

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 8TH, 2012**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 8th, 2012, to conduct the business of the Township. Chairman Todd called the meeting to order at 7:04 pm with the following Trustees in attendance: Michael D. Todd, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel serving at home. Remember, November 11 is Veteran's Day.

OTHER BUSINESS

Approval of Accounts Payables

Mr. Todd motioned to approve warrant #23538 to #23589 total amount of \$95,988.37. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Bank Reconciliation for September 2012

Mr. Todd motioned to approve the bank reconciliation for the month of September 2012, and incorporate by reference the four page document dated November 8, 2012, at 1:39 PM. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #16479 to #16538 total amount of \$58,995.57 with \$6,285.76 going to union dues, post-tax health, OPERS and Deferred Comp. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the October 11 and October 25, 2012, regular meeting minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Mr. DeMichael motioned to approve the October 31, 2012, special meeting minutes. Mr. Jarrett seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Jarrett aye and Mr. Todd abstain.

REPORTS

Service Department

Denny Miller, Road Foreman, read his report for the month of October 2012 (see attached).

Fire Department

Chief Crumley reported that for the month of October 2012, the department responded to 32 calls for service (see attached).

TM11/8/12

REPORTS CON'T

Police Department

Chief Arbogast reported that for the month of October 2012, there were 934 calls for service (see attached). The Department had its first DUI Task Force. Shop with a Cop tickets are available at the Police Department and the Townhall. Tickets are 6 for \$5.00 and Shopping will be December 15.

Zoning Department

Mr. DeMichael read the October 2012, Zoning Report and stated there were 21 permits issued for a total value of \$372,393.00 (see attached).

Mr. Todd motioned to approve the October 2012, departmental reports. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

OLD BUSINESS

Temporary Inflatable Sign – Zoning Amendment

Mr. Todd said no action has been taken by the Zoning Commission.

Newsletter

Mr. Todd motioned to approve \$1,180.90 to be paid to Fed-Ex Office for the printing of 3,500 8-page color newsletters; I think it is 80 pound weight. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Frontier Contract

Mr. Todd said regarding the Frontier contract, send a copy of Mr. Thorne's letter back to Frontier and ask them to amend their contract to be in accordance with the advice of our legal counsel.

IT Contract

The IT contract was tabled.

RFP'S for the Comprehensive Plan

Mr. Todd said the Trustees asked the Steering Committee Members for their input on the consulting firms that sent in their proposals. Ultimately, the Trustees will make the decision as to what firm is hired. Mr. Jarrett spoke with the Trustee from Congress Township who was the reference given by Reveille and the Trustee from Wadsworth regarding McKenna. They gave positive feedback on both companies.

NEW BUSINESS

No Parking – Forestview

Mr. Todd received a call from a resident on N. Huntington in Forestview asking if the Township could install no through traffic or no parking signs on the fire hydrant side of the street because cars park on the street which creates a problem for oncoming traffic. Chief Crumley was asked if the Fire Department could enforce parking near fire hydrants and he stated that, in order to enforce the Ohio Fire Code for blocking a hydrant, a citation would have to be issued with ample time given to correct the situation. If it's not corrected then the violator would have to go to Columbus to the Board of Building Standards Appeal Board and by then the vehicle would be moved. Mr. Todd said we do not have a traffic bureau and Chief Arbogast said Municipal Court won't take the citations. Mr. Todd asked the Chiefs and Road Foreman to investigate and see if they can come up with a remedy.

TM11/8/12

NEW BUSINESS CON'T

Sale of Materials to Township-Medina County Engineer

Resolution No. 11082012-027

Mr. Todd motioned to put forth a resolution to enter into an agreement with the Medina County Engineer's Office to allow them to procure materials on the behalf of Medina Township and, to sell materials to the Township that they procure, and incorporate the agreement between the parties which is a two page agreement that says, Agreement, dated 11/8/2012 by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Purchase Orders and Training Requests

Mr. DeMichael motioned for a purchase order requisition for Chris Schneider's Auto, service work to be done on the plow trucks for \$1,800.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Todd.

OLD BUSINESS

APA Zoning Seminar

Mr. Todd asked if the registration for the APA Zoning Seminar was taken care of and the Secretary told him it was. Copies of the invoices and check were given to Mrs. Strogina to take with her to the seminar.

Concrete Repair at the Weymouth Community Center

Mr. Jarrett spoke with Ms. DiPasquale-Haggerty about the bid specs for the concrete work and they were unable to agree on specifications or who will do the work. Mr. Todd said whether the concrete work is done or not he would like Creative Housing to move their things from Medina Soccer Associations part of the building. Mr. Todd said they can do a conditional approval but not sign off on anything today but get a new proposal with the specs that Mr. Jarrett has. Mr. DeMichael feels it is too much to ask the Township to pay when we aren't getting anything from Creative Housing. Mrs. DeHoff asked if there was a date that Medina Soccer Association would start paying. Mr. Todd said they should be invoiced for July through November at \$750.00 per month and then invoice them monthly. This is just for the first part of the building that they occupy. The Trustees, Chief Arbogast and the residents continued discussing the repair of the concrete flooring in the garage portion of the building and whether it is necessary to replace the floor now or to wait. Mr. Todd suggested moving forward with the floor. He asked Mr. DeMichael if he would talk to Creative Housing regarding usage and collecting rent and Mr. DeMichael said he would.

NEW BUSINESS

Westfield Bank Sign Changeover

Westfield Bank gave Trustees a letter asking if they can write one check for the total amount it would cost for temporary signs for approximately 6 months. The Trustees said that the Zoning Code regulations read they have to renew the temporary sign permit every 14 days and they cannot just change the regulation. Mr. Todd will explain this to Mrs. Ridgley, Zoning Inspector.

Wastewater Treatment Plant

Mr. Todd said the wastewater treatment plant at the Weymouth Community Center has to have regular inspections to be in compliance. Chief Arbogast asked the County how much they would charge to do the inspection for the Township and the quote was \$7,068.00 annually. The projected cost for use by MSA and Creative Living is about \$40,000.00 per year; this includes the \$7,680.00 fee but does not include the Police Department. Mr. Todd asked Chief Arbogast to get a quote from Lance Traves. The Township has the necessary permits until 2017.

TM11/8/12

NEW BUSINESS CON'T

Dispatch

Mr. Todd said a letter was received regarding the 2012 dispatch fee and asked why we pay more for dispatch than Montville. Both Chief Crumley and Chief Arbogast said it is because they are not charging Montville for Fire dispatch because the City provides Montville with Fire Protection. Mr. Todd asked that Chief Arbogast and Chief Crumley talk with the County about the dispatch system. Chief Crumley said the Trustees should ask to see the City's records because they only have one dispatcher at night. Mr. Todd said that is why he would like them to look into the dispatch.

Authorization for Fiscal Officer to Prepare Accounts Payable for November 22, 2012

Mr. Todd motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated November 22, 2012, because of the meeting falling on the Thanksgiving holiday. The Township Board of Trustees will allow the Fiscal Officer to print those checks and the Township Trustees will sign the checks. Trustees will not have a meeting on that date and will then approve the checks by vote at the December 6, 2012, meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Todd, Mr. DeMichael and Mr. Jarrett.

Authorization for Fiscal Officer to Prepare Payroll for November 23, 2012

Mr. Todd motioned to authorize the Fiscal Officer to prepare payroll for the pay dated November 23, 2012, and to allow those funds to be direct deposited as usual to Township employees. The Trustees will not have a regular meeting on November 22, 2012, however the Trustees will approve the payroll at the next regularly scheduled meeting which is December 6, 2012, and sign the necessary documents to approve that payroll for that period. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

Larry Kubat (5216 Windfall Road) commented on what he felt was the insensitivity of one of the Township Patrol Officers. He was returning from his nephew's funeral and was stopped for having an expired license plate, by 1 day. He felt the officer should not have given him a ticket or gone to court.

Sally Gardner (3333 Foskett Road) said the Brownfield Coalition is going through changes and they will request new RFP's for the rest of the project.

Mr. Todd motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.

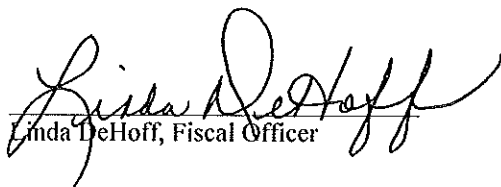
DEPARTMENT HEAD COMMENTS


Joint District Meeting

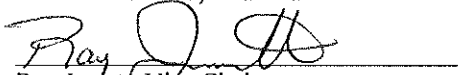
Chief Crumley said a meeting was held with the State Fire Chief's Association, Medina City Fire Chief Bob Painter, LST Directors Mark Phillips and Gene Sulzener and himself to discuss a joint fire district on October 29, 2012. The final report should be coming the first part of the week. He asked if the Trustees received invitations for a joint council and township meeting regarding joint districts and was told yes. He feels he and Chief Painter run good departments and a Fire District is not needed. Mr. Todd said it is something they need to look into. Mr. Jarrett said he is not for or against it but they need to get all the facts to see if it will benefit the township as a whole. Mr. DeMichael said he is going into that meeting with an open mind and just to listen.


TM11/8/12

Mr. Todd motioned to adjourn the meeting at 9:08 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mr. DeMichael.


Linda DeHoff, Fiscal Officer


Michael D. Todd, Chairman


Ray Jarrett, Vice Chairman


Ken DeMichael, Trustee

Medina Township Service Dept. October 2012 Report

- Cut trees in right-of-way on Huffman North of Fenn and Remsen West of Huffman
- Concrete Repairs on various roads with Perrin Concrete
- Backfill Curbs after concrete repairs then topsoil , seed and mulch
- Started 2012 paving project with Karvo Paving
- Coordinate electrical work at Weymouth building in the Medina Soccer assoc. side
- Had Premier Roofing in from Wadsworth to repair leaking roof above original kitchen area at Weymouth building
- Met with an Architect and Chief Arbogast to go over options for police dept. building
- Start to clean up park to get ready for winter

Report Submitted By : Denny Miller Road Foreman

Medina Township Fire Department

October 2012 Activity Report

| Type of Alarms | Count | Percentage | | | | |
|--|-----------|---------------|------------------------|--|-----------------------------------|--|
| A Alarm Drop | 10 | 31.25% | | | | |
| Medina Auto Mall 3205 Medina Rd - construction workers set off smoke detector | | | | | | |
| Heartland Community Church 3400 Weymouth - 2 calls both for Roof Top unit 1 - detector full of water | | | | | | |
| Rodeway Inn 2875 Medina Rd - Found lose wire on a 2nd floor detector that cause activation of alarm | | | | | | |
| Staples 4029 Pearl Rd - Water flow alarm - nothing found on investigation alarm reset | | | | | | |
| WRMC 4931 Nettleton Rd - smoke detector activation due to burnt toast | | | | | | |
| E Assist EMS (LST) | 10 | 31.25% | | | | |
| 2 - Sudden Illness | | | | | | |
| 1- Chest pains | | | | | | |
| 1- Seizure | | | | | | |
| 1- Elderly male difficulty walking with pain in legs | | | | | | |
| 1- Elderly female dizzy | | | | | | |
| 1- Elderly male that has fallen in road at 3740 Hamilton | | | | | | |
| 1- Female unresponsive at WRMC | | | | | | |
| 1- Elderly female shortness of breath | | | | | | |
| 1- Male driver pulled over by MTPD for reckless driving possible diabetic issues | | | | | | |
| F Fire Call | 7 | 21.86% | | | | |
| Investigate report of heavy black smoke - found to be at 3070 Hood Rd homeowner was burning | | | | | | |
| garbage including furniture items from his home - fire was extinguished | | | | | | |
| Dryer fire at 4014 Stonegate | | | | | | |
| Open burn complaint at 4360 Pine Lake Dr | | | | | | |
| Investigate report of smoke in area of 3700 Block of Foskett Rd - source not found | | | | | | |
| Investigate report of an "electrical odor" in the area of Morning Song & Watkins Rd - | | | | | | |
| Odor was identified but no source was found | | | | | | |
| Smell of gas inside home at 4150 Sequoia | | | | | | |
| Power line down at 4226 Fenn Rd | | | | | | |
| M Motor Vehicle Accident | 3 | 9.40% | | | | |
| CO Carbon Monoxide | 1 | 3.12% | | | | |
| HZ Haz Mat | 1 | 3.12% | | | | |
| Total Incident Count | 32 | | *Mutual aid given=0 | | | |
| | | | *Mutual aid received=1 | | Medina City & County Haz-Mat team | |
| Total Calls During Staffing Hours | 18 | | | | | |
| Mon. Thru Fri. 7am-3pm | | | | | | |
| Inspections conducted | | | | | | |
| Annual Fire Safety Inspections | | | | | | |
| | 18 | | | | | |
| Re-Inspections | | | | | | |
| | 10 | | | | | |
| Annual Fire Alarm Tests | | | | | | |
| | 2 | | | | | |
| Annual Sprinkler Tests | | | | | | |
| | 1 | | | | | |
| Semi Annual Paint Booth | | | | | | |
| | 0 | | | | | |
| Semi Annual Hood tests | | | | | | |
| | 5 | | | | | |
| *NOTE: Numbers subject to change upon | | | | | | |
| Total Inspections | 36 | | | | receiving run times from dispatch | |
| Public Relation Activities | | | | | | |
| Home Depot Safety Day | | | | | | |
| Living Word Church Fall Fest | | | | | | |
| MDG Flooring Fall Fest | | | | | | |
| MTFA Pancake Breakfast | | | | | | |

Crime Stats - Incident Count by Event Type and Beat

Agency: Medina Township Police Department

From: 10/01/2012

To: 10/31/2012

| Type | Total |
|------------------------------|-------|
| 9-1-1 Misdia | 5 |
| 9-1-1 Open Line | 2 |
| Abandoned Vehicle | 2 |
| Agency Assist | 18 |
| Alarm | 53 |
| Animal Complaint | 11 |
| Assault | 3 |
| Bad Check | 1 |
| Breathing | 6 |
| Building Check | 44 |
| Burglary | 3 |
| Business Check | 1 |
| Citizen Assist | 17 |
| COP | 264 |
| Criminal Damage | 4 |
| DAV-Disabled Vehicle | 25 |
| Diabetic Problem | 2 |
| Disturbance/Fight | 4 |
| Domestic | 2 |
| Escort-Prisoner | 4 |
| Fall | 2 |
| Fire - Grass/Brush | 1 |
| Fire - Residential Structure | 1 |
| Fire Alarm - Commercial | 3 |
| Fire Alarm - Residential | 4 |
| Harassment | 2 |
| Harassment-Phone/Text | 4 |
| Injury | 1 |
| Invalid Assist | 1 |
| Liquor Violation | 2 |
| Lockout | 17 |
| Missing Person | 1 |
| MVA No Injuries | 34 |
| MVA W/Entrapment | 1 |
| MVA With Injuries | 4 |
| MVA-PP No Injury | 8 |
| MVA-PP With Injury | 1 |
| Noise Complaint | 3 |

| | |
|---|------------|
| Odor Investigation | 1 |
| Open Burn | 3 |
| Parking Complaint | 2 |
| Pregnancy | 1 |
| Property-Found/Lost | 4 |
| Stolen Vehicle | 3 |
| Street Obstruction | 4 |
| Stroke | 1 |
| Sudden Illness | 16 |
| Suicide | 1 |
| Suspicious Person And Vehicle | 18 |
| Suspicious Person | 7 |
| Suspicious Vehicle | 3 |
| Theft | 15 |
| Threats | 1 |
| Traffic Complaint | 14 |
| Traffic Offense | 258 |
| Unruly Juvenile | 4 |
| Vandalism | 3 |
| Violation TPO/CPO | 2 |
| Warrant Service | 4 |
| Weapons Complaint | 1 |
| Welfare Check | 7 |
| TOTAL FOR MONTH OF October, 2012 | 934 |

Celia

Date: Thurs. November 8, 2012.

Medina Township



From the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT for - Oct. 2012

MONTHLY TOTALS FOR Oct. 2012

- 1 Single Family
- 1 Amended Permit
- 1 Pool
- 4 Accessory Building
- 1 Deck
- 1 Gazebo
- 3 Temp Trailer
- 8 Signs
- 1 Temp Tent

| | | | |
|-----------|----------------------|---------------------|---------------------|
| 21 | TOTAL PERMITS | TOTAL VALUE: | \$372,393.00 |
|-----------|----------------------|---------------------|---------------------|

Fees collected on permits total excluding signs: \$2,304.88

Fees collected on sign permits: \$750.00

TOTAL PERMIT FEES COLLECTED: \$3,054.88

Fees collected Oct 2012 for Zoning Commission Agenda \$50.00

Fees collected Oct 2012 for BZA Agenda \$275.00

\$325.00

GRAND TOTAL: \$3,379.88

Respectfully Submitted,
Elaine Ridgley
Zoning Inspector



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thursday November 8, 2012

ZONING REPORT - Oct. 2012

Violations Returned Deposits

Violation/s Issued:

| Business | Date | Ref.# | Reason |
|------------------|------------|-------|------------|
| Doraty Kia | 11/4/2012 | #011 | Inflatable |
| NorthGatewayTire | 11/15/2012 | #012 | Inflatable |
| | | | |

Deposits Returned:

| Month | Amount |
|-------|------------|
| Oct | \$1,000.00 |
| | |
| | |

Total: **\$1,000.00**

NEW BUSINESS

Keller Williams 3745 Medina Rd

Respectfull Submitted,
Elaine Ridgley
Zoning Inspector