

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
SEPTEMBER 16th, 2010**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on September 16th, 2010, to conduct the business of the Township. President Todd called the meeting to order at 8:01 pm with the following Trustees in attendance: Michel D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Asst. Fire Chief, Road Foreman, Sports Field Manager and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Pledge of Allegiance

Mr. Todd led the Pledge of Allegiance.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

Candidates for Medina County Commissioner

Mr. Todd said the two gentleman who were running for County Commissioner were at tonites meeting to introduce themselves and say a few words about themselves. They were Adam Freidrick and William Lamb.

OTHER BUSINESS

Bill Scott - Medina Youth Baseball

Mr. Todd said there was an issue last year regarding the fees to be charged to the Medina Youth Baseball Association for use of the fields, so Mr. Bill Scott was invited to discuss the fees to be charged for the 2011 season. Mr. Scott said the MYB Board has not done any planning regarding costs. Mrs. Gardner has attended and will attend another meeting next week with Medina City regarding possible plans to combine maintenance of the fields with all the entities involved. Mr. Scott said they need the fields for 15 games per week which would use all the fields. Mr. Kessler said he has a team that wants to schedule the fields now. Mr. Todd said not to open the scheduling of the fields until the fees are set in January. It will then be first come first serve.

Approval of Accounts Payables

Mr. Todd motioned to approve warrants #21203 to #21242 totaling \$62,439.42. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, with the caveat that he is abstaining from warrant #21228 (Walter & Haverfield), Mr. Jarrett aye and Mrs. Gardner aye.

Approval of Payroll

Mr. Todd motioned to approve payroll check #14363 in the amount of zero dollars. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #14364 to #14381 in the amount of \$21,357.39 with \$3,048.11 going to Deferred Compensation, garnishment fees, OPERS, post health tax and union dues. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the regular meeting dated September 2, 2010. Mrs. Gardner seconded the motion. Roll call Vote: Mr. Todd aye, Mrs. Gardner aye. Mr. Jarrett abstained because he was absent.

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OTHER BUSINESS CON'T

Approval of Minutes

Mr. Todd motioned to approve the minutes for the special meeting dated September 8, 2010. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Fiscal Officer Purchase Orders

Mr. Todd motioned to approve the Purchase Orders for LST billing in the amount of \$12,341.00, LST services in the amount of \$115,000.00, Super Blanket for operating supplies, fuel for \$3,500.00, Then and Now for backpacks for kids \$400.09 and coloring books \$246.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Appropriation Changes

Mr. Todd motioned to approve the 2010 Annual Budget Appropriation Changes and incorporate this document that says Regular Meeting September 16, 2010, by references and make all the changes that are annotated in that document. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Bank Reconciliations – My and June 2010

Mr. Todd motioned to approve the bank reconciliation statements, one dated August 31, 2010 for May 2010 and one dated August 31, 2010 for June 2010. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

DEPARTMENT PURCHASE ORDERS AND TRAINING REQUESTS

APA 22nd Annual Planning & Zoning Workshop

Mrs. Gardner motioned to appropriate \$85.00 for Kim Ferencz to attend the APA 22nd Annual Planning and Zoning Workshop. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Mrs. Gardner amended her motion to include Alliss Strogin at a cost of \$170.00. Mr. Todd seconded the amended motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

C&R Architecture & Design

Mrs. Gardner motioned for a purchase order for C&R Architects and Design for the facilities needs assessment for 2010, for \$12,000.00. Mr. Todd seconded the motion. Mrs. George wanted it verified that the fee was being split between the Police, Fire and General Fund. The Trustees said yes. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Spring Repair on R&B Truck #15

Mr. Todd motioned for the expenditure of \$2000.00 for spring repair on work truck 15 which is a 2004 Sterling dump truck. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Road Restriping of Various Roads

Mr. Todd motioned to approve the expenditure of \$5000.00 to Aero-Mark, Inc. for road restriping of various township roads. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Letter of Commendation for the Road Department and Police Department

Mr. Todd read a letter commending the Road Department and Police Department for replacing the signs in the Stonegate sub-division (see attached).

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REPORT

Fire Report

Assistant Chief Kasson stated that for the month of August 2010, the department responded to 44 calls for service (see attached).

Mrs. Gardner reported that on July 17, 2010, seven (7) firefighters took the test for two (2) Fire Department Lieutenant positions. On August 28, 2010, they were interviewed by Hudson Asst. Chief Jerry Burns, Brunswick Fire Chief Jim Baird and Seville Chief Jerry Winkler. The applicants with the highest combined scores were Scott Vargo and Steven Schmitt. They were unceremoniously sworn in so they could start their duties. They will be officially sworn in October 1. Thank you letters will be sent to all the applicants and the interviewers.

OLD BUSINESS

Nettleton Road Culvert Project

Mr. Todd said we have heard from Carol Beckowitz and she will sign the agreement and put it in the mail. Mr. Miller said he wants to get the rest of the trees down, fill it with dirt on the edge and install a guard rail for safety as soon as possible. Mr. Todd said to go ahead and do that.

Township Newsletter

Mrs. Gardner has an e-mail with a list of items for the newsletter. Mr. Todd said he would like to write something about the Nettleton Road Culvert Project and the Parks.

Streetlighting at Marks and Hamilton Road

Mr. Jarrett said he spoke to several residents regarding the installation of a streetlight at the corner of Marks and Hamilton Roads and they approved of the installation of the light. There is no cost for the pole and the cost of the electricity will be \$8.27 per month.

Mr. Jarrett motioned that the Medina Township Board of Trustees enters into an agreement with Ohio Edison to install a streetlight at the intersection of Marks and Hamilton Roads at the northeast corner of that intersection. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

NEW BUSINESS

Change of September 30, 2010, Regular Trustees Meeting

Mrs. Gardner said the Northeast Ohio Trustees Association meeting is on September 30 at 6:30 pm and she asked if the Trustees meeting could be changed so the Trustees can attend. The trustees meeting time will be changed to 8:00pm on September 30.

County Auction Participation-1990 International Dump Truck

Resolution No. 09162010-011

Mr. Todd motioned to place the 1990 International Dump Truck (serial number 1HTSDTVN5LH255948), the accompanying plow and the accompanying spreader on the auction list for the county auction. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

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NEW BUSINESS CON'T

Set Special Meeting Date for Road Resurfacing Bid Opening

Mr. Todd motioned to set a special meeting for October 5th, 2010, for the opening of bids for the road resurfacing project pursuant to the specifications provided by the County Engineer's Office and provided that it has 14 days time for it to be advertised and for people to respond. The time will be 7:00pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Trick or Treat Date and Time

Mr. Todd motioned to set Trick or Treat October 31 from 6:00 pm to 8:00 pm for Medina Township. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

2011 Real Estate Revenues Budget

Mr. Todd discussed the 2011 Real Estate Revenues Budget and stated that there is going to be a drop in revenues. There is a possibility of a budgetary deficit of about \$120,000.00. The Fire Department, EMS Service and Road Department are self-sustaining. The Police Department and Parks Department are not self-sustaining. The Trustees will have to review these numbers to see what would need to be done to keep the Township solvent.

Wal-Mart Volunteers on September 11, 2010

Mrs. Gardner said three (3) employees from Wal-Mart volunteered their time and scraped all the black light posts, all the lights on the building and the two (2) front doors and they painted them. The weather did not allow them to finish. Thank you letters will be sent to Lura Watkins, Rebecca Scott and Eric McNamara.

Analysis of Impediments to Fair Housing Update

Mrs. Gardner is going to attend the Department of Planning Services "Analysis of Impediments to Fair Housing Update" September 30 at 9:00 am.

Appointment of Attorney Thomas Weinrich

Resolution No. 09162010-012

Mr. Jarrett motioned that the Medina Township Board of Trustees authorizes Attorney Thomas Weinrich to prosecute zoning violations at or about 2925 Medina Road, in the Medina Municipal Court, through the auspices of the City of Medina Prosecutor's Office. Mrs. Gardner seconded the motion. Roll call vote: Mr. Jarrett aye, Mrs. Gardner Aye, Mr. Todd abstain.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public.

Robin Gray (Remsen Road) asked about the status of the Bill Doraty hot air balloon issue. Mr. Todd said the previous motion is regarding that issue. Mr. Jarrett said the Township will be using the Medina City Prosecutor at no charge to save costs.

Jim Traynor (4004 Remsen Road) asked if the fire department levy could be reduced and then put a levy on for the police department. Mr. Todd said it would have to be done in two separate levies.

Ed Unaitis (4985 Fenn Road) asked if the township could look into using LED lights for the streetlights. Mr. Jarrett will look into this.

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PUBLIC COMMENT CON'T

Ed Unaitis (4985 Fenn Road) asked if the Township was going to participate in the County grants for cleaning up properties (Brownfields). Mr. Todd said a resolution was passed at the last meeting. Mrs. Gardner has been attending the Brownfields meetings and said the initial part of the grant would be to identify the properties and the second part is to test the properties. Mr. Unaitis also commented on sidewalks across the Bohaty property on Route 42. Mrs. Gardner said the State is going to widen 42 and it would not be fiscally sound to put sidewalks in at this date.

Marcy Kessler (5126 Baker Road) asked what the \$12,000.00 for an architect was for. Mrs. Gardner said it was for Cole and Russell to do a needs study to see what type of space is needed for all departments. Mr. Todd said to be able to apply for grants, the Trustees would have to have a plan for "shovel ready projects" before they could apply for most grants.

Scott Rasper (2800 Aaron Drive) asked if the petition format he sent for two (2) streetlights in Windfall Heights was approved. He also asked the status of the zoning issues in Windfall Heights. Mrs. Ridgley, Zoning Inspector, said a letter is being drafted and she is in the process of determining who is in violation. Mr. Rasper, who is also the HOA President, would like letters sent to all the homeowners so there is no misunderstanding about the zoning regulations.

Don Kessler (5126 Baker Road) asked if the Township is paying for the streetlight at Marks and Hamilton and all the streetlights at the intersections in the Township. Mr. Todd said yes. He also asked where the fee money collected for use of the sports fields goes and was told it is put back in the general fund and used for the Parks Department because the Parks Department is not funded by a levy.

Police Chief Arbogast reminded everyone about the Medina Township Police Department and the Drug Enforcement Administration collection of unused, expired and unwanted prescription drugs at the townhall on September 25, 2010, from 10:00 am to 2:00 pm. The Department will also be at Medina Hospital for Cops n Kids.

Ed Unaitis (4985 Fenn Road) said the trees in the park are terrible and should be replaced. Mrs. Gardner suggested maybe residents would like to sponsor trees. Mr. Todd said we do not have money in the budget to replace them.

Matt Galla (3503 Hamilton Road) said it is a waste of money to hire an architect to do a study for a complex. Mr. Todd and Mrs. Gardner said we were contractually committed to it and a professional study is needed so they can apply for grant money. The township is just planning for the future and not purchasing anything right now. Mr. Todd said if they would have had a shovel ready project the township could have applied for stimulus money.

Jim Traynor (4004 Remsen Road) asked if we could join a JEDD. Mr. Todd explained that a JEDD (Joint Economic Development District) is where a township, who cannot levy an income tax, uses a city that abuts up to the township so they can levy an income tax. The one criticism of a JEDD is taxation without representation where the people have no right to vote on it, but Townships usually take it the public first, for their input.

Carol Unaitis (4985 Fenn Road) asked, if a new building was to be built, would the employees have any say in the building and she was told yes, the employees have already given their input.

Linda DeHoff (4591 Marks Road) commented on the procedure for applying for grants and the fact that the Township had the architectural drawings so the CDBG Block Grant could be applied for. There is a very short time window for submitting a grant and if you have that information you can make the grant deadline.

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PUBLIC COMMENT CON'T

Mr. Todd, Trustee, said there are Non-Governmental Organizations (corporations) that will award grants to townships for things like bike paths etc. If you have "shovel-ready plans" to do something in the township, then you will have a chance to apply for grants given by companies like Wal-Mart and Target, who have awarded us grants in the past.

Chris Traynor (4004 Remsen Road) asked if there was an expiration date on the architectural drawing and he was told no, the plans are more a space issue not a building design.

Matt Galla (3503 Hamilton Road) said he went through the last depression and feels this state of finances that we are in now will get worse because there are no jobs. He feels the Trustees are smart to rein in the finances now.

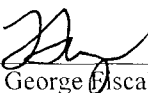
Ed Unaitis (4985 Fenn Road) said we are treading water but we will survive because this is America.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion.

Executive Session

Mr. Todd motioned to enter into Executive Session with the Board of Trustees and the Township Fiscal Officer to discuss potential land acquisition at 10:05 pm. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. The Board reconvened at 10:15 pm where the Board of Trustees and Fiscal Officer were present to discuss potential land acquisition. No decisions were made during that meeting. Mr. Todd motioned to go back into regular session. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

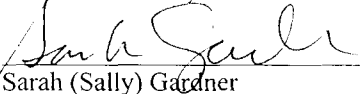
Mr. Todd motioned to adjourn the meeting at 10:15 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.



Therese George Fiscal Officer



Michael D. Todd, Chairman



Sarah (Sally) Gardner



Ray Jarrett

Medina Township Fire Department August 2010 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	7	15.91%
	7 Commercial		
	5- Western Reserve Masonic - 4 residents burned food 1- malfunction		
	1- Rodeway Inn - cleaning crew set off dust detector		
	1- Wal Mart - alarm showing waterflow - no actual waterflow found		
E	Assist EMS (LST)	22	50.00%
	4- Sudden Illness		
	3- Falls		
	2- vomiting with dizziness and weakness		
	1- Unconscious but breathing		
	1- check infant after minor MVA		
	1- chest pain with vomiting		
	1- cancer patient vomiting		
	1- Difficulty breathing		
	1- chest pain		
	1- Shortness of breath from being stung by bees		
	1- 13 y/o female passed out		
	1- rectal bleeding		
	1- low blood sugar and severe dehydration		
	1- possible hip fracture @ WRMC		
	1- neck pain from MVA		
	1- syncope		
F	Fire Call	7	15.91%
	1- Gas leak- construction crew hit gas line		
	1- Open burn complaint		
	1- smoke in commercial bldg - found burnt elevator motor		
	1- Vehicle Fire		
	1- mulch fire at Bob Evans		
	1- dumpster fire at a residence		
	1- Resident complaint - found homeowner was moving a 500 gallon liquid propane tank that belonged to Linden Gas Company. FD secured tank and advised homeowner to contact gas company for tank removal.		
M	Motor Vehicle Accident	5	11.36%
CO	Carbon Monoxide	1	2.27%
HZ	Haz-Mat	2	4.55%
Total Incident Count		44	*Mutual aid given=0
			*Mutual aid received=1
Total Calls During Staffing Hours		38	
Mon. Thru Fri. 7am-3pm			

Medina Township Fire Department August 2010 Activity Report

Inspections conducted							
	Annual Fire Safety Inspections	6					
	Re-Inspections	18					
	Annual Fire Alarm Tests	0					
	Annual Sprinkler Tests	1					
	Semi Annual Hood Tests	1					
Total Inspections		26					
Public Relation Activities							
	Wellness checks						
	Installed address signs						
	Station and truck tours to families						