

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
DECEMBER 9<sup>TH</sup>, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 9<sup>th</sup>, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:05 pm with the following Trustees in attendance: Mead Wilkins, Michel D. Todd and Michael D. Stopa. Also in attendance were the Police Chief, Asst. Fire Chief, Assistant Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mr. Wilkins, Mr. Todd and Mr. Stopa. Mrs. George was absent.

**Pledge**

Mr. Wilkins led the Pledge of Allegiance.

**Approval of Accounts Payable**

Mr. Wilkins motioned to approve accounts payable warrants number #20437 to #20478 totaling \$34,077.98. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

**REPORTS**

**Zoning Department**

The Zoning Inspector reported that for the month of November 2009, 18 permits were issued as follows:

Comm. Change of Use	3	Residential	1
Signs	14		

For a total value of permits issued of \$850,200.00. Fees collected \$3,209.60.

**Fire Department**

Asst. Chief Kasson reported that for the month of November 2009, there were 37 incidents (see attached report).

Mr. Wilkins motioned to accept the departmental reports. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

**OLD BUSINESS**

**Medina Township LST Calls for August 2009**

The Medina Township LST calls for August 2009, was tabled until Chief Crumley has the numbers.

**Parking Violations Policy**

The Parking Violations Policy was tabled. Chief Arbogast is working on the policy.

**Job Descriptions**

Mr. Stopa said the job descriptions are finished and are being formatted by the secretary. They will be ready for approval at the December 23rd meeting.

TM12/9/09

**NEW BUSINESS**

**Police/Fire/LST Dispatch Contract Renewal with Medina City**

Trustees discussed the dispatch contract and Mr. Wilkins said there would be a 3% cost increase over the price we paid in 2009 for dispatch services in 2010.

Mr. Todd motioned to approve the dispatch contract with the City of Medina as stated in the letter dated December 8, 2009, from Patrick Berarducci, with the previous contract incorporated by reference. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

**Request for Curtailing of Spending from Fiscal Officer, Therese George**

Mr. Wilkins read a request by Fiscal Officer, Therese George, stating that all departments curtail all nonessential spending through the end of the year. Items that have already been approved are okay. Checks will be cut for the December 23 meeting and financials will be given then. No checks will be cut again until the second week in January, after the year 2009 is closed out in the system.

**Approval of Purchase Orders and Training Requests**

Mr. Wilkins motioned to approve psychological testing for police applicants. The proposal is for 8 applicants at \$300 apiece for a total of \$2,400.00, with Mary Myers, 1871 6<sup>th</sup> Street, Cuyahoga Falls, Ohio. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Mr. Wilkins motioned to approve the proposal to provide the basic written test materials for police applicants for \$2,400.00 to Ramsey and Associates of Merriman Road, Akron. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Mr. Todd motioned to approve the expenditure of \$1,200.00 for service on our jaws of life. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins. Mr. Stopa added that one of the jaws broke on a car accident and that is why it needs to be serviced.

Mr. Todd motioned to approve the expenditure of \$4,700.00 for the purchase of 4 task force tips ball intake valves. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Todd, Mr. Stopa and Mr. Wilkins.

Mr. Todd motioned to approve the expenditure of \$2,426.00 for the 2010 VFIS insurance premium. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye and Mr. Stopa abstain. Mr. Todd said this has to be approved because it expires 12/10/09.

Mr. Wilkins said he has gone back and forth with Bracken Insurance regarding the increase in the liability insurance requested by AT&T for the repeater that is on the AT&T tower. The agreement was signed and the request went from \$4 million to \$7 million for liability with the cost increase being \$3,400.00. The repeater can be moved at a later if wanted. Chief Arbogast said that at some point it will have to be revisited because they are splitting the frequency and there is a possibility that we may have to go into MARS which is a statewide system to improve the communication system.

**Starting rate for Newly Hired Snowplow Drivers**

Mr. Stopa motioned to put in \$14.50 per hour for the newly hired part-time plow drivers with CDL requirements that they all should have. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Stopa, Mr. Wilkins and Mr. Todd.

**Training Request for Scott Vargo**

Mr. Todd motioned to approve the expenditure of \$275.00 for Scott Vargo for Training Operations in Small Departments at the Ohio Fire Academy on January 30 and January 31, 2010. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Todd, Mr. Wilkins and Mr. Stopa.

TM12/9/09

**Amendment to Tilton Nettleton Road Easement Agreement**

Mr. Wilkins explained the reason for the added clause for erosion to the property at 4568 Nettleton Road and that the project is covered by Issue 1 funds. The cost to the township is only 1/3 of the cost of the entire project.

Mr. Wilkins motioned to amend the easement agreement with the Tilton family for \$6,000.00. Mr. Todd seconded the motion. Roll call vote: Mr. Wilkins aye, Mr. Todd aye and Mr. Stopa nay.

**REPORT**

**Police Department**

Chief Arbogast reported that for the months of October and November 2009, had a combined total of 2,202. He stated that there is a professional burglary ring and he is working with several other law enforcement agencies on these crimes, they hit around 11 am or 12 noon so keep your doors locked. He also has gotten a Knox box for a resident who lives alone and is concerned emergency personnel will not be able to enter her house to help her. The Police Department was able to take 14 township children shopping through the Shop with a Cop Program.

Mr. Wilkins spoke with a gentleman regarding parking on N. Huntington Street. The gentleman wants a letter regarding the rules on parking on N. Huntington. Chief Arbogast said that N. Huntington Street is a narrow street and on the day in question there were 10 cars parked in a row on the street and it did create a hazard. A parking policy is being worked on.

**Fire Department Donates Automatic Defibrillator to Police Department**

Assistant Chief Kasson presented the Police Department with a refurbished AED that belonged to the Fire Department. Chief Arbogast was able to get a grant to purchase an AED for the Police Car last year.

**Firefighter William Meluch**

Mr. Wilkins said that Firefighter Bill Meluch was killed in an automobile accident. Asst. Chief Kasson said that Bill was very well liked and never complained. If there was a problem he would try to solve the problem.

**PUBLIC COMMENT**

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion.

Denny Miller said that today was the first day the Township Fire Department administered drugs to a person.

Sally Gardner, (3333 Foskett Road) thanked Chief Arbogast for contacting her on the Duplaga matter. She also commented on the burglary on Plum Creek Parkway stating they had their dogs locked in the garage. Mrs. Gardner attended Montville Township Trustees meeting and a resident had a complaint about "No Parking Signs" on the street. The Police had the signs installed because it was creating a hazard for emergency vehicles to respond to calls.

Ray Jarrett (3757 Foskett Road) asked what warrant #20474 was for. He also asked the Trustees to wait until after the first of the year before making any changes on personnel either adding or subtracting on any of the Boards or any other departments unless there is an emergency.


Sally Gardner (3333 Foskett Road) said Montville Township just had a Police Officer quit.


Mr. Wilkins asked Michel Dominguez if he was at the meeting for his Civics class.

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Mr. Wilkins motioned to close the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mr. Stopa.

Mr. Wilkins motioned to adjourn the meeting at 7:48 pm. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Stopa and Mr. Todd.

  
Medina Township Fiscal Officer

  
Medina Township Board of Trustees



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – NOVEMBER, 2009

### MONTHLY TOTALS

3	Commercial Change of Use		
1	Single Family		
14	Signs		
18	<b>TOTAL PERMITS</b>	<b><u>TOTAL VALUE:</u></b>	<b>\$850,200</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
December 9, 2009

Fees collected on permits total excluding signs	\$ 1,034.60
Fees collected on sign permits:	<u>\$ 1,175.00</u>
<b>TOTAL PERMIT FEES COLLECTED:</b>	<b>\$ 2,209.60</b>
Fees collected in Nov. for Nov. & Dec. Zoning Comm. Agenda	425.00
Fees collected in Nov. for Nov. & Dec. BZA Agenda	550.00
Fee for Lot Split for River Trace Subdivision	<u>25.00</u>
<b>TOTAL FEES COLLECTED:</b>	<b>\$ 3,209.60</b>

MEDINA TOWNSHIP POLICE DEPT.  
 REPORT FOR TRUSTEES MEETING WEDNESDAY, DECEMBER 9, 2009

<b>CRIMINAL ACTS</b>	YTD 2009	NOV,2009	OCT,2009	JAN-SEPT, 09	YEAR 2008	YEAR 2007	YEAR 2006
ROBBERY	0	0	0	0	0	0	0
ASSAULTS	21	0	1	20	20	16	14
BURGLARY	8	3	1	4	20	21	16
BREAKING AND ENTERING	7	0	1	6	2	0	0
CHECKS AND FRAUDS	24	1	2	21	32	35	24
DRUG OFFENSES	25	5	1	19	21	24	4
THEFT	138	20	17	101	164	200	188
RAPE	3	0	0	3	3	0	1
SEX OFFENSE	5	0	0	5	4	3	4
STOLEN VEHICLE	12	4	1	7	11	8	11
VANDALISM	40	6	1	33	57	65	115
CRIMINAL DAMAGE	6	0	0	6	13	0	0
HARRASSMENT	42	5	1	36	50	59	45
<b>TOTAL CRIMINAL ACTS</b>	<b>331</b>	<b>44</b>	<b>26</b>	<b>261</b>	<b>397</b>	<b>431</b>	<b>422</b>
<b>TRAFFIC DIVISON</b>							
ACCIDENT NO INJURY	297	31	28	238	413	369	307
ACCIDENT PRIVATE PROPERTY	40	1	2	37	39	0	0
ACCIDENT INJURY	71	6	5	60	78	76	49
AIRCRAFT	0	0	0	0	1	0	0
<b>TOTAL ACCIDENTS</b>	<b>408</b>	<b>38</b>	<b>35</b>	<b>335</b>	<b>531</b>	<b>445</b>	<b>356</b>
<b>ENFORCEMENT</b>							
TRAFFIC COMPLAINTS	266	21	24	221	279	275	162
PARKING COMPLAINTS	69	5	3	61	53	0	0
TRAFFIC STOPS CITATIONS	485	34	62	389	566	586	474
TRAFFIC STOPS WARNING	2165	172	287	1706	2336	2315	1222
UNDER THE INFLUENCE	44	5	3	36	49	18	26
DRIVING UNDER SUSPENSION	125	11	9	105	161		
<b>TOTAL ENFORCEMENT</b>	<b>3154</b>	<b>248</b>	<b>388</b>	<b>2518</b>	<b>3444</b>	<b>3194</b>	<b>1884</b>
<b>OTHERS CALLS</b>							
ALARM DROPS	607	56	55	496	576	557	513
ANIMAL COMPLAINTS	84	12	10	62	136	113	
DOMESTICS	136	5	8	123	96	139	138
BUSINESS CHECKS	380	45	273	62	3029	2679	1627
VACATION CHECKS	1130	86	92	952	966	1057	
MISC	4398	437	242	3719	2977	2241	2170
<b>TOTAL MISC. CALLS</b>	<b>6866</b>	<b>641</b>	<b>781</b>	<b>5444</b>	<b>12152</b>	<b>10856</b>	<b>7110</b>
<b>TOTAL CALLS FOR SERVICE</b>	<b>10939</b>	<b>971</b>	<b>1,231</b>	<b>8737</b>	<b>16,524</b>	<b>14,926</b>	<b>9,772</b>

# Medina Township Fire Department November 2009 Activity Report

## Type of Alarms

		Count	Percentage
A	Alarm Drop	3	8.10%
C	Carbon Monoxide	2	5.41%
E	Assist EMS (LST)	14	37.84%
F	Fire Call	11	29.73%
M	Motor Vehicle Accident	5	13.51%
H	Haz Mat	2	5.41%
<b>Total Incident Count</b>		37	

## Breakdown of Location of Calls

	Medina Twp	36
	Mutual Aid Given	1
<b>Total Calls for Month</b>		37

**Total Calls During Staffing Hours**      20  
 Mon. Thru Fri. 7am-3pm

## Inspections conducted

	Annual Fire Safety Inspections	12
	Re-Inspections	13
	Annual Fire Alarm Tests	0
	Annual Sprinkler Tests	1
	Semi Annual Hood Tests	4
<b>Total Inspections</b>		30

## Public Education Activities

Several station tours for residents who have stopped by during staffing hours  
 Installed 25 address signs for residents