

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JULY 19<sup>TH</sup>, 2012**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 19<sup>th</sup>, 2012, to conduct the business of the Township. Vice-Chairman Jarrett called the meeting to order at 7:04 pm with the following Trustees in attendance: Ray Jarrett and Ken DeMichael. Also in attendance were the Police Chief, Fire Chief, Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. Jarrett asked for a roll call of all members present. Trustees present were Mr. Jarrett and Mr. DeMichael. Mr. Todd was absent due to illness.

**Pledge**

Mr. Jarrett led the Pledge of Allegiance.

**Moment of Silence**

Mr. Jarrett asked for a moment of silence for our military personnel serving at home and overseas and also for our great nation which we are grateful to have.

**OTHER BUSINESS**

**Approval Accounts Payables**

Mr. Jarrett motioned to approve check #23197 to check #23245 in the amount of \$57,802.97. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Approval of Payroll**

Mr. Jarrett motioned to approve payroll checks #16179 to #16200 in the amount of \$27,410.49 with \$5,125.47 going to union dues, post-tax health, OPERS and Deferred Comp. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Department Reports**

Mr. Jarrett tabled the department reports until the next meeting.

**OLD BUSINESS**

**LST Contract**

Mr. Jarrett met with the Medina City Law Director, Medina Hospital Administration Attorney and Bill Thorne on July 17. There are a few snags in the LST contract draft agreement. An updated draft will be sent to the Trustees who will then review it with legal counsel.

**Temporary Inflatable Sign Zoning Amendment**

The Zoning Commission will be holding a workshop on July 24 at 7:30 pm.

**Recording System for Townhall**

Mr. Jarrett tabled the recording system discussion until the next meeting. He asked that Chad present something in writing 48 hours in advance so Trustees can review it. He also would like him to tell them what is wrong with the current system and what he recommends for an upgrade or replacement.

**NEW BUSINESS**

**Road Department Computer Problem**

Mr. Jarrett tabled the discussion regarding the Road Department computer problem until next meeting.

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## NEW BUSINESS CON'T

### Resignation Letter from Todd and Judy Ruppelli

Mr. Jarrett read the letter of resignation from Todd and Judy Ruppelli who have moved from the Township (see attached). Mr. Ruppelli was a Zoning Board of Appeals member and Mrs. Ruppelli was a member of the Steering Committee.

Mr. Jarrett motioned to accept both resignations. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### Appointment of David Dufala to Replace Todd Ruppelli on BZA

Mr. Jarrett said a replacement was needed to fill Mr. Ruppelli's position and David Dufala is the first alternate on the BZA Board so the position will go to him.

Mr. Jarrett motioned to appoint David Dufala for that position on Zoning Commission. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### Resignations of Firefighters Mark Beers and Paul Cugini, Jr.

Mr. Jarrett read the resignation letter for Mark Beers (see attached). Mr. Jarrett motioned to accept his resignation. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Mr. Jarrett read the resignation letter for Paul Cugini (see attached). Mr. Jarrett motioned to accept his resignation. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

### Hiring Policy

Mr. Jarrett said, as policy, before we hire any new employee, all documentation and records need to be provided to the township office before they are employed and prior to their first day on the job. That applies to all departments.

## PURCHASE ORDERS AND TRAINING REQUESTS

### Mike Stopa – Zoning Workshop

Mr. DeMichael motioned to appropriate \$50.00 for Mike Stopa to attend a University of Akron Planning and Zoning Workshop on the dates of October 4 and December 6 of this year for continuing education required by Trustees for zoning members. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Jarrett.

### Ohio State Firefighters Conference – Rick Bromley, Jr.

Mr. Jarrett motioned to appropriate \$300.00 for Rick Bromley to attend the Ohio State Firefighters Conference in Wellington, Ohio on August 3, 4, 5, 2012. This is to update the inspector certification for fireworks and other training and management meetings. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

## DEPARTMENT HEAD COMMENTS

### Wooden Floor at Remsen Property

Chief Arbogast asked for permission to remove the wooden floor in the garage area and also suggested putting a taper in the open area so no one trips. Mr. Jarrett said the wood is not hazardous and can be disposed of safely. The Chief would also like the heating and cooling units evaluated. The Trustees approved the removal of the floor and Mr. Jarrett will get back to them about the heating and cooling units.

### New Fire Truck will be in Service

Chief Crumley said the new fire truck should be in service by next week.

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**DEPARTMENT HEAD COMMENTS CON'T**

**Plum Creek Parkway Paving**

Mr. Miller said he received a call from the Engineer's Office regarding the paving of Plum Creek Parkway. Mr. Jarrett explained to him that the Township was joining Brunswick Hills Township in applying for Issue I money to have the road paved.

**Morton Salt Storage Fee**

Mr. Miller received a letter from Morton Salt stating they were going to charge a \$5.00 per ton storage fee for the 26 tons we did not take. He asked permission to have the salt delivered to save the storage fee and was told yes.

**Striping of Roads with County**

Mr. Miller asked if we could join with the county when they go out for bid for road striping. It will save money. Mr. Jarrett wants an estimate of what roads need to be striped, the linear footage and the cost. Mr. Miller will have that information for the next meeting.

**Concrete Road Repair**

Mr. Miller has all the information for concrete repairs to several roads in the township. He said Hamlin Road from Hamilton to Route 3 and Pierce Road need to be asphalt paved. Mr. Jarrett asked for general cost.

**PUBLIC COMMENT**

Mr. Jarrett motioned to open the floor to public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

Robin Gray (4074 Remsen Road) updated everyone on the status of fracking.

Sally Gardner (3333 Foskett Road) asked Trustees if they could put a copy of the resolution allowing the Weymouth Preservation Society the use of the Remsen property on a certificate or letterhead. It will be done after the minutes are approved.

Laurie Shoemaker said she sent an e-mail regarding the newsletter to all department heads and asked if anyone has articles to please submit them to her by the end of next week (July 27) so Trustees can review. Mrs. Shoemaker also said she tries to keep the Police Department website up to date but the Fire Department needs to be updated. She spoke to Asst. Chief Kasson and Lt. Lee Hlas regarding giving her information to put on the Fire Department page of the website.

Mr. Jarrett motioned to close the floor to public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

**Executive Session**

Mr. Jarrett motioned to go into Executive Session with the Trustees, our Fiscal Officer, Linda DeHoff, Denny Miller, to go into Executive Session to discuss personnel matters pertaining to discipline of an employee. The Board entered into Executive Session at 7:37 pm. Mr. Jarrett motioned for the Trustees to come out of Executive Session with Linda DeHoff, Denny Miller, Ray Jarrett and Ken DeMichael at 7:59 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. No decisions were made during that meeting.

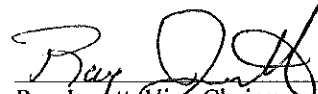
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**PUBLIC COMMENT**

Mr. Jarrett motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael. There was no public comment.

Mr. Jarrett motioned to adjourn the meeting at 8:01 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. DeMichael.

  
Linda DeHoff, Fiscal Officer

  
Ray Jarrett, Vice-Chairman

  
Ken DeMichael, Trustee