

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 9TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 9th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:06 pm with the following Trustees in attendance: Michel D. Todd and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd and Mr. Jarrett. Mr. DeMichael was absent due to illness.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

Executive Session

Mr. Todd motioned to go into Executive Session with the Board of Trustees, the Fiscal Officer and Fire Chief Mark Crumley to discuss employee compensation and also with Township Legal Counsel, Tom Karris, from the Medina County Prosecutor's Office. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett. The Board entered into Executive Session at 7:07 pm.

Mr. Todd motioned to reconvene from Executive Session at 7:59 pm where the Board of Trustees were present with Township Legal Counsel, Tom Karris, from the Medina County Prosecutors Office, and Fire Chief Mark Crumley and Fiscal Officer Linda DeHoff to discuss employee compensation. No decisions were made in that meeting.

OTHER BUSINESS

Approval of Accounts Payables

Mr. Todd motioned to approve warrant #24065 to #24109 in the total amount of \$30,481.61. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #17143 to #17203 total amount of \$43,917.58 with \$5,711.86 going to union dues, OPERS, post tax health and Deferred Comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

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OLD BUSINESS

Temporary Inflatable Sign – Zoning Amendment

Mr. Todd asked the status of the Temporary Inflatable Sign Zoning Amendment and was told by Mrs. Stogin that the Public Hearing is going to be continued again. The next Public Hearing will be May 21st, 2013 at 7:30 pm.

Medina Soccer Association Lease

Mr. Todd spoke to Ian Jones and he asked if they really have to give a security deposit because of all the work they have done to the building. Mr. Jarrett feels it is wise to have some security deposit to keep it uniform with other tenants who lease the building. Mr. Todd said Mr. Jones is reviewing the draft lease.

Frontier Contract

Mr. Todd tabled the Frontier Contract (new representative and Prosecutor reviewing).

Mackin Contract

Mr. Todd motioned to enter into a professional service agreement with Mackin Engineering Company and incorporate by reference, this document that is eight (8) pages long and includes exhibits A, B, C and D and make it part of the record. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Mr. Todd motioned to authorize me to sign on behalf of the Board of Trustees for this contract. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

Mackin Engineering Company CD of Survey

Mr. Jarrett motioned for a purchase order requisition for Mackin for the amount of \$1,140.00. This is for a CD rom of our survey. Mr. Todd seconded the motion. Mr. Jarrett said the purpose of copying the surveys on a CD will prevent having to store all the paper copies which will save space. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Accurate Reporting Procedures Training for Julie Riffle

Mr. Jarrett motioned to appropriate \$50.00 for Julie Riffle to attend the Refresher Training Course at the Cleveland Hopkins Airport Fire Department and this is for her to get a better understanding of accurate reporting procedures. Mr. Todd seconded the motion. Mr. Jarrett said this would be held June 24, 2013, and it is for mileage and parking. Voting aye thereon: Mr. Jarrett and Mr. Todd.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Roofing at Fire Station #2

Mr. Jarrett motioned for a purchase order requisition in the amount of \$15,400.00. This is to replace the roofing on Station #2, vendor information being Mike Priebe Roofing out of Brunswick, Ohio. Mr. Todd seconded the motion. Mr. Todd asked if this was in the budget and Mr. Todd and Mr. Jarrett asked if the Chief got three (3) quotes. Chief Crumley said yes. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Fire Force, Inc. – MSA Gas Meter

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$3,000.00. This is for the MSA gas meter that the Fire Department is using. The meter they currently have right now is a little outdated. The vendor information is Fire Force out of Columbiana, Ohio. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Intech Computer Solutions

Mr. Todd motioned to appropriate \$11,988.00 payable to Intech Computer Solutions for work station management plan, for Medina Township, to handle computer needs. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Fallsway Equipment Emergency Lighting for Ford F250

Mr. Todd motioned to appropriate \$1,750.00 for emergency lighting for the 2012 Ford F250 payable to Fallsway Equipment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr., Todd and Mr. Jarrett.

Intech Computer Upgrade for Laurie Shoemaker

Mr. Todd motioned to appropriate \$869.00 payable to Intech for the installation of the Dell OptiPlex DVD Writer Graphics Windows 7 Professional x 64 with a 3 year warranty & installation upgrade of the Township computer for the Administrative Assistant. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Reports

Mr. Todd tabled reports.

DEPARTMENT HEAD COMMENTS

Road Department

Mr. Miller said a dozen trees have died at Blakslee Park and he asked Trustees if they want to replace them. Mr. Todd said to get prices for different types of trees. Mr. Miller has been working on roof quotes for the Remsen Building also.

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DEPARTMENT HEAD COMMENTS CON'T

Fire Department

Chief Crumley said the Fire Department would be escorting the Wounded Warrior Monument when it arrives at the Township line this weekend. He also said they have been getting a lot of open burn calls and asked residents to go to Akron Air Quality website for information on proper burning. Information is also on the Township website on the Fire Department Link. Mrs. Ridgley said she gets calls regarding open burning and shooting and asked what she should do with these calls. Mr. Todd said give the burning calls to the Fire Department and the shooting calls to the Police Department because these are not zoning issues.

Police Department

Chief Arbogast said the department did a Bike Safety Day at Home Depot and they are going to escort the Wounded Warrior Monument Saturday. Because this is Police Memorial Month they will join with other departments at the Giant Eagle in Brunswick and have displays. Chief Arbogast said a complaint was received regarding parking on the street in Stonegate. He said without a Parking Violations Bureau nothing can be done because Municipal Court will not hear them. Mr. Todd said the 2am to 6am parking restrictions should be enforceable through the Court.

OTHER BUSINESS

Fencing for Weymouth Cemetery

Mr. Todd asked Mr. Miller, Road Foreman, to get three quotes for the cost of the boards, posts and the rental of the augur for the fence at Weymouth Cemetery. He would like to use composite board (compressed wood that is rot resistance) and that he and Denny and possibly one more person can do the work. The fence will run straight across the front of the cemetery and it will be white. Mr. Miller will get prices.

Weymouth Preservation Society Report

Mrs. Gardner said Weymouth wanted to thank the Trustees for repairing the light over the entrance door. They also thanked the Fire Department for the entertainment during their fire training. Chris Jacobs toured the building and said how nice everything looked. The war display will be open during the plant sale which is May 11. Auditor Michael Kovack is donating his equipment from the Afghan war. Mr. Todd said Mr. Jones of MSA would like to move their main entrance to field two (2) so everything would be blocked off. Mrs. Gardner also asked about handicapped parking spots. Chief Arbogast said they are working on having more handicapped parking spaces. Mr. Jarrett said that looking back 12 months from what the building looked like to now it has improved greatly and he thanks Mike and Ken for their support. Mr. Jarrett said each year things will improve and this will be a landmark improvement to the Township. Mrs. Gardner said the residents are very pleased with the improvements. Mr. Todd said Chief Arbogast and Denny Miller have done a lot of work for the Trustees to get this building where it is at.

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NEW BUSINESS

Chief Arbogast Salary

Mr. Todd said in 2012, the Trustees adjusted the budget to match monies received. The Trustees moved Chief Arbogast from an hourly rate which earned him \$75,000.00 in 2011, to a flat rate which was \$55,000.00 for 2012, not realizing that the Chief was given a pay cut. Chief Arbogast did not complain and still worked hard for the Township. Chief Arbogast gets paid far less than Police Chiefs in other communities. The Trustees say we are Medina Township and while what other entities do is not binding it is instructive so the Trustees revisited Chief Arbogast's wage.

Mr. Todd motioned to change the pay rate for Chief David Arbogast to be \$70,000.00 annually for the remainder of the year. Mr. Jarrett seconded the motion.

Mr. Jarrett said looking at what the other surrounding communities pay their Police Chiefs made him feel a little embarrassed. This adjustment brings the Chief closer, but not up to par, with other communities. Mr. Todd said they have run a tight budget and we haven't taken on loans nor have debt and hopefully we will continue to run a tight budget. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Police Labor Union Contract

Chief Arbogast said the Police Labor Union Contract has been accepted by the Officers and the Union. There is just one contract for Officers and Sergeants and it is a two and a half (2.50) year contract which will keep it in line with the budget process. He explained some of the changes to the contract. Mr. Todd said the pay increase will be 2.4%

Mr. Todd motioned to approve the collective bargaining agreement and incorporate by reference the twenty-seven (27) page document with the date at the bottom right of May 1, 2013, into the record. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Mr. Jarrett thanked Chief Arbogast and Mr. Todd for taking the time to negotiate the contract. He said the Officers and Sergeants asked for a higher pay rate and they took concessions on other items which were a benefit to the budget and because of the cooperation by the Officers and Sergeants he would like to make the pay rates effective June 1, 2013. Chief Arbogast agreed,

Mr. Todd motioned to make the pay rate changes effective June 1 for the Medina Township Police Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Approval of April 2013 Bank Reconciliation

Mr. Todd motioned to approve the bank reconciliation for the month of April 2013, and incorporate by reference the 3 page document dated May 9, 2013. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

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PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Bill Ostmann (3670 Hamilton Road), Chairman of the Steering Committee, commented on Ray's dandelion. Mr. Ostmann said that at the April 29 Steering Committee meeting the survey was discussed and Mackin was impressed with the number of surveys returned. Mackin will have 2 focus groups and hopefully discussion from the youth in our schools at the next meeting which will be June 24, 2013, at 7:00 pm.

Jim Traynor (4004 Remsen Road) said the Trustees did a great job helping the Police Department get a better wage because the Officers and Chief are underpaid and Mr. Todd and Mr. Jarrett were able to recognize that. He also said Mr. Todd and Mr. Jarrett make a good team.

Dianna Huffman (4025 Remsen Road) said Alliss ran a good meeting at the Zoning Commission Public Hearing for Zoning Text Change for Inflatables.

Robin Gray (4074 Remsen Road) said Alliss and the Zoning Board ran a good meeting and were very professional. She stated that a member of the Comprehensive Plan Committee felt the survey was biased because someone went out and spoke to residents regarding the survey. Ms. Gray said it was her and all she said to residents was to please fill out the survey and return it because it was very important. The concern was that people would think it was not legitimate because it had Mackin's name and not Medina Township on the envelope.

Laurie Shoemaker, Administrative Assistant, asked everyone to spread the word about Flag Day Saturday, June 8, at 4 pm.

Mr. Todd said Jeanine Nicholson will speak about her perspective of the Boston Marathon bombing because she had just finished the race. Judge Kimbler will be the keynote speaker.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

OTHER BUSINESS

Plum Creek Pkwy Road Closing

Mr. Jarrett reminded everyone that Brunswick Hills will be closing Plum Creek Parkway May 20 to May 23. The paving for the entire project will be sometime late this summer. He asked Denny if he had work to do on Plum Creek because now would be the time to do it and Denny said he has work scheduled.

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OTHER BUSINESS CON'T

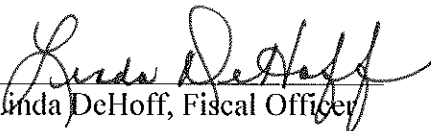
Issue I Funding for Cook Road

Denny Miller, Road Foreman, has been working with Andy Conrad of the County Engineer's Office on the paving of Cook Road. The cost would be \$192,600.00 for the whole road. Issue I money is available to widen the road to the bridge. A letter will be sent to the County Engineer requesting Issue I money.

Quaker Steak & Lube Donations for Flag Day

Mr. Todd asked Mrs. Shoemaker if she had heard back from Quaker Steak regarding Flag Day and she said yes. She needs to think about what they can do. She will get back to George Santosuossos regarding the food. Mr. Todd asked that the program be shortened and she said she is working on that.

Mr. Todd motioned to adjourn the meeting at 8:59 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice-Chairman