked that a letter he sent be read during public comment.

Mr. Todd motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Executive Session

Mr. Todd motioned to go into Executive Session to discuss employee compensation with the Board of Trustees, Township Fiscal Officer and Chief of Police. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 9:57 pm.

Mr. Todd motioned to reconvene from executive Session at 10:19 pm where the Board of Trustees were present with the fiscal Officer and the Police Chief discussing employee compensation. No decisions were made in that meeting.

TM7/18/13

Time Clock

Mr. Todd said the Trustees would like to have a time clock for the administration department to make it easier for time in and time out so you don't have to fill out the forms you now fill out. He asked Chief Arbogast to go to Staples and check on a time clock and cards.

Mr. Todd motioned to adjourn the meeting at 10:21 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

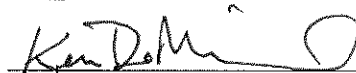
Linda DeHoff, Fiscal Officer



Michael D. Todd, Chairman



Ray Jarrett, Vice-Chairman



Ken DeMichael, Trustee

Crime Stats - Incident Count by Event Type and Beat

Agency: Medina Township Police Department

From: 06/01/2013

To: 06/30/2013

| Type | TOTAL |
|---------------------------------|-------|
| 9-1-1 Misdia | 3 |
| 9-1-1 Open Line | 2 |
| 911 Hang-Up | 14 |
| Abdominal Pain | 1 |
| Agency Assist | 16 |
| Alarm | 64 |
| Animal Complaint | 12 |
| Bleeding | 1 |
| Breathing | 4 |
| Building Check | 36 |
| Burglary | 2 |
| Business Check | 6 |
| Citizen Assist | 41 |
| COP | 176 |
| Criminal Damage | 4 |
| DAV-Disabled Vehicle | 24 |
| Diabetic Problem | 3 |
| Disturbance/Fight | 6 |
| Escort - Assist Citizen | 3 |
| Escort-Prisoner | 1 |
| Fall | 12 |
| Fire - Grass/Brush | 1 |
| Fire / Assisted Fire Department | 1 |
| Fire Alarm - Commerical | 9 |
| Fire Alarm - Residential | 2 |
| Fireworks | 3 |
| Fraud | 6 |
| Harassment | 4 |
| Harassment-Phone/Text | 1 |
| House Check | 23 |
| Invalid Assist | 1 |
| Lockout | 20 |
| Mental | 2 |
| MVA No Injuries | 25 |
| MVA W/Entrapment | 1 |
| MVA With Injuries | 6 |
| MVA-PP No Injury | 3 |
| MVA-PP With Injury | 1 |
| Noise Complaint | 4 |
| Open Burn | 1 |
| Overdose | 1 |
| Parking Complaint | 2 |

| | |
|-------------------------------|-----|
| Property-Found/Lost | 1 |
| Sex Offense | 1 |
| Street Obstruction | 2 |
| Sudden Illness | 14 |
| Suspicious Person And Vehicle | 18 |
| Suspicious Person | 13 |
| Suspicious Vehicle | 3 |
| Theft | 25 |
| Theft-Shoplifter | 3 |
| Threats | 4 |
| Traffic Complaint | 20 |
| Traffic Offense | 321 |
| Unconscious | 2 |
| Unruly Juvenile | 2 |
| Vandalism | 1 |
| Warrant Service | 9 |
| Weapons Complaint | 2 |
| Welfare Check | 7 |
| | 996 |

Medina Township Fire Department June 2013 Activity Report

| Type of Alarms | | Count | Percentage | | | | |
|--|--|-----------|---------------|--|--|--|--|
| A | Alarm Drop | 12 | 25.53% | | | | |
| | 10 Commercial 2 Residential | | | | | | |
| E | Assist EMS (LST) | 25 | 53.19% | | | | |
| | 5 - Fall victims | | | | | | |
| | 2 - Sudden Illness | | | | | | |
| | 2 - Difficulty Breathing | | | | | | |
| | 2 - Shortness of Breath | | | | | | |
| | 2 - Severe Abdominal pain | | | | | | |
| | 2 - Chest Pain | | | | | | |
| | 2 - Medical Alarm Activation | | | | | | |
| | 1 - Unconscious | | | | | | |
| | 1 - Possible Heart Problem | | | | | | |
| | 1 - Possible Seizure | | | | | | |
| | 1 - Diabetic Issues | | | | | | |
| | 1 - Possible Stroke | | | | | | |
| | 1 - Allergic Reaction | | | | | | |
| | 1 - Severly Dehydrated | | | | | | |
| | 1 - Possible Chocking | | | | | | |
| F | Fire Call | 6 | 12.77% | | | | |
| | 1 - Pole down on Foskett Rd | | | | | | |
| | 1 - Mulch Fire at 3800 Stonegate | | | | | | |
| | 1 - Large Open Burn | | | | | | |
| | 1 - Mutual Aid to Brunswick Hills for Structure Fire | | | | | | |
| | 1 - Mutual Aid to Brunswick City for Structure Fire | | | | | | |
| | 1 - Mutual Aid to Medina City for Structure Fire | | | | | | |
| MVA | Motor Vehicle Accident | 4 | 8.51% | | | | |
| CO | Carbon Monoxide | 0 | 0.00% | | | | |
| HZ | Haz Mat | 0 | 0.00% | | | | |
| Total Incident Count | | 47 | | *Mutual aid given= 4; Brunswick Hills, Brunswick City, Sharon, Medina | | | |
| | | | | *Mutual aid received=0 | | | |
| Total Calls During Staffing Hours | | 35 | | | | | |
| Daily 8am-4pm | | | | | | | |
| Inspections conducted | | | | | | | |
| | Annual Fire Safety Inspections | 13 | | | | | |
| | Re-Inspections | 19 | | | | | |
| | Annual Fire Alarm Tests | 2 | | | | | |
| | Annual Sprinkler Tests | 4 | | | | | |
| | Semi Annual Paint Booth | 1 | | | | | |
| | Semi Annual Hood tests | 1 | | | | | |
| Total Inspections | | 40 | | *NOTE: Numbers subject to change upon receiving run times from dispatch | | | |
| Public Relation Activities | | | | | | | |
| | Safety Day at Medina Meadows | | | | | | |
| | Flag Day at Medina Township Service Department | | | | | | |
| | Cops & Kids Safety Event at Medina General Hospital | | | | | | |
| | Blue Tip Parade | | | | | | |

Medina Township Service Dept. June 2013 Report

- Mow berms and ditches
- Work on installing new signs for new regulation law
- Cold patch roads
- Help with Flag Day on June 8th
- Emergency culvert repair on Huffman Rd just south of Remsen Rd
- Clean up downed limbs after storms
- Dig 1 grave at Medina Center Cemetery
- Work on Work on baseball field dug-out cover framework
- Ditching along various roads
- Traffic survey on Timber Creek Trail in the Reserve
- Maintain all fields at Blakeslee Park
- Repair lights at fire Station # 2
- Clean up stump grindings at Medina Center Cemetery

Report Submitted By : Denny Miller Road Foreman

Alia

Date: Friday, July 05, 2013

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT for - June 2013

MONTHLY TOTALS FOR June 2013

| | |
|----|----------------|
| 2 | Single Family |
| 2 | Change of Use |
| 1 | Temp Tent |
| 2 | Temp Trailer |
| 1 | Comm. Addition |
| 1 | Deck |
| 2 | Pool |
| 1 | Res. Addition |
| 1 | Shed |
| 11 | Signs |

| | | | |
|--|--|---------------------|---------------------|
| 24 | TOTAL PERMITS | TOTAL VALUE: | \$887,396.00 |
| Fees collected on permits total excluding signs: | | | |
| Fees collected on sign permits: | | | |
| TOTAL PERMIT FEES COLLECTED: | | | |
| Fees collected | June 2013 for Zoning Commission Agenda | \$150.00 | |
| Fees collected | June 2013 for BZA Agenda | \$0.00 | |
| | | | \$150.00 |
| GRAND TOTAL FEES COLLECTED: | | | \$3,121.95 |