

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 5TH, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 5th, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:02 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Asst. Road Foreman, Zoning Inspector, Asst. Zoning Inspector and the general public.

Mr. Wilkins led the Pledge of Allegiance.

Mr. Wilkins asked for a moment of silence in honor of Kerry Illes who passed away.

Roll Call

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Wilkins asked the audience and others to please refrain from talking while the meeting is in session because it interferes when trying to decipher the tape for the minutes.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Bob Malecka (3940 Edinburgh Dr.) wanted to thank the Trustees for the letters they have written to the trash haulers regarding the noise when dumpsters are emptied on Grande Blvd. He stated the noise has decreased.

Mrs. Holt motioned to close the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

OTHER BUSINESS

Noise Ordinance Discussion with Mr. Thorne

Mr. Wilkins said there have been concerns by some residents regarding noise in the Township. The Trustees have reviewed the Montville Township noise ordinance. Mr. Thorne discussed the ordinances pros and cons. He also answered Mr. Wilkins question regarding the concerns of one resident about his NRA rights regarding the discharging of firearms and stated that firearms are exempt from noise ordinances. There are also concerns about the enforceability of a noise ordinance. Mr. Thorne will work with the Police Chief and the Trustees will ask for input from the public to come up with a solution.

Executive Session

Mr. Wilkins motioned to enter into Executive Session with the representative from the Prosecutor's Office to discuss eminent litigation with the Trustees and the Fiscal Officer. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd. The Board entered into Executive Session at 7:18 pm. The Board reconvened at 7:52 pm. No decisions were made during that meeting.

Budget Workshop

Mr. Wilkins said the Trustees will hold a budget workshop March 11, 2009, at 7:00 pm. The Service Department and Fire Department budgets will be discussed.

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OTHER BUSINESS CON'T

Interview of Walt Dubyk and Michelle Kirda

The Trustees interviewed Walt Dubyk and Michelle Kirda for possible positions on one of the Zoning Boards.

Approval of Accounts Payable

Mr. Wilkins motioned to approve accounts payable checks #19505 to #19555 totaling \$102,104.26. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #12822 to #12878 totaling \$40,028.24 with \$4,189.60 in deductions. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Approval of Minutes

Mr. Wilkins motioned to approve the February 19, 2009, Budget Workshop/Regular meeting minutes. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

DEPARTMENT REPORTS

Zoning Department

The Zoning Inspector reported that for the month of February 2009, 7 permits were issued as follows:

Comm. Change of Use	2	Accessory Bldg.	1
Turndown	1	Sign	3

For a total value of permits issued of \$102,280.00. Fees collected \$1,417.90.

Fire Department

Chief Crumley reported that the department responded to 31 calls in January 2009 and 15 calls in February 2009 (see attached).

Police Report

Chief Arbogast discussed a grant he is working on for \$110,000.00. Trustees need to approve the application for the grant.

Resolution No. 03052009-014

Mr. Todd motioned to put forth a resolution to permit the Medina Township Board of Trustees or its agents to apply for the grant for the fire safety programs. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Chief Arbogast also informed Trustees that Officer David Maslyk injured his leg in the line of duty. Sergeant Zieja and Laurie Shoemaker went to Columbus regarding the \$9,356.00 JEG Grant money for notebook computers. The department should be able to get 3 computers with the money.

Fire Department Training Grant

Chief Crumley said the department received a \$4,000.00 check from a training grant that was applied for.

Approval of Backhoe Repair

Mr. Wilkins motioned to approve a purchase order in the amount of \$1,524.26 for the backhoe repair and service. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd

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OTHER BUSINESS

Approval of Sterling Truck Repair

Mr. Wilkins motioned to approve a purchase order for the 2004 Sterling dump truck repair in the amount of \$2,162.84. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Scheduling of Ballfields

Mr. Wilkins said the Township will proceed with scheduling the games. A letter was received from Mayor Leaver instructing the Township on how to coordinate the use of the fields with the City.

Mr. Todd asked if any ideas were received regarding the advertising angle to help fund the fields.

Approval of Ladder for Fire Department

Mrs. Holt motioned to approve the purchase order for a 35 foot ladder at \$825.00, heat sensor labels at \$10.50 for a total of \$1,035.50. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

OLD BUSINESS

Road Department Full-Time Employees Compensatory Time

Mr. Todd motioned to adopt the Compensatory Time Policy for the Medina Township Road Department as evidenced in the document just discussed and incorporated by reference into the motion. Mr. Wilkins seconded the motion. Roll call vote: Mr. Todd aye, Mr. Wilkins aye and Mrs. Holt abstain.

Training Policy

Mrs. Holt has sent it to Mr. Wilkins and Mr. Todd for their review.

Job Descriptions

Job Descriptions are being worked on.

Cook Road Damages

The Prosecutor's Office is still working on this.

Police Section of Record Retention Policy

Chief Arbogast is waiting for Dean Holman to reschedule their meeting.

Special Event Permit

A public hearing is scheduled for March 17, 2009, with the Zoning Commission to discuss changing the language in the Zoning Book to cover special event permits.

Police Department Standard Operating Procedures

The Police Department Standard Operating Procedures manual is still at the Prosecutor's Office.

Blakslee Park Opening

Mr. Wilkins said the opening is being scheduled for June 7, 2009. Plans will be discussed at the next meeting.

Lawn Maintenance Bid Opening Time

Mr. Wilkins motioned to change the Lawn Maintenance Bid Opening time to 7:00 pm on the previous date stated. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

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Sports Activities Fees

Medina Township residents will not be charged a sports activity fee by Medina City. A motion was made and passed by the City.

Community Pick-it-up-Day

Chief Arbogast said that Community Pick-it-up-Day and the newsletter are coming along nicely.

Zoning Inspectors Hours

Mrs. Holt will review this issue.

Sheriff Department Change in Staffing

Mrs. Holt read a letter from Sheriff Hassinger regarding staffing changes to the Sheriff's Department. (Sees attached)

Towing Policy

Resolution No. 03052009-015

Mr. Todd motioned to put forth the following resolution to adopt the Medina Township Police Department Motor Vehicle Towing Policy as proposed in the document dated March 5, 2009, and incorporate the document I have in my possession by reference. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

Public Comment

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Matthew Galla (3503 Hamilton Rd.) commented how nice the ballfields and Road Department building looks.

Shawn Gerspacher, Westfield Bank, wanted to know the procedure for submitting a proposal regarding Westfield Bank services.

Walt Dubyk (Cook Rd.) discussed a variance projects.

Mr. Wilkins motioned to close the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Executive Session

Mr. Wilkins motioned to enter into Executive Session with the Trustees and Fiscal Officer to discuss personnel selection and personnel discipline. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd. Mr. Wilkins amended the motion to include the Police Chief. Mr. Todd seconded the amendment. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt. The Board entered into Executive Session at 9:10 pm. The Board reconvened at 9:50 pm. No decisions were made during that meeting.

Zoning Board and Zoning Board of Appeals Appointments

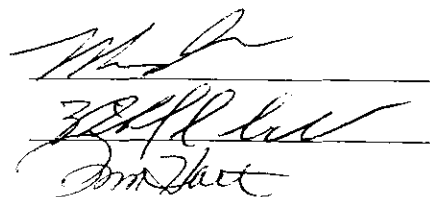
Mr. Wilkins motioned to appoint Cynthia Szunyog to replace Boris Williams on the Zoning Commission, to appoint Michelle Kirda as first alternate and James Apana as 2nd alternate on the Zoning Commission and Ken DeMichael to replace David Dufala on the Zoning Board of Appeals and reappoint John Bostwick as 1st alternate and Steve Euse as 2nd alternate on the BZA. Mr. Todd seconded the motion. Mr. Todd motioned to amend the motion and withdraw the appointments for the alternates to the Board of Zoning Appeals. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt and Mr. Wilkins.

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Mr. Wilkins motioned to adjourn the meeting. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

There being no further business to come before the Board the meeting was adjourned at 9:55 p.m.


Medina Township Fiscal Officer


Medina Township Board of Trustees



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – FEBRUARY, 2009

MONTHLY TOTALS

2	Commercial Change of Use		
1	Accessory Building		
1	Turndown		
3	Signs		
7	TOTAL PERMITS	<u>TOTAL VALUE:</u>	\$102,280

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
March 5, 2009

Fees collected on permits total excluding signs	\$ 1,117.90
Fees collected on sign permits:	<u>\$ 300.00</u>
TOTAL FEES COLLECTED:	\$ 1,417.90

Violation 2009 - # 001:	Bill Doraty KIA, Movement & Roof Sign Article VI, Sections 603.E Movement 605.I.2 Roof Sign
2009 - # 002:	Rodeway Inn, Portable Sign without Permit Article VI, Section 605 Accessory Sign Requiring a Permit 605.K Portable Sign

Medina Township Fire Department January 2009 Activity Report

Type of Alarms

		Count	Percentage
A	Alarm Drop	4	12.90%
C	Carbon Monoxide	2	6.45%
E	Assist EMS (LST)	11	35.48%
F	Fire Call	8	25.81%
M	Motor Vehicle Accident	6	19.35%
Total Incident Count		<u>31</u>	

Breakdown of Location of Calls

	Medina Twp	30
	Mutual Aid Given	<u>1</u>
Total Calls for Month		31

Medina Township Fire Department February 2009 Activity Report

Type of Alarms

		Count	Percentage
A	Alarm Drop	2	13.33%
C	Carbon Monoxide	0	0.00%
E	Assist EMS (LST)	7	46.67%
F	Fire Call	4	26.67%
M	Motor Vehicle Accident	2	13.33%
Total Incident Count		<u>15</u>	

Breakdown of Location of Calls

	Medina Twp	14
	Mutual Aid Given	1
Total Calls for Month		<u>15</u>