

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 28TH, 2013**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 28th, 2013, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:06 pm with the following Trustees in attendance: Michel D. Todd and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd and Mr. Jarrett. Mr. DeMichael was absent due to a death in the family.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

SITE PLANS

Fiesta Jalapenos – Wall Sign – 4136 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the request for a second wall sign (10.16 square feet) on the building for Fiesta Jalapenos located at 4136 Pearl Road as it does not meet the requirements of Section 605 1.1 Wall signs, in that only one wall sign per business is permitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Medina Creative Opportunities – Addition – 3340 Myers Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the additional space for Medina Creative Opportunities consisting of 4,306 square feet for the building located at 3340 Myers Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Medina Creative Pet Play – Site – 4080 Medina Creative Way

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the use for Medina Creative Pet Play located at 4080 Creative Living Way as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Medina Creative Pet Play – Wall and Tenant Panel -4080 Creative Living Way

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Medina Creative Pet Play located at 4080 Creative Living Way not to exceed 43.36 square feet as presented and a tenant panel to be placed on the existing pylon sign for Medina Creative Pet Play located at 4080 Creative Living Way not to exceed 7.33 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

OTHER BUSINESS

Approval of Accounts Payables

Mr. Todd motioned to approve warrant #23928 to #23970 in the amount of \$117,345.05. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #16976 to #17026 in the amount of \$36,825.10 with \$4,098.35 going to OPERS and Deferred Comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

TM3/28/13

OLD BUSINESS

Temporary Inflatable Sign – Zoning Amendment

Mr. Todd asked the status of the temporary inflatable zoning amendment and was told the public hearing is the 16th of April.

Frontier Contract and TechOne Computer IT Contract

Mr. Todd tabled the Frontier and TechOne contracts because they are still at the Prosecutors Office.

NEW BUSINESS

PURCHASE ORDERS AND TRAINING REQUESTS

White's Maibach Ford

Mr. Jarrett motioned for a purchase order requisition for the Fire Department, vendor information, the Whites Maibach Ford in Orville, Ohio. These are for two (2) of the 2013 Ford Police Interceptor utility vehicles. This was part of our discussion in the budget hearing process. The amount is \$51,468.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Fire Force, Inc. – Fire Gear

Mr. Jarrett motioned for a purchase order requisition for the Fire Department; vendor information is Fire Force, Inc. out of Hudson, Ohio, this if for ten (10) of the Fire-Dex Gear, coat and pants, in the amount of \$16,670.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Bowling Green State Fire School

Mr. Jarrett motioned to appropriate \$5,880.00 for Chief Kasson, Lt Schmitt, Jon DeVault, Matt Gubanich and Bobby Keister, for \$5,850.00, to attend the Bowling Green State Fire School May 5th through the 10th and this is for the advance Firefighter Training Skills, Engine and Truck Company. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Registration for Bowling Green State Fire School

Mr. Jarrett motioned to put forth a purchase order requisition for the Fire Department for five (5) Firefighters to attend Bowling Green University from May 5th through the 10th in the amount of \$2,085.00. Mr. Todd seconded the motion. Mr. Todd asked if this was part of the \$5,850.00 for the registration and was told yes. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Fire Department Instructor's Conference

Mr. Jarrett motioned to appropriate \$2,900.00 for the Fire Department Instructor's Conference in Indianapolis, Indiana during April 24th through the 28th and this is for five (5) firefighters Kasson, Browne, Miller, Mummert and Stopa to attend training education for new product updates and warranties issues on the fire truck. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Todd.

Mackin Engineering – Comprehensive Plan

Mr. Todd motioned to appropriate \$33,746.00 for the comprehensive plan update for Medina Township payable to Mackin. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Vance Law Enforcement – Ammunition

Mr. Todd motioned to appropriate \$2,139.00 for ammunition for training for the Police Department for Vance Law Enforcement. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Dell Computer – Fiscal Officer

Mr. Todd motioned to appropriate \$1,800.00 for the purchase of a computer for the Fiscal Officer payable to Dell. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

TM3/28/13

REPORTS

Zoning Reports – January and February

Mrs. Ridgley, Zoning Inspector, read the reports for January and February, 2013 (see attached). Mr. Todd motioned to approve the January and February departmental report for the Zoning Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Police Reports – January and February

Chief Arbogast said that on April 2nd there was a joint training regarding active shooters. They also received 3 trauma bags that would be used in that type of situation to help with serious injuries. All the Township Officers have been trained to use these bags. Chief Arbogast read the reports for January and February 2013 (see attached). Mr. Jarrett asked if the calls have increased and Chief Arbogast said they average about 1000 calls a month. Tuesday and Saturday seem to be the busiest days. Mr. Todd said he gave Mrs. Shoemaker a list of stuff to work on for the presentations. He spoke about putting together packets for the battered women's shelter and the rape crises center. He is on that Board but does not see it as a conflict because he does not benefit from it. He would also like to do something for senior citizens. Mr. Todd wants to begin Police Union negotiations as soon as possible. Mr. Todd motioned to approve the departmental reports for January and February for the Police Department.

Fire Department Reports - January and February

Chief Crumley read the Fire Reports for January and February, 2013 (sees attached). Firefighter Mike Zevchek is back from his basic training with the Army and he graduated with honors. Mr. Todd motioned to approve the departmental reports for January and February for the Fire Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

NEW BUSINESS

2012 Inventory

Mr. Todd motioned to approve the 2012 Medina Township Inventory with assets totaling \$3,305,108.03 and incorporate by reference this 12 page document. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Bill Ostmann (3670 Hamilton Road) said the Comprehensive Plan Open House was very successful and Ms. Rosselli told him the Township Survey was the best one they ever had.

Laurie Shoemaker, Medina Township Administrative Assistant, asked those in attendance to spread the word regarding "Toss Your Trash Day", April 13th and "Community Pick-it-up-Day" on April 20, 2013, there is a sign in sheet on the podium if anyone is interested in participating.

Sally Gardner (3333 Foskett Road) reported that Weymouth Preservation Society has 156 members. She said an electrician has repaired the outlets on the Remsen Side of the building. The plant sale will be May 11, 2013, from 10 am to 1 pm. The Medina Township at War display will be May 11 until November 11. The Devin Grella family has given permission to show the award winning documentary done by Dustin Grella. She also said she has something too big to take to "Toss your Trash" day and suggested the Road Department pick up big items for a fee. Mr. Jarrett said as long as they know what the item is to be picked up.

PUBLIC COMMENT CON'T

Annette Ehrlich, Medina County Auditor's Office, reported that the last day to file a dispute for your property value is April 1. The Auditor's Office is in the middle of the state mandated reappraisal period and if you have any questions you can call the office or visit their website (there is a link on the Medina Township website). The annual Family A-Fair will be April 27 at the Medina County Community Center.

Mike Todd said the Ohio Township Association has an article regarding managing and regulating firearms in a Township. He asked that a copy be put on our website. Chief Arbogast investigated the shooting complaint on Weymouth Road and found it is not coming from the area they thought it was coming from They will continue the investigation.

Mr. Todd motioned to close the floor for public comment Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.

Survey Address Data Base

Mr. Jarrett asked where the data base for the survey came from because Mackin received approximately 100 surveys returned undeliverable. It was the same data base used for the newsletter. If newsletters are undeliverable they are not returned because they are sent bulk mail so we don't know if any were returned. Mr. Todd said we can get a data base from the Auditor's Office.

Mr. Todd motioned to adjourn the meeting at 7:57 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice-Chairman


Ken DeMichael, Trustee



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thurs. February 14, 2013

ZONING REPORT for - January 2013

MONTHLY TOTALS FOR Jan 2013

1	Single Family
1	Change of Use
1	Inground Pool
1	Gazebo
10	Signs

14	TOTAL PERMITS	TOTAL VALUE:	\$525,000.00
Fees collected on permits total excluding signs:			
Fees collected on sign permits:			
TOTAL PERMIT FEES COLLECTED:			
Fees collected	Jan. 2013 for Zoning Commission Agenda		\$603.70
Fees collected	Jan. 2013 for BZA Agenda		\$500.00
			\$1,103.70
GRAND TOTAL FEES COLLECTED:			\$50.00
			\$1,153.70

Respectfully Submitted,
 Elaine Ridgley
 Zoning Inspector

ZONING REPORT FOR THE MONTH OF FEBRUARY 2013

Date: Thursday, March 14 2013

FOR THE MONTH OF Feb. 2013 THERE WERE 13 PERMITS ISSUED AS FOLLOWS

MONTHLY TOTALS

0 Single Family
 0 Change of Use
 1 Inground Pool
 1 Decks
 1 Residential Addition
 1 Commercial Addition
 9 Signs

13 TOTAL PERMITS TOTAL VALUE: \$179,000.00

Fees collected on permits total excluding signs: \$264.80

Fees collected on sign permits: \$450.00

TOTAL PERMIT FEES COLLECTED: \$714.80

Fees collected in Feb. 2013 for Zoning Commission Agenda \$200.00

Fees collected in Feb. 2013 for BZA Agenda \$550.00

\$750.00

GRAND TOTAL: \$1,464.80

Business	Year	Ref.#	Reason
0	1/0/1900	0	0

Violations Issued: 0

Deposits Returned: Feb. \$1,500.00

Total: \$1,500.00

NEW BUSINESS
 0

Crime Stats - Incident Count by Event Type and Beat		
Agency: Medina Township Police Department		
From: 01/01/2013		
To: 01/31/2013		
Type	TOTAL	
9-1-1 Misdia	7	
9-1-1 Open Line	2	
911 Hang-Up	9	
Agency Assist	14	
Alarm	47	
Animal Complaint	7	
Assault	1	
Assist Lst	1	
Back Pain	1	
Backup Medic	1	
Bad Check	1	
Breathing	5	
Building Check	50	
Burglary	1	
Business Check	1	
Citizen Assist	31	
COP	316	
Criminal Damage	4	
DAV-Disabled Vehicle	24	
Disturbance/Fight	7	
Domestic	2	
Escort - Assist Citizen	5	
Escort-Prisoner	3	
Fall	5	
Fire Alarm - Commerical	6	
Fraud	1	
House Check	7	
Injury	2	
Invalid Assist	2	
Lockout	12	
Loitering	1	
Missing Person	1	
MVA No Injuries	35	
MVA With Injuries	2	
MVA-PP No Injury	3	
Noise Complaint	5	
Parking Complaint	5	
Property-Found/Lost	5	
Sex Offense-Rape	1	
Street Obstruction	3	
Sudden Illness	10	
Suicide Attempt	1	

Crime Stats - Incident Count by Event Type and Beat

Agency: Medina Township Police Department

From: 02/01/2013

To: 02/28/2013

Type	TOTAL
9-1-1 Misdial	3
9-1-1 Open Line	2
911 Hang-Up	8
Agency Assist	15
Alarm	54
Animal Complaint	2
Assist Lst	2
Back Pain	1
Backup Another Unit	1
Bleeding	1
Breathing	4
Building Check	59
Burglary	1
Business Check	7
Choking	1
Citizen Assist	19
COP	195
DAV-Disabled Vehicle	21
Disturbance/Fight	3
Domestic	3
Drugs	1
Escort - Assist Citizen	2
Escort-Prisoner	3
Fall	6
Fire - Vehicle	2
Fire / Assisted Fire Department	1
Fire Alarm - Commerical	1
Fire Alarm - Residential	1
Fraud	1
Harassment-Phone/Text	1
House Check	32
Invalid Assist	1
Lockout	18
Mental	2
MVA No Injuries	28
MVA With Injuries	4
MVA-PP No Injury	1
Overdose	2
Parking Complaint	2

CAD Incident Volume by Date

Agency: Medina Township Police Department

From: 02/01/2013

To: 02/28/2013

Date	Alarm	Compan	E-911	In Person	Officer Initiated	Other	Telephone	None	Total
2/1/2013	0	3	0	19	0	8	0	30	
2/2/2013	0	6	0	25	0	8	1	40	
2/3/2013	0	1	0	26	0	2	0	29	
2/4/2013	0	3	0	29	1	4	0	37	
2/5/2013	0	0	0	27	0	4	0	31	
2/6/2013	1	3	0	17	0	5	0	26	
2/7/2013	0	3	0	17	0	4	0	24	
2/8/2013	0	0	0	23	0	4	0	27	
2/9/2013	0	1	0	19	0	13	0	33	
2/10/2013	2	0	0	35	0	2	0	39	
2/11/2013	2	0	0	22	0	6	0	30	
2/12/2013	0	4	0	14	1	3	0	22	
2/13/2013	1	3	0	14	0	6	0	24	
2/14/2013	0	2	0	18	1	3	0	24	
2/15/2013	1	0	0	22	0	3	1	27	
2/16/2013	1	4	1	34	0	5	0	45	
2/17/2013	0	8	1	23	0	5	0	37	
2/18/2013	0	6	0	24	2	1	1	34	
2/19/2013	0	2	0	20	1	3	0	26	
2/20/2013	0	4	0	18	0	5	0	27	
2/21/2013	0	1	0	16	0	0	0	17	
2/22/2013	0	2	1	37	0	3	1	44	
2/23/2013	0	4	0	47	0	4	0	55	
2/24/2013	2	1	1	30	1	1	0	36	
2/25/2013	0	2	0	30	1	5	0	38	
2/26/2013	0	2	0	23	0	3	1	29	
2/27/2013	1	3	1	14	0	2	0	21	
2/28/2013	2	1	0	23	0	5	0	31	

Medina Township Fire Department January 2013 Activity Report

Type of Alarms		Count	Percentage				
A	Alarm Drop	7	29.17%				
	1 - Weymouth Country Club - water flow - found broken sprinkler head						
	2 - Rodeway Inn - Faulty detector						
	1 - Buffalo Wild Wings - alarm was reset upon FD arrival						
	1 - Audio Visual Interiors - water flow - found broken spinkler head						
	1 - Audio Visual Interiors - water flow - didn't put alarm in test when fixing sprinkler head						
	1 - Rodeway Inn - broken water line						
E	Assist EMS (LST)	9	37.50%				
	1 - unknown medical condition						
	1 - 92 y/o with flu like symptoms at Western Reserve Masonic						
	1 - elderly victim with possible broken arm at Western Reserve Masonic						
	2 - Chest pains						
	1 - Difficulty breathing						
	1 - Fall						
	1 - Flu like Symptoms						
	1 - Lift assist						
F	Fire Call	7	29.17%				
	1 - Investigate strange ododr inside home						
	1 - Power lines down						
	1 - Burning trees tops due to down power lines						
	1 - Request to assist MTPD and MPD with search needed to use Thermal Imaging camera						
	1 - Investigate odor of natural gas outside of Dairy Queen						
	1 - Structure fire mutual aid to Hinckley						
	1 - Investigated sound of explosions - found to be fireworks being set off						
M	Motor Vehicle Accident	1	4.16%				
CO	Carbon Monoxide	0	0.00%				
HZ	Haz Mat	0	0.00%				
Total Incident Count		24		*Mutual aid given=1 Hinckley for structure fire			
				*Mutual aid received=0			
Total Calls During Staffing Hours		14					
Mon. Thru Fri. 8am-4pm							
Inspections conducted							
	Annual Fire Safety Inspections	6					
	Re-Inspections	1					
	Annual Fire Alarm Tests	1					
	Annual Sprinkler Tests	1					
	Semi Annual Paint Booth	0					
	Semi Annual Hood tests	7					
Total Inspections		16		*NOTE: Numbers subject to change upon receiving run times from dispatch			
Public Relation Activities							
	None						

Medina Township Fire Department February 2013 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	4	14.81%
	2 - Western Reserve Masonic - Alarm set off by burnt food		
	Hampton Inn - Dust from construction crew set off alarm		
E	Assist EMS (LST)	12	44.45%
	3 - Sudden Illness		
	1 - Fall		
	1 - Chest Pain		
	1 - Rapid heart rate		
	1 - Unresponsive and still breathing		
	1 - Minor MVA		
	1 - Driver that passed out on W. 130th street		
	1 - Difficulty breathing		
	1 - Abdominal pain		
	1 - Stroke		
F	Fire Call	9	33.34%
	1 - Smell of smoke in building		
	1 - Investigate odor coming from sink hole @ 3917 Dartford		
	1 - Open burn at 5247 Fenn Rd		
	1 - Vehicle fire in Kohl's parking lot		
	1 - Chimney Fire at 4911 Hamilton Rd		
	1 - Open burn at 4942 Foote Rd		
	1 - Vehicle fire on 71 SB just north of 271		
	1 - Mutual Aid to Medina City for structure fire at Medina City Hall		
	1 - Mutual Aid to Brunswick for structure fire at 4699 Dorel Dr		
M	Motor Vehicle Accident	1	3.70%
CO	Carbon Monoxide	1	3.70%
HZ	Haz Mat	0	0.00%
Total Incident Count		27	*Mutual aid given=2 Medina City for structure fire; Brunswick for str
			*Mutual aid received=0
Total Calls During Staffing Hours		16	
Mon. Thru Fri. 8am-4pm			
Inspections conducted			
	Annual Fire Safety Inspections	19	
	Re-Inspections	1	
	Annual Fire Alarm Tests	4	
	Annual Sprinkler Tests	1	
	Semi Annual Paint Booth	0	
	Semi Annual Hood tests	2	
Total Inspections		27	*NOTE: Numbers subject to change upon receiving run times from dispatch
Public Relation Activities			
	None		