

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 23rd, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 23rd, 2013, to conduct the business of the Township. Vice-Chairman Jarrett called the meeting to order at 7:08 pm with the following Trustees in attendance: Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. Jarrett asked for a roll call of all members present. Trustees present were Mr. Jarrett and Mr. DeMichael. Mr. Todd was absent due to illness.

Pledge

Mr. Jarrett led the Pledge of Allegiance.

Moment of Silence

Mr. Jarrett asked for a moment of silence for our military personnel at home and overseas.

OTHER BUSINESS

James Burley – Representative from Intech Computers

Mr. Jarrett told James Burley of Intech Computers that there were questions regarding complimenting or conflict with the Intech contract with Medina Township and the Fire Department. Mr. Jarrett asked what Intech could or could not do regarding the Fire Department. Mr. Burley said they are still waiting for administrative access from someone who has control over the networks (passwords). Chief Crumley said he never saw the contract, has no contact information and that the gentleman who handles their computers has a lot of projects he is working on for the department. He asked if his IT person will be working with Intech. Mr. Riffle said his projects are getting laptops for 2 of the engines, getting replacements for the older computers at the stations, working on getting pads to become the training facility for the software and getting all the machines up to date for office and he is looking at changes to Station 2 as far as offering wireless. Mr. Burley said the contract is a maintenance and support agreement and that project work is outside the contract. Intech provides all types of services to a network. Mr. DeMichael asked Mr. Burley if that was outside our contract and would it cost more and was told yes. Mr. Jarrett said the Chief would have to check his budget and see where they are at overall, for their needs, and what the contract does not cover. Chad Riffle asked Mr. Burley questions regarding how they do things. Mr. Jarrett said the three will have to meet and discuss what is needed because he doesn't want a conflict or overlapping charges. They want to keep the cost down. Mrs. DeHoff asked if the projects Chads working on involving the system will go against the contract. Mr. Burley said they cannot have outside providers working on the system. It is a conflict with the contract and there is concern with two administrators working on the network. Mr. Riffle was asked if he had more questions and he said no

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OTHER BUSINESS CON'T

Erica Graffein – Auditor’s Office

Erica Graffein, Auditor’s Office, said the sign up for the Homestead Exemption for residents who are 65 and over or who are permanently disabled is still going on and is not income based any longer. The first week of August the Auditor’s Office will be sending out value change notices and they will be holding informal hearings. Please check the website, www.medinacountyauditor.org or call 330-725-9767.

Approval of Accounts Payables

Mr. Jarrett motioned to approve warrant #24110 to #24143 in the amount of \$67,581.55. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Jarrett motioned to approve payroll checks #17204 to #17254 in the amount of \$42,087.57 with \$5,217.32 going to Deferred Comp, OPERS, post tax health and union dues. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Jarrett tabled the minutes until there is a full board.

OLD BUSINESS

Temporary Inflatable Sign – Zoning Amendment

Mr. Jarrett asked the status of the Temporary Inflatable Sign Zoning Amendment and was told by Mrs. Stogin that the Public Hearing was tabled because the Gazette did not advertise the meeting properly. The CPC said to be sure all your procedural processes are done correctly or it can create a problem. The next Public Hearing will be June 18th, 2013, at 7:30 pm.

Medina Soccer Association Lease

Chief Arbogast spoke with Ian Jones and was told Mr. Jones is working on the sharing revenue agreement and the only problem he has with the lease is the \$1,500.00 security deposit. Mr. Jarrett said the Trustees can discuss the security deposit after they get the completed lease back.

Frontier Contract

Mr. Jarrett asked the status of the Frontier contract and was told it is almost finished. Mr. Mitch of Frontier has made the changes and sent it back to the Prosecutor’s Office.

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OLD BUSINESS CON'T

CDBG Grant

Chief Arbogast said the Community Development Block Grant will be for the Remsen Property. It will be for two (2) restroom upgrades in the main hallway that will someday be part of the Police Department and the common hallway, the cost will be \$17,172.00. Waiting rooms and corridors will cost \$39, 900.00 and that will have the fully handicapped accessible doors. The exterior entry will cost \$6,600.00 to repair the pads, sidewalks and curbs to make it handicapped accessible. The total project is \$70,039.00. The determination will be made in June or July and then it goes to the State for final review and a decision should be made by September. If we get the entire amount the project would be done by the end of the year. The project done with the \$36,000.00 grant we received last year is almost finished.

Mr. Jarrett motioned to authorize Ray Jarrett to sign the CDBG Block Grant Fund for the amount to apply for \$70,039.00 and this is to submit the request for funding from Medina County Commissioners. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

NEW BUSINESS

Berms in the Reserve/Timbers II and Hardwood Hollow

Mr. Jarrett asked Mr. Miller if he was able to go out to Hardwood Hollow in the Reserve and evaluate the problem with the berms. Mr. Miller said it is low and the problem was created by the residents over the years when they dug the dirt out by the berm and put decorative stone in. When it is hit by a snowplow the rocks are thrown everywhere and then the Road Department has to go out there and clean it up and they do the same thing in Morning Song. Mr. Jarrett said the southside of the road is elevated higher with the stone. He asked if Denny can go out and move the rocks around and fill in the low area on the northside even if he has to take stones from the southside where the guardrails are on Hardwood Hollow. Mr. Miller said the homeowners or the homeowners association bought the stones. Mr. DeMichael said there is green space on either side and there is more stone on the southside on either side of the guardrail and nothing beyond those two points. Mr. Jarrett said there is a rut going toward the guardrail and maybe pull some of that stone up to the concrete edge. Mr. Miller will take of it.

July 4th, 2013, Medina City Fireworks Contribution

Mr. Jarrett tabled a decision regarding the request for a contribution to the Medina City Fireworks display.

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PURCHASE ORDERS AND TRAINING REQUESTS

Intech Computer Solutions

Mr. Jarrett motioned for a purchase order requisition for the administration. Vendor information is Intech Computer Solutions out of N. Canton, Ohio, for the amount of \$399.99. This is for the Microsoft Office 2013 for Laurie's Computer for the admin. Mr. DeMichael seconded the motion. Mr. DeMichael asked why it is so expensive and was told it was for word, excel, power point, one note, outlook and publisher. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Fire Force, Inc. – Helmet Parts

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$1,575.00. Vendor information is Fire Force, Inc. out of Columbiana, Ohio. This is for helmet parts, four (4) pair of boots and nine (9) hoods. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

REPORTS

Mr. Jarrett tabled the reports until the June 6 meeting.

OTHER BUSINESS

July Fourth Trustees Meeting

The Trustees will discuss the July 4th meeting at their June 6th meeting.

Fencing for the Weymouth Cemetery

Mr. Jarrett asked Mr. Miller what he found out about the fencing for the Weymouth Cemetery. Mr. Miller spoke to a fencing person and was told the Aztec composite board will sag when it is put sideways and the sun hits it. He said vinyl or metal would have to be used. The price on vinyl without the top cap: four (4) rails, 1 ½ inch x 5 inch boards is \$2,245.00 for him to install and 2 inch x 6 inch thick boards will cost \$2,500.00 to install. That price includes the posts, rails and installation for 150 foot linear. Mr. Miller said Ms. McKiernan was told the hedges should be left but Mr. Miller feels they will be in the way when work needs to be done. Mr. Jarrett asked if Mr. Miller could get a sample and a purchase order requisition. Mr. Miller also asked how close they are going to get to the road. This will be at the next meeting.

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OTHER BUSINESS CON'T

Weymouth Preservation Society Report

Mrs. Gardner said the fence was put up in 1818 to keep the animals out of the cemetery and one of the jobs in Weymouth Village was a fence mender. The gentlemen that will be repairing the stones at the Cemetery met with a group from the Preservation Society and was teaching them how to clean the stones. Petitions are being gathered to change the name of the road from S. Weymouth to Old Weymouth Road. The Post Office saw no problem with it and they said people will still receive their mail if it is sent to their S. Weymouth address, forever. In June the Society will have a display at the visitor's bureau on public square and also they will be participating in the antiques show on June 30. The plant sale was a success.

Water Issue at Remsen Building

Mr. Jarrett asked Denny if he was able to check the water issue outside the Remsen Building. Mr. Miller said he sealed it again but he will check it out.

PUBLIC COMMENT

Mr. Jarrett motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Bill Ostmann (3670 Hamilton Road) asked if the lease for Medina Soccer will be the same as Creative Housing.

Laurie Shoemaker said she was able to get a CD from the Dickman Directory so the mailing list can be updated. Also, just a reminder that Flag Day is June 8, 2013, at 4pm. The program will be shorter. Judge Kimbler will speak and the Medina Community Band will perform.

Michal Dzurinda (4910 Kennebank Lane) asked what is permitted to go on at Quaker Steak and Lube on Thursday night. He complained about the loud music and the motorcycles.

Alliss Strogin (3003 Hood Road) asked if Medina Creative Housing was going to be back billed for the last year.

Mr. Jarrett closed the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

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OTHER BUSINESS

Letter of Resignation – Shane Jenkins

Mr. Jarrett read the letter of resignation received from Firefighter Shane Jenkins who has joined the Marine Corps.

Mr. Jarrett motioned to accept Shane Jenkins resignation letter from the Medina Township Fire Department. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

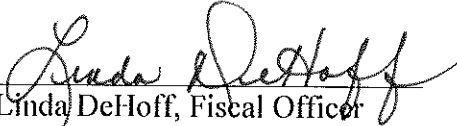
Medina County Commissioners natural Gas Aggregation

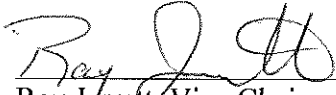
Mr. Jarrett received a letter from the Medina County Commissioners regarding the Northeast Ohio Public Energy Council. The Commissioners were approached regarding natural gas aggregation. Meetings will be held at the County Administration building on June 3, 2013, at 8am and June 4, 2013, at 7pm. Mr. DeMichael will try to attend the June 3 meeting at 8 am and Mr. Jarrett will attend the June 4 meeting at 7pm. Mr. DeMichael said more information is on the website, www.nopecinfo.org. It is the same type of agreement as the electric aggregate agreement and it will be put on the ballot. They will have a brief presentation at 10 am if you are unable to attend the 8 am meeting.

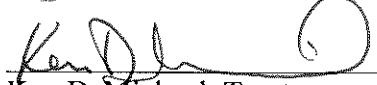
Flag Day

Laurie Shoemaker said the five (5) flag designs that were submitted will be at Flag Day and all those that attend are asked to vote for their favorite one. Certificates are given out to all the 4th graders who submit essays and she asked Mr. DeMichael if he will be available to present the certificates to the children on June 6. He will check his schedule. He asked that she e-mail him with the date and time.

Mr. Jarrett motioned to adjourn the meeting at 8:10 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Ray Jarrett, Vice Chairman


Ken DeMichael, Trustee