

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 4TH, 2010**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 4th, 2010, to conduct the business of the Township. President Todd called the meeting to order at 7:49 pm with the following Trustees in attendance: Michel D. Todd, Sarah Gardner and Ray Jarrett. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Moment of Silence

Mr. Todd asked for a moment of silence for our military personnel at home and overseas.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Gardner seconded the motion.

Matt Galla (3503 Hamilton Road) complimented the road crew on the good job they did during the past snowstorm. Mrs. Gardner explained how much time it takes to salt and plow the roads to keep up with a heavy snowstorm. Mr. Todd explained that the drivers get their sleep after 8:00 pm to get the roads cleaned for the rush hour. That is why plows are not seen between 8:00 pm and 3:00 am.

Mr. Todd closed the floor to public comment. Mrs. Gardner seconded the motion.

SITE PLANS

Tres Potrillos – Site and Signs – 3571 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Tres Potrillos to be located at 3571 Medina Road as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Tres Potrillos to be located at 3571 Medina Road not to exceed 56.43 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a tenant panel for Tres Potrillos to be placed on the existing identification sign not to exceed 2.98 square feet as presented. The motion was seconded by Mrs. Gardner. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

FedEx – Wall Sign – 4887 Grande Shops Avenue

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for FedEx Office located at 4887 Grande Shops Avenue to consist of 14.79 square feet as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

First Baptist Church – Ground Sign – 3646 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the ground sign for First Baptist Church located at 3646 Medina Road not to exceed 32 square feet as presented as it does not comply with Section 605 H. of the Medina Township Zoning Resolution. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

TM3/4/10

SITE PLANS CON'T

Medina Holistic Health – Site & Panel Sign – 4099 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Aquarian Elements, Inc. to be located at 4099 Medina Road as presented. The motion was seconded by Mr. Jarrett. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the tenant panel sign for Medina Holistic Health to be located at 4099 Medina Road not to exceed 5.25 square feet as presented. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Medina Creative Living

Mrs. Gardner stated that Bob Arnold of Medina Creative Living Subdivision asked if the Township safety forces will have issues with the access during the building phase of the driveways and parking lots. Mrs. Gardner has received letters from the Police Chief, Fire Chief and Life Support Team stating they have no issues and a letter will be sent to Mike Salay, Medina County Engineer. Mr. Arnold also asked if the Trustees can send a letter to the Department of Planning Services stating they will sign the Mylar when the declarations and covenants are completed and recorded. Since the CPC and County Engineer need the letters by tomorrow (Friday March 5) Sally Gardner will deliver the letters to Mike Salay and Bob Arnold will pick up and deliver the letter to the CPC.

OTHER BUSINESS

Approval of Accounts Payables

Mr. Todd motioned to approve warrants #20619 to #20654 totaling \$111,932.45. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Payroll

Mr. Todd motioned to approve payroll check #13799 to #13817 in the amount of \$26,495.42 with total deductions of \$3,731.67. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Mr. Todd motioned to approve payroll checks #13818 to #13879 totaling \$58,094.30 with total deductions of \$4,487.67. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

2010 Temporary Budget Appropriation Changes

Mr. Todd motioned to approve the 2010 Temporary Budget Appropriation Changes laid out in the document dated March 4, 2010, and incorporate this document by reference with the grand total of \$73,889.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Approval of Purchase Orders

Mr. Todd motioned to approve the blanket certificate and super blanket certificates and incorporate the packet with the first page being dated March 4, 2010. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

TM3/4/10

OTHER BUSINESS CON'T

Approval of Minutes

Mr. Todd motioned to approve the minutes for the February 4, 2010, regular meeting. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Mr. Todd said he received a letter from Liberty Tax Services stating they give free tax services to Policemen, Firefighters, EMT's and staff, federal, state and local.

APPROVAL OF TRAINING REQUESTS

Strategic Planning Course

Mrs. Gardner motioned to appropriate \$525.00 for Mark Crumley, Parker Browne and Scott Vargo to go to the Strategic Planning Course in Jackson Township, they will be driving everyday and there will be no hotels or anything else. They are working on a strategic plan for the Fire Department and this will be very helpful to them. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Fire Department Legal Issues

Mrs. Gardner motioned to appropriate \$25.00 for Mark for Fire Department Legal Issues, Saturday the 27 of March in Reynoldsburg, Ohio. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett.

Chief Crumley Overtime

Mrs. Gardner motioned to allow Chief Crumley to work more than the 30 hours a week, as defined in the organizational meeting, during the week of March 21 through March 27. 5 days of that he will be at the Strategic Planning class and 1 day he will be at the Legal Issues class, so he will go way over the 30 hours. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Gardner, Mr. Todd and Mr. Jarrett

REPORTS

Fire Department

Chief Crumley reported that for the month of February 2010, the department responded to 39 incidents as follows: 8 alarm drops, 2 carbon monoxide, 12 LST assists, 10 fire calls and 7 motor vehicle accidents (see attached report). Mr. Jim Melillo will be recognized for his role in saving a car accident victim at the March 28, 2010, meeting.

Police Department

Chief Arbogast reported that for the month of February 2010, the department responded to 800 calls for service (see attached report). The Department received 2 grants, 1 for computers and 1 for on-board cameras. Chief Arbogast commended Sergeant Polomsky and Officer Ventura for their assistance to the State Highway Patrol and the Sheriff's Department regarding the burglary of the Marathon station at 94 and 271. The Department also assisted in the arrest of a purse thief who was targeting the elderly in the Beuhlers grocery store.

Mr. Jarrett said a letter was received from the Montville Police Chief thanking Chief Arbogast and Sergeant Zieja for their assistance in the arrest of the purse thief.

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REPORTS CON'T

Zoning Department

The Zoning Inspector reported that for the month of February 2010, 3 permits were issued as follows:

Comm. Change of Use	1	Residential	1
Signs	1		

For a total value of permits issued of \$350,000.00.	Fees collected	\$800.30
	Fees collected, Zoning Commission Mtg	\$150.00
	Fees collected, Zoning Bd. of Appeals Mtg	<u>\$550.00</u>
		\$1,500.30

Service Department

Ed Kerr, Road Foreman, reported that for the month of February 2010, the department cleaned and maintained buildings, equipment and vehicles; installed, repaired and replaced signs as needed; plowed and salted roads; moved snow piles; picked up dead deer; fixed mailboxes. For the season the salt purchase has been 1,701.02 tons of salt at a cost of \$78,794.84. Mr. Kerr said just for an FYI, Brunswick Hills, who has half the amount of roads we have, has spent more on salt than we have.

Chief Crumley stated that Ed Kerr and Denny Miller are also on the Fire Department and they still respond to Fire calls and Denny continues to maintain the fire vehicles even after all the hours they put in maintaining our roads.

OLD BUSINESS

Parking Violation Policy

Mr. Todd tabled this item.

Fire chief Job Description

Mr. Todd motioned to put forth the Medina Township Fire Department Fire Chief Job Description as incorporated by this three page document with the copy of page 13 of the Medina Township Employee handbook attached to it (see attached). Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Todd, Mr. Jarrett and Mrs. Gardner.

Nettleton Road Culvert Project

Mr. Todd has spoken to the Tiltens and sent them copies of the easement. It is being sent to St. Croix for the sisters signature and we should get it back next week. As soon as we receive it we can file the easement and pay them and then the work can begin.

Township Limit Signs

The Trustees reviewed the township limit signs that were presented to them. Reflected signs will cost an additional \$15.00 per sign. Mr. Miller said the signs will last approximately 10 years. The Trustees will discuss this after everyone reviews the pictures of the signs.

NEW BUSINESS

Liquor License Hearing – Ayala Bros., LLC

The Trustees were not opposed to Ayala Bros., LLC Liquor License transfer for Tres Potrillos located at 3571 Medina Road Unit K & Patio.

TM3/4/10

NEW BUSINESS CON'T

Renewal of ODOT Salt Contract

Resolution No. 03042010-005

Mr. Todd motioned to put forth a resolution to adopt the sodium chloride/rock salt requirements for purchase. Effective period: twelve months from the date of award, inclusive, or on an effective date as determined by the Director at the time of bid (see attached). Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett.

Community Pick-it-up-Day

Mr. Todd asked if the Community Pick-it-up-Day was still going to be held. Mrs. Gardner and Mr. Jarrett said they will continue with this project.

Flag Day/Township Flag

Mr. Todd asked if there was going to be a Flag Day ceremony like last year. Mr. Jarrett said he did research and found that the Township does not have a flag. He and Chief Arbogast would like to form and co-chair a committee comprised of Township Department Heads, Chamber of Commerce and a series of residents with a total of nine committee members. He would also like to get the community involved through the schools. Mr. Jarrett challenged the other Trustees to commit \$100 for an award for first place. Mr. Jarrett, Mrs. Gardner, Mr. Todd and Chief Arbogast each committed \$100.00 bringing the total committed for the award to \$400.00.

Chief Arbogast said they will have the Medina Community Band to play at the Flag Day Ceremony. There is a tentative date of the 14th.

Cemetery Preservation Group

Mr. Todd said he would like to start a Cemetery Preservation Group. They worked on two cemeteries last year. There are some individuals who would like to work with Mr. Todd to repair the cemetery stones. They have been in disrepair for years and he feels it is disrespectful to the families who have helped to build our community, if the cemeteries are not taken care of properly.

Township Limit Signs

Mr. Todd asked if anyone had any comments regarding the new signs. Mr. Jarrett said they should be reflective because the State requires all Township signs to be reflective as of 2012.

Mr. Todd motioned to purchase no more than 40 signs saying "Welcome to Medina Township", 24 inch by 30 inch with 080 aluminum that are reflective in nature based on the design that was provided to us. Mrs. Gardner seconded the motion.

Mr. Jarrett asked what the cost would be and was told it would be approximately \$1,500.00. Mr. Jarrett suggested waiting until after the budget was finished. Mr. Todd and Mrs. Gardner said the signs were not going to be purchased yet.

Mr. Todd amended his motion with the understanding that it will be dependent on the 2010 budget. Mrs. Gardner seconded the amended motion. Voting aye thereon: Mr. Todd Mrs. Gardner and Mr. Jarrett.

Dates for Budget Workshops

The Trustees set the dates for the budget workshops for March 9 and 10, 2010, at 6:30 pm.

TM3/4/10

NEW BUSINESS CON'T

Request for Medina Township Service Dept. to Mow Roadsides for Brunswick Hills

Mr. Kerr said Billy Hudson, Brunswick Hills Maintenance Supervisor, asked if the Township Trustees would be willing to let our Service Department do their roadside mowing. It costs Brunswick Hills \$67.00 per hour for their mowing. Mr. Kerr felt they would not be able to do it any cheaper. The Trustees said thank you but they would have to decline their request.

Mowing Contract

Mr. Miller said Nick's Reliable Lawn Service does not want to mow Blakslee Park anymore. Mr. Todd said they cannot divide up the mowing contract because it would create a problem. The lawn care will have to go out for bids if there is still time.

Streetlight at Marks & Hamilton

Mr. Jarrett has been approached by York Township splitting the cost for a streetlight at Marks & Hamilton. Mrs. Gardner said a map and list is being prepared by Ohio Edison showing our streetlight locations. We should be getting that in another month or two.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Gardner seconded the motion.

Matt Galla (3503 Hamilton Road) spoke with Dave Sterrett, sign man, and was told he has something foolproof that prohibits sign theft. Ed Kerr, Road Foreman, said they already use vandal proof bolts and now they steal the sign post and all.

Mike Baach (3838 Weymouth Woods) asked about the status of the work done by the Steering Committee regarding the Comprehensive Plan. Mr. Todd stated that due to a technical error some of the work will have to be redone. Mrs. Gardner said a survey will be sent to all residents asking for their input.

Mr. Todd motioned to close the floor for public comment. Mrs. Gardner seconded the motion.

Executive Session

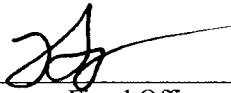
Mr. Todd motioned to enter into Executive Session with the Board of Trustees and the Fiscal Officer to discuss potential property and land acquisition. The Board entered into Executive Session at 9:37 pm. The Board reconvened at 10:15 pm. No decisions were made during that meeting.

Outside Counsel


Mr. Jarrett motioned to secure outside counsel in regards to the Jones case, seeking permission to seek outside counsel. Mrs. Gardner seconded the motion. Mr. Todd asked what the Jones case was. Mr. Jarrett said he couldn't say. Mr. Todd said you mean like a John Doe case and Mr. Jarrett said yes. Roll call vote: Mr. Jarrett aye, Mrs. Gardner aye and Mr. Todd abstain.

TM3/4/10

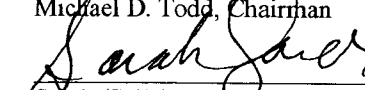
Mr. Todd motioned to adjourn the meeting. Mrs. Gardner seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Gardner and Mr. Jarrett. The meeting was adjourned at 10:16 pm.




Therese George, Fiscal Officer



Michael D. Todd, Chairman



Sarah (Sally) Gardner



Ray Jarrett

Medina Township Fire Department February 2010 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	8	20.51%
	3- Residential		
	5- Commercial		
	2- 4931 Nettleton WRMC - caused by resident cooking		
	1- 3122 Eastponite Motel 6 - pull station activation		
	1 - 2875 Medina Rd Roadway Inn - alarm malfunction		
	1- 3800 Stonegate Hobby Lobby - alarm malfunction		
C	Carbon Monoxide	2	5.12%
E	Assist EMS (LST)	12	30.76%
	2- shortness of breath		
	1- difficulty breathing - became a rescue patient was stuck between bus seat and rail		
	1- possible stroke		
	1- unconscious but breathing		
	1- fall and unresponsive		
	1- injury from MVA		
	1- extreme leg pain		
	1- Bleeding problem		
	1- sudden illness		
	1- child at doctors office low O2 saturation		
	1- invalid assist		
F	Fire Call	10	25.64%
	3- Natual gas leaks		
	2- structure fires both mutual aid		
	1- Medina City		
	1- Brunswick Hills		
	1- Stove Fire mutual aid medina city		
	1- Vehicle Fire cancelled was in Medina city		
	1- odor of smoke in residence		
	1- Animal rescue		
	1- Assisted resident stuck in driveway		
M	Motor Vehicle Accident	7	17.94%
Total Incident Count		39	
Breakdown of Location of Calls			
	Medina Twp	35	
	Mutual Aid Given	4	
	3- Medina City 1- Brunswick Hills		
Total Calls for Month		39	
Total Calls During Staffing Hours			
	Mon. Thru Fri. 7am-3pm	23	

Medina Township Fire Department February 2010 Activity Report

Inspections conducted						
	Annual Fire Safety Inspections	17				
	Re-Inspections	4				
	Annual Fire Alarm Tests	2				
	Annual Sprinkler Tests	1				
	Semi Annual Hood Tests	2				
Total Inspections			26			
Public Relation Activities						
	Staffed station during snow storms					
	Helped LST gain access to snow covered driveways					
	Visited Kindercare Day Care Center					



Medina Township Fire Department

Everyone Goes Home[®]

Technical Rescue

- Defined: The application of special knowledge, skills and equipment to safely resolve unique or complex rescue situations
- Examples: Rope, confined space, trench, structural collapse, vehicle/machinery, surface water, swift water, ice and dive rescue incidents

Medina County Technical Rescue Team (MCTRT)

- Present Capabilities: Rope, confined space and trench rescue
- Typically assembled on-scene with personnel and equipment within one hour of being dispatched
- Provide personnel with advanced training to supervise technical rescue operations
- Provide the expensive, unique, bulky, larger quantities and specialized equipment
 - Mobile command post, trailers, shoring, lumber, tripods, communication system, ventilation system, heaters, etc.

Fire Department Responsibilities

- Provide personnel to serve as MCTRT members
- Respond to technical rescue incidents within their individual jurisdiction
 - Stabilize and “stop the forward progress”
 - Establish a safety zone to prevent bystanders from becoming additional victims
 - Make the scene/environment safer for all involved (victims, bystanders and responders)
 - Access the victims (patients) to assess, stabilize and begin treatment
 - Identify possible methods of extrication
 - When possible, rapidly extricate unstable victims

Recently Purchased Technical Rescue Equipment

- Mainline Rescue Pack (Assembled from individually purchased loose equipment)
 - Used to lower and haul both rescuers and victims
 - Rope, hardware, webbing and rigging equipment
- Belay Pack (Assembled from individually purchased loose equipment)
 - Used as a safety line for both rescuers and victims
 - Rope, hardware, webbing, and rigging equipment
- Confined space entry kit (Purchased as a kit)
 - Rope, hardware
 - Use of this equipment is not limited to confined space applications
- Ventilation ductwork for use with the existing smoke ejector fan
- Personal protective equipment for four rescuers: two primary and two backup
 - Harnesses, helmets and headlamps
- Individual issue 1” webbing for all firefighters
 - 45 personnel x 20’ each = 900’
 - Used for search and rescue at fire incidents
 - Fire building search
 - Fire victim rescue
 - Firefighter rescue
- Note: The above identified equipment will also be used by firefighters for rapid intervention purposes (immediate rescue of a downed firefighter)



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – FEBRUARY, 2010

MONTHLY TOTALS

1	Commercial Change of Use		
1	Single Family		
1	Sign		
3	TOTAL PERMITS	<u>TOTAL VALUE:</u>	\$ 350,000

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
March 4, 2010

Fees collected on permits total excluding signs	\$ 650.30
Fees collected on sign permits:	<u>\$ 150.00</u>
TOTAL PERMIT FEES COLLECTED:	\$ 800.30
Fees collected in January & February for Zoning Comm. Agenda	150.00
Fees collected in January & February for BZA Agenda &	<u>550.00</u>
TOTAL FEES COLLECTED:	\$ 1500.30



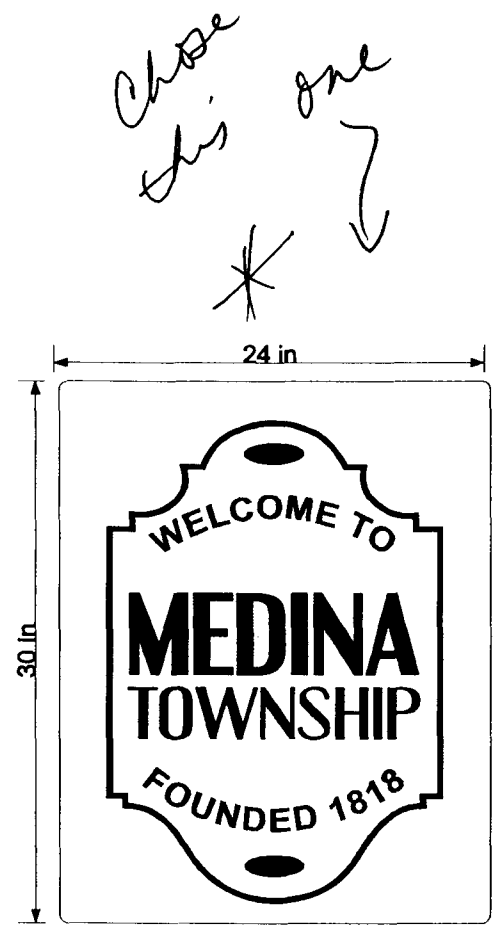
24" X 30" 063 ALUMINUM
\$29.11 EACH FOR QUANTITY OF 30

24" X 30" 080 ALUMINUM
\$35.48 EACH FOR QUANTITY OF 30



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Medina Township Police
March 4, 2010 Trustee Report

INCIDENT	Jan. 2010	Feb. 2010	2010 YTD	Jan. 2009	Feb. 2009	2009 YTD
Accidents	32	45	77	68	33	101
Assault	0	1	1	1	1	2
Assists	48	31	79	42	49	91
Burglary	0	2	2	0	1	1
Alarm Response	38	26	64	70	58	128
Special Detail	0	0	0	1	0	1
Fraud/Bad Checks	1	3	4	2	3	5
Fraud/Other	1	2	3	1	5	6
Warrant Arrest	12	5	17	8	5	13
Sudden Death	0	1	1	0	0	0
Animal Complaint	6	15	21	4	5	9
CPO/TPO Violation	4	10	14	11	12	23
Prisoner Transport	0	2	2	2	2	4
Drunk	3	1	4	3	0	3
Drug Activity	1	1	2	0	1	1
Fire/Fire Alarm	8	6	14	8	6	14
Rescue Squad	15	24	39	24	16	40
Juvenile Related	0	3	3	2	2	4
Theft	11	7	18	6	11	17
Found Property	1	1	2	2	1	3
Missing Person	0	0	0	1	0	1
Sex Offense	1	0	1	1	0	1
Mental Illness	0	0	0	2	0	2
Community Policing Activity	420	317	737	439	383	822
Stolen Vehicle	2	1	3	3	0	3
Suicidal Subject	0	0	0	1	2	3
Suspicious Activity	48	28	76	22	33	55
Traffic Control	0	0	0	1	0	1
Vandalism/Criminal Damage	2	3	5	2	2	4
Harassment	3	11	14	3	4	7
Lockout	10	18	28	5	10	15
Traffic	209	198	407	284	290	574
Disabled Vehicle	29	21	50	20	26	46
Welfare Check	4	4	8	10	1	11
911 Hang up	6	13	19	16	12	28

TOTALS 915 800 1715 1065 974 2039

WINTER REPORT

2019-2020

CLEANED AND MAINTAINED BUILDINGS, EQUIPMENT AND VEHICLES

INSTALLED, REPAIRED AND REPLACED SIGNS AS NEEDED

PLOWED AND SALTED ROADS

MOVED SNOW PILES

PICKED UP DEAD DEER

FIXED MAILBOXES

FOR THE SEASON WE HAVE BOUGHT 1702.2 TONS OF SALT AT A COST OF \$78,794.84