

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JUNE 6TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 6th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michael D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

Approval of Accounts Payables

Mr. Todd motioned to approve warrant #24144 to #24188 in the amount of \$71,767.82. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #17255 to #17314 in the amount of \$42,586.83 with \$6,469.94 going to union dues, OPERS, post tax health and Deferred Comp. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett

Approval of Minutes

Mr. Todd motioned to approve the minutes for the April 25th and May 9th, 2013, regular meeting. Mr. Jarrett seconded the motion. Mr. Todd withdrew the motion and Mr. Jarrett withdrew his second.

Mr. Todd made a renewed motion to approve the April 25th, 2013, regular meeting minutes. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned to approve the May 9th, 2013, regular meeting minutes. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mr. DeMichael abstain.

Mr. Jarrett motioned to approve the May 23rd, 2013, regular scheduled meeting. I'd like to make a motion for the May 30th, 2013 special meeting, also. Mr. DeMichael seconded the motion. Roll call vote: Mr. Jarrett aye, Mr. DeMichael aye and Mr. Todd abstain.

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OLD BUSINESS

Temporary Inflatable Sign Zoning Amendment

Mr. Todd asked the status of the Temporary Inflatable Zoning Amendment and was told by Mrs. Strogina that there was no change from the last meeting.

Medina Soccer Association Draft Lease

Mr. Todd said there weren't a lot of changes to the draft MSA lease. Ian Jones of MSA would like to eliminate the security deposit section of the draft lease. Mr. Todd and Mr. Jarrett agreed. Mr. DeMichael would like the rental fee numbers checked because he thought the fees were more. The Trustees reviewed the previous minutes. Mr. DeMichael said the portion for the first part was \$750.00 per month, \$9,000.00 annually and he thought that when they talked about renting the second part it was the same, \$750.00 per month. Mr. Todd said no it was prorated, per square foot, and the total number is right. Mr. Todd said one question he had was that he thought the Township agreed to 20% but Mr. Jones has it that MSA has agreed to pay Medina Township 10% of the profits. Chief Arbogast said there were two different levels, one was outside groups and the other was over and above expenses. Mr. Jones's recommendation was instead of doing two different levels after their expenses then we get 10% of any income over and above that. Mr. Todd said his recollection is that there are two different levels. There was registration amount and then the amount for outside usage of the fields. Mr. Jarrett said the master draft agreement states that we can review the lease every 5 years. He feels we should review the lease annually including annually reviewing the 10%. Mr. Jarrett said we have the right to annually look at the monthly payment during the first five years which is up to a 10% ceiling and then an initial term of 5% annually for the next five years, so if we have the same language, to also look at that addendum. Mr. Todd said to put something separate to say "MSA agrees to pay Medina Township 10% of any net profit at the end of each calendar year. The net profit would be money left over after revenue generated." Mr. Todd said he would say "MSA agrees to pay Medina Township a set percentage of any net profit at the end of each calendar year. The net profit will be any money left over after the revenue generated through activities at the HIVE, after all expenses related to the HIVE have been paid in full. For the initial term of the lease this percentage rate is 10% to be negotiated annually." Mr. DeMichael asked what are all expenses related to the HIVE and is that their whole lease. Mr. Todd said it's related to the floor, cleaning up, doing all the things that they do. Mr. Jarrett said there is referee expense and advertising. Mr. DeMichael said we are not going to see anything extra. Mr. Todd said that is why we need to put language in the lease that we can renegotiate annually. Chief Arbogast said MSA has no problem with the Township auditing their books.

Frontier Contract

Mr. Todd motioned to enter into a Service Agreement with Frontier Communications and incorporate by reference this service agreement that is four (4) pages long. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

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OLD BUSINESS CON'T

Frontier Contract Con't

Mr. Todd motioned to incorporate a Schedule One (1) Maintenance Schedule to the fee agreement which is three (3) pages long. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Flag Day Ceremony

Mr. Todd asked Mrs. Shoemaker the status of the Flag Day Ceremony June 8th, 2013, at 4:00 pm and was told everything is on schedule. She said the program will be held outdoors this year. There also is a soccer tournament at Blakslee fields so she is having the National Guard come to help direct traffic and Mr. Miller will post signs showing where the Flag Day parking will be. She also said Medina Township residents will vote on the Flag Design and Mr. DeMichael will present an award to the winner. The essay contest winners were all 4th grade ladies. The Trustees had no idea who they were.

Fencing at Weymouth Cemetery

Mr. Todd said Mr. Miller had samples of the fencing but he doesn't think Weymouth Preservation Society will approve of them. He asked Mr. Miller to show them to Susan McKiernan. They would have to go with vinyl or wood. The wood would need to be maintained.

Weymouth Cemetery Contract

The Respectful Internment Preservations contract was received from Tom Karris and distributed to the Trustees and Mr. Russell of RIP. They will review it and make their decision on the approval at the June 20 Trustees meeting.

NEW BUSINESS

Contribution for July 4th, 2013, Fireworks

Mr. Todd motioned to approve \$2,500.00 to go to Medina City for Medina Township's contribution to the July 4th, 2013, fireworks celebration. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

July 4th, 2013, Trustees Meeting Date Change

Mr. Todd motioned to change our regularly scheduled meeting that would fall on July 4th, 2013, and reschedule it to July 5th, 2013, to be at 7:00 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

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NEW BUSINESS CON'T

Lease for Medina County Commissioners/Fee Waiver

Mr. Todd stated that the request of a fee waiver was for the fee to appear before the Zoning Commission.

Mr. Todd motioned to waive the fee for the use of the Remsen Road property by the Medina County Commissioners, specifically the Clerk of Courts. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Medina County Commissioners Lease/Clerk of Courts (Room 17)

Mr. Todd said the lease for the Medina County Commissioners/Clerk of Courts will be a short term lease.

Mr. Todd motioned to enter into a lease with the Medina County Commissioners for the use of the Remsen Road property and incorporate by reference the lease which is four (4) pages in length. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Memorandum of Understanding for Medina Creative Housing

Mr. Todd said this MOU was something put in place, temporarily, to enable the Township to start collecting funds while waiting for the formal lease to be finished. This will expire when a formal lease is approved.

Mr. Todd motioned to enter into a Memorandum of Understanding between Medina Township and Medina Creative Housing and incorporate by reference this document which is three (3) pages. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

W. W. Williams – Yearly Service

Mr. Jarrett motioned for a purchase order requisition for \$3,400.00 for the Fire Department, vendor information being W. W. Williams out of Brunswick, Ohio. This is for the yearly service for 201-1, 201-3, 208-1 and 202-1 for the year 2013. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

W. W. Williams - Repairs

Mr. Jarrett motioned for a purchase order requisition for the Fire Department for \$800.00, vendor information W. W. Williams out of Brunswick, Ohio. This is for the pump testing on 201-1, 201-3 and 202-1 and also for ladder testing for 201-1, 201-3 and the 202-1 and the 208-1. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

W. W. Williams - Repairs

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$6,000.00, vendor information W. W. Williams out of Brunswick, Ohio. This is for repairs to 2-101, 201-2, 201-3, 202-1 and 208-1 in the amount of \$6,000.00, this is for the year 2013. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael

W. W. Williams - Repairs

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$1,698.84, vendor information is W. W. Williams out of Brunswick, Ohio. This is for repairs to 201-2 and this is to replace the modulator valve and the foam valve for the fire truck. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Shamrock Gear Restoration

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$750.00, vendor information is the Shamrock Gear Restoration out of Hudson, Ohio. This is for all the gear cleaning, for the repairs and parts on all the turnout gears. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

Gary Bromley – Medina EMS Fire Chiefs Conference

Mr. Jarrett motioned to appropriate \$90.00 for Gary Bromley to attend the Medina EMS Fire Chiefs Conference at Medina High School on June 15 of this year. This is for the fire investigation class and fire inspection class each day. It is a half a day. It's the same price for all day versus half a day. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mr. DeMichael.

New Cemetery Signs

Mr. Todd motioned to appropriate \$1,192.00 for the purchase of four (4) new cemetery signs payable to Northcoast Signworks. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

City of Medina - Fireworks Contribution

Mr. Todd motioned to appropriate \$2,500.00 for our contribution for the fireworks payable to the City of Medina. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Cee Jay Concrete – Floor - Remsen Road

Mr. Todd motioned to appropriate \$7,000.00 payable to Cee Jay Concrete, Inc. to remove and replace existing floor, approximately 5,600 square feet 2 inches thick, over at the Remsen Road property. Mr. Jarrett seconded the motion. Mr. Todd felt it was best for the Township to pay for the floor and have Medina Creative housing pay it back over time. That is in the agreement. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Arnold Architectural Design – CDBG 2012 Restrooms

Mr. Todd motioned to appropriate \$2,390.00 for professional services for architectural design payable to Arnold Architectural for the restrooms for the Community Development Block Grant for 2012. Mr. DeMichael seconded the motion. Mr. Todd asked if this was paying off the total fee and Chief Arbogast said yes. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Pro-Tech – Rapid Deployment Equipment – Police Department

Mr. Todd motioned to appropriate \$1,990.00 for Warrior II Ballistic Helmets payable to Pro-Tech. Chief has a sample of it here with him. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Standard Law – Police Department

Mr. Todd motioned to appropriate \$761.00 for a Smith & Wesson AR-15 for the Police Department payable to Standard Law. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Vance Law – Police Department

Mr. Todd motioned to appropriate \$1,230.00 for the purchase of a Remington 870 Shotgun 12 gauge payable to Vance Law. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. Chief Arbogast said the reason for the purchase is to keep the shotguns standardized and he will also have an AR 15 and a shotgun and he hopes he never has to use it.

Certified Law Enforcement Executive Training

Mr. Todd motioned to appropriate \$1,700.00 for Certified Law Enforcement Executive Training for Sgt. Todd Zieja. Mr. Jarrett seconded the motion. Mr. Todd said this was budgeted for. Chief Arbogast said it is a yearlong training and is held in Columbus. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

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PURCHASE ORDERS AND TRAINING REQUEST CON'T

FBI Leeds – On-line Advanced Supervisor Liability Training

Mr. Todd motioned for the appropriation of \$700.00 for FBI Leeds On-line Advanced Supervisor Liability Training for Sgt. Todd Zieja and Sgt. Shari Mangel. Mr. DeMichael seconded the motion. This training is to reduce liability when using LEEDS which may lead to a violation of public records disclosure. Voting ay thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Ohio Public Records Training – Sgt. Mangel

Mr. Todd motioned to appropriate \$100.00 for Ohio Public Records training for legal updates for Sgt. Shari Mangel. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OTHER BUSINESS

Department Reports

Mr. Todd tabled the department reports.

Weymouth Preservation Society Report

Mrs. Gardner reported that the Weymouth Preservation Society now has 201 members. They will have a window display at the Medina Convention Center on the Square for the month of June. They have received four (4) cleaning kits to clean the stones at the cemetery and they may get help from two (2) Ashland College History Majors who live in the Township. She thanked the Trustees for the new cemetery sign. A petition is being put together to change the name from S. Weymouth Road to Old Weymouth Road. The Post Office will still deliver mail marked S. Weymouth Road. She asked the Trustees if they would offer a letter of support to the County Commissioners. The Trustees said after they get 75% of the signatures they will make a decision. There will be an open house this Sunday (June 9).

Weymouth Days

Mr. Todd would like to join with the Preservation Society to supplement and expand Weymouth Days. Mrs. Shoemaker brought a map to Susan McKiernan from the 1800's.

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PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Dianna Huffman (4025 Remsen Road) asked if the Township was going to put family restrooms at Blakslee Park.

Sally Gardner (3333 Foskett Road) said the road department was taking down the road number signs and she feels they should be left up. There is an article in the Ohio Twp. Assoc. magazine regarding maintaining a better township website.

Jim Apana (3993 Dogleg Trail) said some dates in American History are being forgotten, December 7 and November 22, and he would like to see those dates remembered on June 8.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Press Release of Fire Department Grant

Mr. Jarrett read the press release from Senator Brown regarding Medina Township Fire Department being awarded \$132,896.00 for operations and safety by the Department of Homeland Security, AFG program (see attached).

Budget Meeting

Mrs. DeHoff would like to discuss the budget at the July 5 Trustees meeting because the budget has to be turned in to the Auditor's Office by July 20. The Trustees agreed.

Closing of Huffman Road

Mr. Miller said he would like to close Huffman Road to do ditching and tree trimming. He will put PR signs up the day before.

Remsen Road Building Roof

Mr. Miller has been trying to contact the architect regarding the roof at the Remsen Road building. He will keep Trustees informed.

Trees at Blakslee Park

Mr. Miller got the price of \$75.00 each for 2 inch oaks, lindens or sweet gums from Davis Tree Farm. He can't replace all the trees but would like to put them down the middle of the paths to shade the parents who watch the games. It would be about \$1,000.00.

Sally Gardner (3333 Foskett Road) said it was very smart of Denny Miller to ditch Plum Creek Parkway while Brunswick Hills had the road closed.

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Closing of Huffman Road

Mr. Todd motioned to approve the closure of Huffman Road for tree trimming as outlined by Denny. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Northeast Ohio Public Energy Council

Mr. Jarrett attended a meeting the County Commissioners held with all County Townships and the Northeast Ohio Public Energy Council. They are the largest retail aggregation in the nation. They discussed natural gas and they are non-profit pro consumer, dedicated to lowering your utilities. They would like input from the Townships asking if they want Natural Gas Aggregation put on the November ballot Township by Township or County wide. He would like the information put on the website. A decision needs to be made by August 7, 2013.

Executive Session

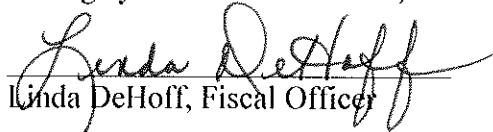
Mr. Todd motioned to go into Executive Session with the Board of Trustees, the Police Chief, the Fire Chief and the Fiscal Officer to discuss employee compensation. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. The Board entered into executive Session at 8:17 pm.

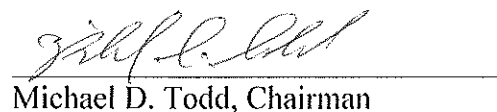
Mr. Todd motioned to reconvene from Executive Session where the Board of Trustees were present with the Fiscal Officer, Police Chief and Fire Chief discussing employee compensation. The Board reconvened at 8:58 pm. No decisions were made during that meeting.

Todd Hunt

Mr. Todd asked Mr. Jarrett if he had spoken to Todd Hunt lately and if he knew where the issue was going and Mr. Jarrett said no. Mr. Todd said he feels that it is taking too long. He asked Mrs. Ridgley if she has talked to Mr. Hunt and she said yes, Mr. Hunt did say he has spoken to Laura Mills but no progress is being made. Mr. Todd would like a meeting with their attorney and our attorney in Executive Session on July 18, 2013. Mr. Todd asked Mrs. Ridgley to contact Todd Hunt and have him call Mr. Todd regarding a meeting.

Mr. Todd motioned to adjourn the meeting at 9:01 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice-Chairman


Ken DeMichael, Trustee

Sen. Brown Announces Resources to Bolster Firefighter Safety in Medina County

FY 2012 Funding Will Help to Improve Preparedness and Response of Firefighters in Medina

Thursday, June 6, 2013

WASHINGTON, D.C. – New federal resources have been awarded to a fire department in Medina County. U.S. Senator Sherrod Brown (D-OH) today announced that the Medina Township Fire Department has been awarded resources for operations and safety by the U.S. Department of Homeland Security's (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grants (AFG) program.

"Our first responders put their lives on the line every day across Ohio," said Brown. "These funds ensure that firefighters in Medina have the resources they need to perform their jobs safely."

This is round 29 of the competitive Fiscal Year 2012 AFG announcements. The Medina Township Fire Department received \$132,896 in funding.

The Assistance to Firefighters Grants (AFG) program helps firefighters and other first responders purchase protective equipment, vehicles, and gear, according to FEMA.

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