

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
APRIL 29<sup>TH</sup>, 2010**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 29<sup>th</sup>, 2010, to conduct the business of the Township. President Todd called the meeting to order at 7:00 pm with the following Trustees in attendance: Michael D. Todd, Sarah (Sally) Gardner and Ray Jarrett. Also in attendance were the Police Chief, Fire Chief, Asst. Road Foreman, Sports Field Manager, Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett. Mrs. George was absent.

**Moment of Silence**

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

**SITE PLANS**

**Dreams to Realities Bridal – Wall Sign – 3725 Medina Road Suite #112**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Dreams to Realities Bridal to be located at 3725 Medina Road Suite #112 to consist of 6 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Dreams to Realities Bridal – Tenant Panel Sign – 3725 Medina Road Suite #112**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel sign to be placed on the existing pylon sign not to exceed 2.84 square feet for Dreams to Realities Bridal to be located at 3725 Medina Road Suite #112 as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Dreams to Realities Bridal – Site- 3725 Medina Road Suite #112**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Dreams to Realities Bridal to be located at 3725 Medina Road Suite #112 as presented. The motion was seconded by Mr. Jarrett. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Mattress Warehouse – Site – 4885 Grande Shops Avenue**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Mattress Warehouse to be located at 4885 Grande Shops Avenue as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Mattress Warehouse – Wall Sign – 4885 Grande Shops Avenue**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Mattress Warehouse to be located at 4885 Grande Shops Avenue not to exceed 31.95 square feet as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Mattress Warehouse – Tenant Panel Sign – 4885 Grande Shops Avenue**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel for Mattress Warehouse to be placed on the existing identification sign not to exceed 15.33 square feet as presented. The motion was seconded by Mr. Jarrett. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

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**SITE PLANS CON'T**

**DanceXcel – Site – 3583 Medina Road Unit G**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for DanceXcel to be located at 3583 Medina Road Unit G as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Dorman Farrell – Site – 3567 Reserve Commons Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Dorman Farrell to be located at 3567 Reserve Commons Drive as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Medina Smokes – Site – 2775 Medina Road (Plaza 71)**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Medina Smokes to be located at 2775 Medina Road Plaza 71 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Medina Smokes – Wall Sign – 2775 Medina Road (Plaza 71)**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a 45 square foot wall sign for Medina Smokes to be located at 2775 Medina Road (Plaza 71) as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Medina Smokes – Tenant Panel Sign – 2775 Medina Road (Plaza 71)**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the tenant panel sign for Medina Smokes to be located at 2775 Medina Road not to exceed 5.9 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Caro's Party Center – Gazebo – 2777 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a new Gazebo for Caro's Party Center located at 2777 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Heartland Community Church – Revised Site Plan - Route 3**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the revised site plan for Heartland Community Church to be located at Route 3 and Weymouth Road; subject to section 306 J. Landscape Standards of the Medina Township Zoning Resolution. Landscape Plan must be submitted to the Medina Township Zoning Commission for review and approval at the next scheduled meeting to be held on May 18, 2010, at 7:30 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Heartland Community Church – Ground Sign – Route 3**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the ground sign for Heartland Community Church not to exceed 32 square feet as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**OTHER BUSINESS**

**Awards**

Mr. Todd presented Firefighter Anthony Riggs with an award for his professionalism and courtesy shown with his interaction with the youth of Medina Township.

Mr. Todd presented Captain Mark Roberts with an award congratulating him on his appointment to serve as the 2009 President of the Ohio Firefighters Association.

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**OTHER BUSINESS CON'T**

**Awards Con't**

Mr. Todd presented James Erne with an award thanking him for his 30 years of service to the Township. He was a charter member of the Medina Township Fire Department.

**Mark Herwick – Homestead Insurance**

Police Union negotiations are starting and Mark Herwick of Homestead Insurance was asked to look into the going rates for the health insurance.

**Approval of Accounts Payables**

Mr. Todd motioned to approve warrants #20820 to #20852 totaling \$45,025.96. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Approval of Payroll**

Mr. Todd motioned to approve payroll check #13973 to #13991 in the amount of \$22,674.49 with total deductions of \$2,405.04. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the April 1, 2010, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

**Approval of Minutes**

Mr. Todd motioned to approve the minutes for the April 15, 2010, regular meeting. Mrs. Gardner seconded the motion. Roll call vote: Mr. Todd aye, Mrs. Gardner aye and Mr. Jarrett abstained.

**Approval of Supplemental Appropriations and Purchase Orders**

Mr. Todd motioned to approve the Supplemental Appropriations for Medina Township and incorporate the document dated 4/28/2010 by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner

Mr. Todd motioned to approve the purchase orders, super blankets and then and now approvals and incorporate this document dated April 29, 2010, by reference. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

**Approval of Department Purchase Orders**

Mrs. Gardner motioned to approve a purchase order in the amount of \$20,694.62 for repair of engine 201-2. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Mrs. Gardner motioned to allow the Fire Department to take 201-1 to the Fallsway Open House in Akron on May 12, 2010. Mr. Jarrett seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Jarrett and Mr. Todd.

Mr. Jarrett motioned to appropriate \$30.05 for an Excel textbook for Laurie Shoemaker of the Police Department. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

Mr. Jarrett motioned to approve PO Requisition #2332 in the amount of \$9,876.67 to Kustom Signals Incorporated for the monitor, controls and the wireless in-car mike. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner. Chief Arbogast said this will be paid for with a grant and all the Township will have to pay is approximately \$982.00.

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## OTHER BUSINESS CON'T

### Approval of Department Purchase Orders Con't

Mr. Jarrett motioned to approve PO Requisition #2333 made out to Fallsway Equipment for the installation of the digital cameras in all five of the police vehicles for \$1,375.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

Mr. Jarrett motioned to approve PO Requisition #2334 made out to Kustom Signals Incorporated for a total of \$16,504.33. Mr. Todd seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Todd and Mrs. Gardner.

Chief Arbogast said these items will be paid for with money that was left to the Police Department by a resident.

Mr. Todd explained that Denny Miller, Asst. Road Foreman, worked up the price for the dump truck to use with the cab and chassis that was bought last year. The price is less than state bid. Mr. Miller asked if it had to go out for independent bid if it came up less than state bid. Mr. Thorne said as long as it is less than state bid and is a comparable piece of equipment then it can be purchased without going out to state bid. Mr. Miller presented Trustees with the state bid amount of \$63,342.73 and his tally sheet which totaled \$60,989.00. The money was put aside in the budget last year.

Mr. Todd motioned to appropriate \$60,989.00 to outfit the new International cab & chassis purchased in 2009 with a bed, plow, hydraulic spreader and light package. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd said a storage building was rented last year at a cost of approximately \$800.00 to store baseball equipment, rakes, etc. for the ballfields. Jeff Kessler, Sports Field Manager, suggested purchasing a storage shed instead of renting one. Mrs. Gardner had concerns regarding the building being left open for ball teams to get supplies. She also felt it was a waste of money when the items could be stored in the Service Department Building and stated that other districts have small foot lockers. Mr. Todd said the building would be half caged and locked and coaches would have access to only half the building. Mr. Jarrett asked how long the material would be kept in the building and what the building was made of. Mr. Kessler said equipment that could not hold up to the cold would be removed but the rest could stay. Coaches will be informed that they must secure the building before they leave.

Mr. Todd motioned to approve \$2,375.90 for the purchase requisition for the Americraft Storage Building (8x12) to be located on the baseball field. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett aye and Mrs. Gardner no.

## OLD BUSINESS

### Nettleton Road Culvert Project

Mr. Todd said he made the changes to the easement and sent it out and he has not heard back from them yet. The last changes had to do with the actual family members being designated and also what was going to happen to the salvageable sandstones

### Electric Aggregation

Mrs. Gardner said Electric Aggregation will be on the May 4, 2010, ballot. If it passes letters will be sent to all residents. Residents will have the option to opt-out if so desired. If you opt out in the first year you will have to pay a \$25.00 fee. Mr. Jarrett said it is a win-win situation for the residents and the Township could receive up to \$60,000.00.

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## OLD BUSINESS CON'T

### Community Pick-it-up-Day

Laurie Shoemaker said everything is ready for Community Pick-it-up-Day. The event is May 1, 2010, at 8:30 am at the Service Department Building. Everyone will receive a shirt, gloves and trash bags. Donuts, coffee, juice will be provided for breakfast with a free Pizza lunch compliments of Streetside Café. Water will also be provided.

### Commissioners Community Block Grant

Chief Arbogast said it is being worked on. Mr. Todd tabled the item.

## NEW BUSINESS

### Flag Day

Laurie Shoemaker discussed the events that will be taking place for the 2<sup>nd</sup> annual Flag Day Ceremony on June 14th. The National Guard will be present, the Medina Community Band and there will other events that are being put together. Mr. Todd asked Representative Batchelder if he would speak at the event. There will be a flag retirement ceremony so if anyone has a flag that needs to be destroyed they can bring them to the event.

### Medina City July 4<sup>th</sup>, 2010, Fireworks Contribution

Mr. Todd said Medina City has asked the Township to contribute to the annual Fireworks display put on by Medina City. He feels that it is a community project and we should support it even though there is a budget crunch. Mr. Jarrett said he can't support the \$2,500.00 but he can support \$2,000.00 donate \$500.00 to the food bank. Mrs. Gardner agrees we do have a budget crunch and she has a problem spending the money but she knows it is a community event that Medina Township residents attend.

Mr. Todd motioned to approve the expenditure of \$2,500.00 for the fireworks display on the 4<sup>th</sup> of July and to give that money to Medina City for that. Mr. Jarrett seconded the motion. Roll call vote: Mr. Todd aye, Mr. Jarrett no and Mrs. Gardner aye.

### New Copier for Administration Offices

Mrs. Gardner said a new copier is needed at the townhall. She is looking at a copier that can also fax and will be energy efficient. Faxes will be e-mailed to the Secretary and only the ones pertaining to the township will be printed which will save toner and paper. The fax machine we have uses a \$30.00 ink cartridge approximately once a month. We pay over \$200.00 per month for the maintenance agreement on the copier we have and this lease on the new copier will be \$185.00 per month. Mr. Todd said it will be more efficient, cost effective and environmentally sound. Mr. Jarrett agreed. Mrs. Gardner will meet with the representative next week and also bring the contract to the Prosecutor's Office for review.

### Medina County Treasurer Fix-it-Funds

Mr. Todd read the letter from the Medina County Treasurer regarding the Fix-it-Fund Home Improvement Loan Program which begins May 17<sup>th</sup>, 2010. (See attached letter).

### Fiber Optic Cable – HLG Consulting

Mrs. Gardner said this is regarding the AT&T Easement that is going through properties. It is going through Mrs. Gardner's property and they clear cut her property. The letter received by the Township is just to inform the Trustees that the easement will be running through the Holt Nature Preserve and they will be clear cutting. Mr. Todd signed the letter and stated in the letter that this land is to be park property in the future and we would like to preserve as much of the landscape as possible.

#### **Meeting with Joint Economic Planning Council**

Mrs. Gardner attended a meeting of the Joint Economic Planning Council that included representatives from Medina City, Montville, Lafayette and Medina Townships. They discussed new things that are going on in their townships and city and brought up issues that the entities can collaborate on. Lafayette Township asked about having a joint effort to handle scheduling use of the ballfields and ballfield maintenance. A list is being compiled of all the ballfields and equipment and they will discuss it at their June meeting.

#### **Life Support Team Meeting**

Mr. Todd attended the Life Support Team Meeting and the main concern was what effect the new Montville Township Station, when finished and staffed, will have on response time in the remote areas of Medina Township. Our response times went up in quadrant A. We feel it went up when station 3 was staffed and it will be discussed again. Staffing suggestions and staffing hours for the Montville Station will also be discussed. Mr. Todd said it is a different environment dealing with the Cleveland Clinic because they are more receptive to our concerns.

#### **Medina Youth Baseball Meeting**

Mr. Todd will be meeting with Mayor Hanwell and Bill Scott of Medina Youth Baseball next week. Mr. Todd discussed an e-mail from a resident of Montville Township regarding the charge for the use of our fields. He said he has had good conversations with both the Mayor and Mr. Scott.

#### **State Fire School Scholarships**

Mrs. Gardner said 4 firefighters were sent to the State Fire School and all have applied for scholarships. Chief Crumley said 3 of the 4 firefighters received the scholarship.

#### **Medina County Business Appreciation Month**

Mrs. Gardner said May is Medina County Business Appreciation month and Medina County Economic Development will be sending people to area businesses and asking questions and getting input from them. She will be part of this.

#### **AED USE**

Police Chief Arbogast said that an employee of Wal-Mart went into full arrest and Officer Mike Oyler responded and used the AED unit that was in the patrol car.

Police Chief Arbogast said someone cut the back fence at TSC and stole approximately \$3,000.00 or \$4,000.00 in materials and Brunswick picked up the vehicle and they were able to apprehend the suspect.

#### **PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Jarrett seconded the motion.

Mike Hopkins, student (Montville Township) asked if the Trustees voted to give \$500.00 to the food bank and \$2,000.00 for the fireworks or was it all going to the fireworks. Mr. Todd said it was all going to the fireworks.

Michele Haley, student, (Medina City) said she learned a lot of things.

Linda DeHoff (4591 Marks Road) has been working on finding grants and found a grant for AED's. She will discuss the grant paperwork with Police Chief Arbogast.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion.

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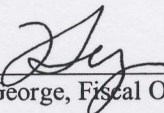
**Executive Session to Discuss Fire Personnel Compensation**

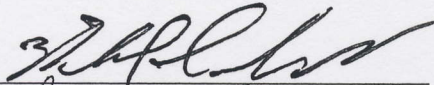
Mr. Todd motioned to enter into Executive Session to discuss compensation for the Fire Department employees for Medina Township with the Board of Trustees and the Fire Chief. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner. The Board of Trustees entered into Executive Session at 8:43 pm. The Board reconvened at 9:12 pm from the Executive Session to discuss Fire Department employee compensation. No decisions were made during that meeting.

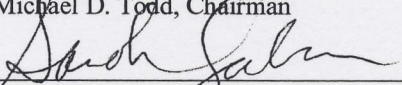
**Township Auction**

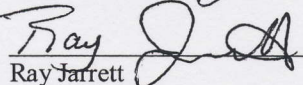
Laurie Shoemaker introduced Chris Cornell, Auctioneer, and asked if the Trustees had any questions for him and if they wanted him to handle an auction for the Township. Mr. Cornell said he would need a list of items to be auctioned. He would charge labor costs, advertising, ring man and a cashier. Mrs. Shoemaker said if there is any scrap left over he would clean things up and pay the Township for whatever is left. Chief Crumley said he spoke with Chief Smole of Spencer and Chief Anthony of the Career Center Fire Program to look at the items the Fire Department has.

Mr. Todd motioned to adjourn the meeting at 9:20 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

  
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Therese George, Fiscal Officer

  
\_\_\_\_\_  
Michael D. Todd, Chairman

  
\_\_\_\_\_  
Sarah (Sally) Gardner

  
\_\_\_\_\_  
Ray Jarrett



JOHN A. BURKE  
MEDINA COUNTY TREASURER

Medina County Administration Building  
144 North Broadway Street  
Medina, Ohio 44256

Office 330-725-9748 or 330-725-9745  
Fax: 330-725-9174  
E-mail: [burke@apk.net](mailto:burke@apk.net)

April 19, 2010

RECEIVED

APR 22 2010 *CH*

MEDINA TOWNSHIP

Dear Elected Official:

The Treasurer's Office will be re-launching the Fix-It Fund Home Improvement Loan program on May 17<sup>th</sup>. Now in its ninth year, this program authorized by the Medina County Commissioners has been very helpful and popular for many of Medina County homeowners.

Fix-It Funds enables eligible Medina County homeowners to repair or remodel their homes at *interest rates 3% below what a bank would normally offer.*

- ◆ Home value (not including land) must be \$200,000 or less based on Medina County Auditor's appraised value
- ◆ Used for almost any repair or remodel project with the following exceptions: swimming pool, satellite dish, hot tub, any building not attached to the house (i.e. shed, barn, garage, etc.), sprinkling systems, landscaping, patios, or decks
- ◆ Five-year loan from \$1,500 to \$50,000
- ◆ No income limit
- ◆ Must be current on real estate taxes
- ◆ Funds available on a first-come, first-served basis

Applications are available at the following three participating banks:

Huntington	330-334-1591
KeyBank	800-824-3987 ext. 5582, 5487, 5612
US Bank	330-725-4139

If you have any additional questions, please call our office at 330-725-9746. This is a great program that can potentially help your constituents! Please, pass it on.

Sincerely yours,

*John Burke*

John A. Burke

Does your home need some help?

# Fix-It Funds

Low Interest Home Improvement Loans\*  
for Medina County's Homeowners

\$1 million in funds available.  
Apply now!

\*3% below bank's normal interest rate for home improvement loans

330.725.9746