

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
APRIL 25TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 25th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Michel D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas and to remember those in the Boston Marathon bombing.

SITE PLANS

University Hospitals – Site – 4001 Carrick Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a 450.2 square foot addition to an existing structure for University Hospital located at 4001 Carrick Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Elite Training Performance – Site – 3693 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the use for Elite Training Performance to be located at 3693 Pearl Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Elite Training Performance – Wall Sign – 3693 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Elite Training Performance located at 3693 Pearl Road not to exceed 48 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

SITE PLANS CON'T

Elite Training Performance – Tenant Panel Sign – 3693 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing pylon sign for Elite Training Performance located at 3693 Pearl Road not to exceed 9.6 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Medina Auto Brokers - Site – 4160 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a 290 square foot addition to the existing building for Medina Auto Brokers located at 4160 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Medina Auto Brokers – Wall Sign – 4160 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Medina Auto Brokers located at 4160 Pearl Road not to exceed 72.5 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Shelley’s Massage Therapy – Sign – 3812 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel for Shelly’s Massage Therapy located at 3812 Pearl Road to be placed on the existing pylon sign not to exceed 12 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Western Reserve Land Conservancy – Rivendale Project

Mr. Todd asked the Rivendale homeowners in attendance if they were able to resolve the issue regarding the Western Reserve Land Conservancy - Rivendale Project. Mr. Jarrett is on the Board for the Land Conservancy so he recused himself from the meeting. Mr. Dale Rabung (4228 Irondale) said he and his wife attended the Zoning Commission meeting and Mrs. Strogin, Chairwoman, brought up some points and said she felt the homeowners were not informed properly. The homeowners in Rivendale collectively wrote a letter listing all their questions and concerns and asked for Mrs. Strogin’s approval before they sent it to Mr. Joe Leslie of the Land Conservancy. The homeowners met with Joe Leslie, Andy McDowell and Tom James and were provided answers to all their questions. They walked the area with them and a GPS and they are all truly satisfied with the project. The homeowners voted their approval unanimously. Mrs. Strogin asked if this was going to be in writing. Mr. Leslie said anything the Park District can or cannot do will be spelled out in the easement but it would be difficult to create a legal description. Amanda Hoffmann (3640 Huffman Road) wants to be sure this open space is not moved up to the back of her property. Mr. Leslie said he will add those references to a map and give it to the Trustees. Mr. Leslie said this is a passive park area not a recreational area.

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SITE PLANS CON'T

Western Reserve Land Conservancy – Rivendale Project

Mr. Leslie said the only problem has been created by homeowners who make a trail from their home to the open space. Joann Ackermann (2044 Remsen Road) was told that the setback for the Rivendale property was 200 yards. Mr. Leslie said the park district said that was never intended and he is sorry if the developer told her that.

Mr. Todd motioned to modify the recommendation of the Zoning Commission and approve public access to a portion of the open space of the Rivendale Subdivision property excluding the buffer zone marked in pink on the revised map which will be attached to the packet and to effectively transfer this property to the Western Reserve Land Conservancy and subsequently to the Medina County Park District, subject to the review and approval of the Grant of Conservation Easement and Covenant for Stewardship Fees by Township Legal Counsel and also subject to the GPS coordinates being provided for the amended map. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd and Mr. DeMichael.

OTHER BUSINESS

Annette Ehrlich – Representative for Medina County Auditor

Annette Ehrlich, Representative for the Medina County Auditor's Office stated the State mandated reappraisals are still taking place and will continue for another year. The Family-a-Fair will be held April 27 from 10 to 3 at the Medina County Fairgrounds. The Auditor's Office Annual Memorial Day Essay Contest is on and essays must be submitted by May 10, 2013. The Regional Pet Adopt-a-Thon is May 4 from 10 to 3 at the armory and will include a Zoo to You exotic animal program.

OTHER BUSINESS

Approval of March 2013 Bank Reconciliation

Mr. Todd motioned to approve the March 2013, bank reconciliation and incorporate by reference the 3 page document dated 4/25/13. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payables

Mr. Todd motioned to approve warrant #24016 to #24064 in the total amount of \$35,109.46. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #17086 to #17142 total amount of \$40,989.54 with \$5,010.55 going to union dues, post tax health, OPERS and Deferred Comp. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

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OTHER BUSINESS CON'T

Approval of Minutes

Mr. Todd motioned to approve the minutes for the March 7, 2013, special meeting/budget workshop and the March 14, 2013, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Mr. Todd motioned to approve the March 28, 2013, regular meeting minutes. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mr. DeMichael abstain.

Mr. Todd motioned to approve the April 11, 2013, regular meeting minutes. Mr. DeMichael seconded the motion. Roll call vote: Mr. Todd aye, Mr. DeMichael aye and Mr. Jarrett abstain.

OLD BUSINESS

Temporary Inflatable Sign Amendment

Mr. Todd asked the status of the temporary inflatable sign amendment and was told by Mrs. Stogin, Zoning Commission Chairperson, that the public hearing is being continued to May 7, 2013, at 7:30 pm at the Townhall.

Medina Soccer Association Lease

The Trustees received a draft of the Medina Soccer Association lease from the Prosecutor's Office. Chief Arbogast said the parcel has an address and a description. Mr. Todd asked if a \$1,500.00 security deposit was received and was told no. The Trustees reviewed and discussed the lease.

Frontier Contract

Mr. Todd said we are still waiting for the Frontier contract.

TechOne Computer IT Contract

Mr. Todd motioned to approve a contract with TechOne Program Agreement to pay them \$999.00 for a monthly program fee for a period of 12 months beginning May 1, 2013, with a total fee of \$1,298.00 which is the first month's fee and \$299.00 initial setup fee. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd Mr. DeMichael and Mr. Jarrett.

Mr. Todd motioned to give me the authority for the Board of Trustees to sign the contract for TechOne Program Agreement for the County. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd abstains, Mr. Jarrett aye and Mr. DeMichael aye.

Mackin Contract

Mr. Todd tabled the Mackin Contract

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NEW BUSINESS

ODOT Road Salt Contract

Resolution No. 04252013-014

Mr. Todd motioned to put forth a resolution to adopt sodium chloride rock salt requirements for purchase for Medina Township effective twelve (12) months from the date of the award of the contract to the State, inclusive of effective dates by the director of the Department of Transportation at the time of the bid pursuant to Section 5513.01 (B) of the Ohio Revised Code which provides for the opportunity for Medina Township to participate in contracts with the Ohio Department of Transportation for the purchase of machinery, material, supplies and others, and for a purchase of an estimated 1400 tons of salt for 2013. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Medina Soccer Association Lease Con't

Chief Arbogast gave the Trustees the rent amount for MSA. It is \$14,231.56 per year and \$1,185.96 per month. The square footage is 13,426 for both spaces. The original space was 8,626 square feet and the additional space is 4,800 square feet. The amount of rent was calculated at a \$1.06 per square foot.

Mr. Todd motioned to send the revised lease to Medina Soccer Association for clarifications and for their initial approval and incorporate by reference document I have here dated April 1, 2012, with the changes that we made during this meeting. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mr. DeMichael no.

Community Development Block Grant

Trustees received an application for a Community Development Block Grant. Mr. Todd motioned to give Chief Arbogast the authority to draft and put in for a Community Development Block Grant with the Medina County Commissioners. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

PURCHASE ORDERS AND TRAINING REQUESTS

TC Architects

Mr. Todd said the proposal from TC Architects for the renovation of the building for the Police Department was \$836,000.00 which is more than they were planning on paying. TC Architects did present them with a shovel ready plan which will enable them to apply for grants. Mr. Jarrett asked if that amount included the garages and was told yes. Mr. Todd said it would be impractical to do the project in stages. Mr. Jarrett asked if a satellite office could be put there. Mr. Todd said as of now it is not feasible. Mr. Jarrett asked if \$400,000.00 could be set aside this year towards the project and see where we stand for 2014 since the project cannot be done in 2013.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

TC Architects Con't

Sally Gardner (3333 Foskett Road) asked if some of the interrogation rooms could be paid for through donations from people.

Mr. Todd motioned to approve the purchase order for TC Architects in the amount of \$6,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

REPORTS/DEPARTMENT HEAD COMMENTS

Countywide Juvenile Diversion Program

Chief Arbogast said there is a Countywide Diversion Program for first time juvenile traffic offenders. When they receive a citation it is turned into Montville and they are involved in a driving course using a driving simulator. The kickoff is May 11, 2013. Westfield Insurance donated \$12,000.00 for skid cars. Chief Grice and Chief Arbogast met with Bill Doraty and he is donating 3 midsize KIA's for this program, which he will replace every 2 years. This program is open to any Medina County Student. Funding is being received from M Star Foundation and the foundations for the Highland and Brunswick students that were killed in car accidents.

Flag Day

Mr. Todd said they have a speaker for Flag Day but not a keynote speaker. He asked when the essays were due and was told May 17. Mr. Todd asked that the names be redacted since his daughter will be submitting an essay and that will keep it fair. Mr. Todd asked each Trustee to contribute \$50.00 for the bonds. He will get the bonds. Mrs. Shoemaker sent a letter, with pictures of previous Flag Days, to the School Principals reiterating the importance of Flag Day and the essay.

Toss-ur-Trash Day and Community Pick-it-up-Day

Mrs. Shoemaker said Toss-ur-Trash Day and Community Pick-it-up-Day were a success.

NEW BUSINESS

Fencing for Weymouth Cemetery

Mr. Todd said Trustees received the e-mail from Susan McKiernan regarding the fence for Weymouth Cemetery. Mr. Todd would like three (3) bids. He asked that it be composite wood not plastic. Susan also asked about two (2) stone cornerstones. Mr. Todd said he is willing to work with Denny and install the fence. Mrs. Gardner said they will get an estimate of the materials and get a handyman to install it. Mr. Todd will talk to Denny and get the materials and come up with a rough plan. They will need someone to do the stone corners. Mrs. Gardner will find someone to do the stone work.

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NEW BUSINESS CON'T

Ohio Billing

Chief Crumley spoke with the Prosecutor's Office regarding the Ohio Billing Contract. Mr. Todd said they were all in agreement with it and it is to collect for motor vehicle accidents.

Mr. Todd motioned to enter into a contract with Ohio Billing, Inc. and incorporate this seven (7) page contract that we are going to sign. Mr. Jarrett seconded the motion. Voting aye thereon: Mr., Todd, Mr. Jarrett and Mr. DeMichael.

Weymouth Preservation Society

Mrs. Gardner thanked Chief Crumley, Bernie Smith and other Firefighters for correctly folding the American flag. The war display will open up the day after the Weymouth Preservation Society plant sale. The plant sale is May 11, 2013, from 10am to 1 pm. The quote for the restoration of Weymouth Cemetery was received. Mr. Russell will waive the fee for restoring headstones that belong to veterans and they will be marked with an American flag.

Restoration of Weymouth Cemetery

Mr. Todd motioned to appropriate \$20,000.00, payable to Respectful Internment Preservation on Pearl Road for the renovation of the Weymouth Cemetery. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Weymouth Preservation Society Website Link

Mrs. Gardner (3333 Foskett Road) said she couldn't find the link for the Weymouth Preservation Society on the Medina Township website. (It is located on the bottom right side under "Other Important Links"). Mrs. Shoemaker asked Mrs. Gardner if she could put the Flag Day announcements at the Preservation Society and also inform people that they can drop off their old flags on Flag Day.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Sandra Bilek (3414 Hamlin Road) gave the Trustees an update on fracking and presented them with some documents regarding fracking.

Sally Gardner (3333 Foskett Road) said she did not see the Steering Committee meeting date on the website. Senior Day will be held May 21, 2013, from 9am to 1 pm at the Medina County Fairgrounds. The cost is \$3.00 and the theme is Caribbean Calypso.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

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Executive Session

Mr. Todd motioned to enter into Executive Session to discuss employee compensation with the Board of Trustees and Police Chief as well as to discuss labor negotiations. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 9:11 pm.

Mr. Todd motioned to reconvene from Executive Session where the Board of Trustees was present with Police Chief David Arbogast discussing labor negotiations and employee compensation. The time is 9:54 pm.

Adhoc Committee for Safety Forces for Medina Township

Mr. Todd met with Chief Crumley and they feel that getting an Adhoc Committee of Township residents who work for the Fire Department and Police Department and maybe a couple of other p[people] to go through and assess the safety needs and project out for the long term is something that would be a good process to do. Chief Crumley said it should be more Township residents. Mr. Todd wants an Adhoc Committee created. Mr. Jarrett asked what size and was told 6 or 7. Chief Arbogast said it would be good to have the Comprehensive Plan survey included. Chief Crumley said we should residents from different sections of the community. Laurie will help organize it. Mr. Todd said they could meet next Friday in the evening.

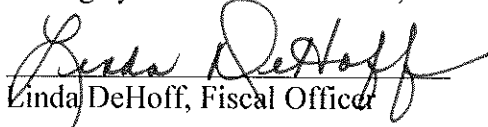
Western Reserve Masonic Safety Seminar

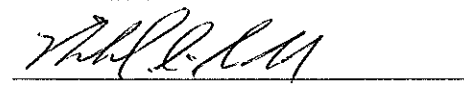
Mrs. Shoemaker is organizing the Safety Seminar at the Masonic Home and the residents would like the Fire Department there to discuss fire safety.

Plum Creek Parkway Road Closing – Brunswick Hills

Mr. Jarrett said Brunswick Hills Service Department is announcing the road closing of Plum Creek Parkway between Sleepy Hollow and Hamilton Road beginning May 20, 2013, to Thursday May 23, 2013, for a approximately four days for a culvert replacement 200 feet south of 2634 Plum Creek Parkway. He said if Denny has any issues in that area he may want to address them.

Mr. Todd motioned to adjourn the meeting at 10:01 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice-Chairman


Ken DeMichael, Trustee