

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MARCH 19<sup>TH</sup>, 2009**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 19<sup>th</sup>, 2009, to conduct the business of the Township. President Wilkins called the meeting to order at 7:00 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Asst. Road Foreman, Zoning Inspector, and the general public.

Mr. Wilkins led the Pledge of Allegiance.

**Roll Call**

Mr. Wilkins asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Public Comment**

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

Anthony Ratajczak (4430 Nettleton Road) asked if we had heard from ODOT regarding the "no driving on shoulder" on Route 3.

Eric of C&M Towing (515 Lake Road) asked for clarification of the minimum insurance requirements as recorded in the minutes for the new Towing Policy.

Mr. Wilkins motioned to close the floor for public comment. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

**OTHER BUSINESS**

**Lawncare 2009/2010 Bid Opening**

Mrs. George opened and Mr. Wilkins read the lawncare bids. These are the companies that submitted bids. A spread sheet will be made of the bids and it will be reviewed. A decision will be made at the next Trustees meeting.

Todd's Environscapes	Lawsharks
Goodson	GPS
Davey Tree	Nick's Reliable
Aaron Landscaping	NLCI Land Mgmt
Vizmeg Landscape	Absolute Lawncare
Canterbury Enterprises	Country Lawn
Eric Landscaping	JP Services

**Approval of 2009 Budget**

Mr. Wilkins motioned to approve the 2009 Medina Township Budget in the total amount of \$3,253,699.10. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**Resolution No. 03192009-016**

Mr. Wilkins motioned to put forth a resolution to accept, by reference, the 2009 Budget the total is \$3,253,699.10. Mrs. Holt seconded the motion. Mr. Todd motioned to amend the previous resolution to state, to accept and incorporate by reference, the 2009 Medina Township Budget. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd. The vote for the previous actual resolution: Mr. Wilkins aye, Mrs. Holt aye and Mr. Todd aye.

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## **OTHER BUSINESS CON'T**

### **Approval of Accounts Payable**

Mr. Wilkins motioned to approve accounts payable checks #19556 to #19586 totaling 28,513.35. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

### **Approval of Payroll**

Mr. Wilkins motioned to approve payroll checks #12879 to #12898 totaling \$19,792.39 with \$3,590.12 in deductions. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

## **REPORTS**

### **Road Department**

The Road Foreman reported that for the month of February 2009, the department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; plowed and salted roads; repaired mailboxes; cleaned up fallen trees and limbs; opened blocked culverts and catch basins; cold patched roads; built sign storage shelves at new garage; took care of dead deer; repaired door and flag lights at Police Dept.; received salt delivery totaling 117.80 tons at a cost of \$4,978.23 total salt used this year 1,864.72 tons at a cost of \$78,803.07.

### **Police Report**

The Police Chief reported that for the month of February the department responded to 976 calls for service. The officers made 37 arrests. Officer Maslyk has returned to duty after being injured on duty. Sgt. Zieja attended training regarding the proper way to set up an evidence room. Chief Arbogast commended Officer Ventura, Officer Oylar and Sgt. Zieja on apprehending a suspect who had broken into a home on Fenn Road. He also stated that the air conditioning unit is broken in the Police Department and needs to be replaced. The Chief also discussed grants and stimulus money. Community Pick-it-up day will be April 25, 2009. In May there will be a program called "Parents Who Host/ Lose the Most. The department will also host Bikes to Bikers Day at Century Harley Davidson.

Mr. Wilkins motioned to accept the department reports. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

## **OLD BUSINESS**

### **Zoning Board of Appeals Appointments**

Mr. Wilkins motioned to nominate Linda De Hoff as the first alternate and Steve Euse as the second alternate to the Zoning Board of Appeals.. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

### **Noise Resolution**

Mr. Wilkins said Chief Arbogast is discussing the noise resolution with Mr. Thorne. It was also stated that the discharging of firearms is exempt from a noise resolution. Chief Arbogast said that he will have statistics put together for the next meeting.

### **Training Policy**

Mrs. Holt said she e-mailed the training policy to Mr. Wilkins and Mr. Todd for their review.

### **Job Descriptions**

Job descriptions are being worked on and there should be a draft by June 1.

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**Cook Road Damage Reimbursement**

Mr. Todd is going to call the Prosecutors Office and ask what the status is regarding getting reimbursed for the Cook Road damage.

**Special Event Permit**

The special event permit is being drafted.

**Police Section of Record Retention Policy and Police Standard Operating Procedure**

Both of these items are still in the hands of the Prosecutor's Office.

**Blakslee Park Grand Opening**

Lesley Trenkamp, Project Manager, discussed what she has put together for the Blakslee Park Grand Opening. The grand opening will be June 7, 2009. More information will given to Trustees at the next meeting.

**NEW BUSINESS**

**Direct Deposit**

The department heads will poll the employees to see how many want their paychecks direct deposited.

**Credit Card**

There will be no credit card due to the problem of controlling the card. Also, the State Auditor frowns on a political entity having a credit card.

**Public Service Signs for Blakslee Park Baseball Fields**

Mrs. Holt presented copies of the requested signs needed for Blakslee Park Fields. These signs will be presented to the Zoning Commission for review. One sign may have to go to the Zoning Board of Appeals.

**LST Contract Wording Change**

Mrs. Holt said Chief Crumley received the change of wording for the LST Contract. She wants a letter sent to Mr. Thorne thanking him and a copy of the letter to be sent to Montville Township and Medina City.

**Clarification for Fire Clerk to Bring Child to Work**

Chief Crumley requested input from the Prosecutors Office regarding the rule for bringing a child to work. Mr. Wilkins asked Chief Crumley to have a policy written. Trustees will then review and decide on the policy.

**Approval of Ohio Rural Fire Council Legal Issue Workshop**

Mrs. Holt motioned to approve the Fire Chief's attendance to the Ohio Rural Fire Council Legal Issue Workshop on April 4, 2009, for \$20.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Field Conditioner for Blakslee Park Ballfields**

Mr. Wilkins motioned to approve the purchase of a field conditioner, Smithco Superstar 2 wheel drive, for \$13,500.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**Approval of Utility Vehicle for Blakslee Ballfields**

Mr. Wilkins motioned to approve a utility vehicle, Kubota RTV 900, in the amount of \$15,000.00. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

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**NEW BUSINESS CON'T**

**Filed Marking Machine for Blakslee Ballfields**

Mr. Wilkins motioned to approve the purchase of a field marking machine, a Graco Turf liner, for \$2,000.00. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

**Approval of Training for Sergeant Zieja**

Mr. Todd motioned approve the appropriation of \$230.00 for an expenditure for training for Sergeant Todd Zieja to go to Evidence Room Management training from June 1 to June 2. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Todd, Mrs. Holt, and Mr. Wilkins.

**Health Department Information**

Mrs. Holt gave Lesley Trenkamp the information she received from the Health Department.

**Public Comment**

Mr. Wilkins motioned to open the floor for public comment. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Bill Ostmann (3670 Hamilton Road) asked about the advertising for the Steering Committee Meeting

Chief Arbogast asked Trustees to give their comments on the draft of the newsletter.

Mrs. Holt said the Health Department has information that can be put on the Township website and she asked for more information to be put on the Fire Department portion of the website.

Chief Arbogast did traffic enforcement on Hamilton Road the top speeds were 68, 62 and 59. They will do the survey when the weather is better.

Jeff Kessler discussed the signs he needs for Blakslee Park Ballfields.

Mr. Wilkins wants to be sure the cemetery is marked so it is not used for ballfield parking. He also wants to check and see if no smoking signs and no guns signs are allowable or not allowable.

Bill Ostmann (3670 Hamilton) said there have been some court cases involving banning right to carry outside.

Jeff Kessler also asked about getting a storage building to store bases and other equipment. He also asked about advertising signs to help defray the cost of running the fields.

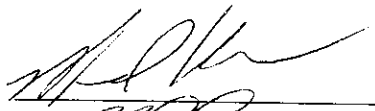
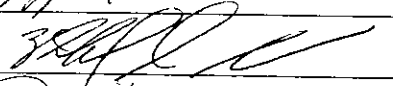
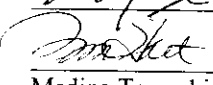
Chief Crumley will have the person who was doing the study for the Fire/Police Complex attend a meeting to discuss this issue.

Mr. Wilkins motioned to close the floor for public comment. Mrs. Holt seconded the motion. Voting aye thereon: Mr. Wilkins, Mrs. Holt and Mr. Todd.

Mr. Wilkins motioned to adjourn the meeting. Mr. Todd seconded the motion. Voting aye thereon: Mr. Wilkins, Mr. Todd and Mrs. Holt.

There being no further business to come before the Board the meeting was adjourned at 8:54 pm.

  
Medina Township Fiscal Officer

  
  
  
Medina Township Board of Trustees