

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JULY 24TH, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 24th, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:02 pm with the following Trustees in attendance: Rita Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Asst. Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

Public Comment

Mr. Wilkins would like the consideration for limiting the initial public comment. They put public comment at the beginning of the meeting so residents can speak and then, if they so choose, they can leave. Lengthy public comments have caused people who have business before the Board to wait almost two hours. Mr. Todd said, in the future, the initial public comment will be for people who want to make a point but can't stay for the whole meeting. If further discussion is needed then it can be done during the final public comment at the end of the meeting.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Holt seconded the motion.

Ed Unaitis (4985 Fenn Road) commented on the clover in the ballfields.

Sue Joyce (3569 Cook Road) asked about the repair of Cook Road and the stock piles of soil on private property.

Walt Dubyk (Cook Road) asked who will monitor the stock piles of soil on Cook Road, if there are limits to the brightness of business sign lights and he requested a copy of the bidding process.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Hood Road Bid Opening

Mrs. George opened the bids and handed them to Mr. Todd to read. The bids for the road work on Hood Road are as follows:

Kenmore Construction	\$148,975.00
Kokosing Construction	\$149,865.00
Karvo Paving	\$144,929.00
Chagrin Valley Paving	\$163,787.00
Phoenix Cement	\$187,409.00
Shelly Company	\$173,632.30
Tallmadge Asphalt	\$153,874.22

The bids will be turned over to the Engineer's Office for review and tabulation. A decision will be made at the next Trustees meeting.

TM7/24/08

SITE PLANS

Major Brand Hotel – Site – Eastpointe Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the revised site plan for the major brand hotel per the modifications made to flat roof not to exceed 35 feet in height and verification of the canopy that it has a minimum clearance of 14 feet in height as presented. Applicant must contact the Fire Department regarding Ohio State Fire Code. No signage is being approved at this time. Applicant is to bring in a modified elevation plan clearly showing the desired heights before Township Trustees final approval. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Medina Township Service Department – Sign - 3718 Weymouth Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the ground sign for the Medina Township Service Department not to exceed 14 square feet. Mrs. Holt seconded the motion. Roll call vote: Mrs. Holt aye, Mr. Todd aye and Mr. Wilkins abstain.

Blakslee Park – Sign – 3800 Weymouth Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the ground sign for Blakslee Park not to exceed 24 square feet and to be located a minimum of 10 feet from the road right-of-way as presented. Mrs. Holt seconded the motion. Roll call vote: Mrs. Holt aye, Mr. Todd aye and Mr. Wilkins abstain.

The Hoffman Group – Sign – 5000 Foote Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the modification of the existing wall sign for the Hoffman Group not to exceed 79.95 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mark Herwick – Homestead Insurance

Mark Herwick, Homestead Insurance, stated that new applications were given to employees and when they are returned he can start shopping around for new insurance rates. He also stated that there are a few policies regarding employee coverage that need to be implemented into the record.

OLD BUSINESS

Setting of Speed Limits on Township Roads

Mr. Todd gave a summation of the letter received from the Prosecutor's Office. Township Trustees only have the authority to change township speed limits from the prima facie speed limit if a speed study is done, and the speed study can only be used if it is done by the County Engineer's Office.

Record Retention Policy

The Prosecutor's Office has received the State Highway Patrol's record retention schedule and after it is reviewed he will have an answer.

Training Policy

Mr. Todd motioned to table the training policy for one month. Mrs. Holt seconded the motion.

AT&T Property

Mr. Wilkins said a letter was sent to AT&T and we are awaiting an answer.

Simon Property

Mr. Wilkins is waiting for an answer on this issue.

TM7/24/08

OLD BUSINESS CON'T

Cell Phone Policy

Mrs. George said she is working on the cell phone policy but she needs the Trustees to establish how the employees will reimburse the township for the personal use of the cell phone. She also stated that even if we don't incur an overage, because we have a pool of minutes for our cell phone use so we don't incur anything above our monthly fee, the employees will have to pay the township back for personal use; it is required by the Auditor of State. Mr. Wilkins explained how the county charges employees for personal use of the cell phone. Mrs. George will rewrite the policy to implement the rules presented by Trustees.

Townhall Roof and Gutters

Mr. Wilkins stated that the three roofs and some gutters on the townhall building need to be replaced. The roof has leaked in the kitchen.

Mr. Wilkins motioned to approve up to \$17,000.00 for replacing the three (3) roofs on the Township Hall and gutters as necessary. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Blakslee Park/Maintenance Building Fence

Mr. Wilkins explained the need for fencing around Blakslee Park, the Maintenance Building and the cemetery.

Mr. Todd motioned to appropriate \$2,150.00 for aluminum fencing in front of Medina Center Cemetery. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to appropriate \$2,926.00 for a jumbo split rail fence along the park driveway in between the park and the Medina Township Road Facility. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Wilkins also stated that ODOT was looking at the Maintenance Building and will be using that design as a model for their state garages. He also said they are getting grindings to do the maintenance building driveway.

NEW BUSINESS

Training Approval for Laurie Shoemaker

Mr. Todd motioned to approve the appropriation of \$145.00 for training for Laurie Shoemaker for Child Passenger Safety Training Course located at the Medina County Health Department on August 21, 22, 27 and 29. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Legal Updates Related to Fourth Amendment Issues

Mr. Todd motioned to appropriate \$180.00 for a Legal Update Seminar for the Fourth Amendment Issues located in Montville Township on August 22, 2008. Mr. Todd amended the motion to state "for four (4) Officers. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM7/24/08

NEW BUSINESS CON'T

Repair of Nettleton Road Culvert #8

Mr. Todd motioned to put forth the following resolution and it was duly seconded by Mrs. Holt:

Resolution No. 07242008-014

**Authorizing Medina Township Trustee Mead Wilkins to
submit applications and execute contracts to the
Ohio Public Works Financial Assistance Program for Issue I Funding**

WHEREAS, the Board of Medina Township Trustees have recognized that culvert no. 8 on T.H. 169 Nettleton Road is in need of correction and repair; and

WHEREAS, The Nettleton Road culvert replacement will require a large sum of Township funds to complete; and

WHEREAS, the Medina Township Trustees are aware of possible funding that may be available to assist with this project and wish to participate in the Issue I Public Works Commission Financial assistance Program.

NOW THEREFORE, the Board of Medina Township Trustees, Medina County, State of Ohio, hereby authorizes Trustee Mead Wilkins to be the designated official to submit applications and execute contracts for financial assistance to the Ohio Public Works Commission for Issue I funding;

BE IT FURTHER RESOLVED that the Board of Medina Township Trustees hereby authorize the Medina County Engineer to act as an agent on behalf of Mead Wilkins, a Trustee of Medina Township and is hereby authorized to submit the above mentioned applications for Issue I funding to the Ohio Public Works Commission; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be submitted with, and become a part of each application submitted.

Voting aye thereon: Rita M. Holt, Michael D. Todd and Mead Wilkins.

Road Viewing

Mr. Wilkins, Mr. Miller and the County Engineer's Office did a road viewing so a 5-year budget for the roads can be done. Mr. Wilkins said Debbie Drive is a very serious road and drainage problem it was last looked at in 1999. Mr. Wilkins will have a letter sent to the County Engineer asking for various proposed designs for the remediation of Debbie Drive and then have a dialog with Debbie Drive residents regarding the proposals.

Remsen and Hamlin Drainage Problem

Mr. Wilkins said there is a drainage problem with the intersection of Remsen and Hamlin Road. Denny Miller, Asst. Road Foreman, has been working with Dan Becker of the Engineer's Office, to come up with a proposal to permanently repair the problem and he presented it to the Trustees.

Mr. Wilkins motioned to request four proposals for Township Road 37 and Township Road 115 intersection to relieve drainage problems and road deterioration. Mr. Wilkins withdrew his motion. Dates will be chosen at the next Trustees meeting to go out for bids.

TM8/24/08

NEW BUSINESS CON'T

Prosecutor's Opinion on Culvert Repair

Mr. Wilkins said an opinion was sought from the Prosecutor's Office regarding culvert repair. The Prosecutor's Office responded and said the Township has no legal ability to repair culverts on private property, unless they are part of some type of township system. As a general rule, each township is only responsible for road culverts where the malfunctioning of the culvert is damaging, or will potentially damage a road. The township has no responsibility to maintain culverts for the private benefits of private property owners.

Nettleton Road Culvert

Mrs. Holt said between 4615 and 4643 Nettleton Road there is a hole between the two (2) driveways. Mr. Miller will repair it. There was another issue and the audience drowned out what Mrs. Holt was saying.

Cynthia Drive

Mrs. Holt spoke with Mr. Byrley who lives on the corner of Cynthia and Gateway Drives about the problem he has been having for the last 15 years with trucks damaging his property. He has purchased surveillance cameras and would like to put up a sign stating "drivers are under surveillance". Mrs. Holt also spoke with Sam Yelic of ODOT regarding the "No left turn for trucks" sign that is no longer on SR 18.

W. 130th Street

Mr. Todd said there were complaints regarding overweight trucks on W. 130th Street and the weigh scales were on that road.

Baker and Watkins Road Detour Complaint

Mr. Wilkins said a complaint came in regarding the large trucks using Baker and Watkins Road for the Marks Road detour. Mr. Wilkins said the township does not have the authority to tell people they cannot use the roads.

Part-time Officer

Mrs. Holt asked if it was possible to hire a part-time Police Officer just for road detail because of all the complaints with speeding etc. Mr. Todd said ^{he was not sure if that was} there is not enough money in the general fund for this. There was discussion regarding starting the screening process for hiring an officer.

LST New Squad

Mrs. Holt said the new LST squad has come in and also the billing system is being done electronically now and they are receiving their collections much quicker.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Todd motioned to approve warrant #18797 to #18828 totaling \$40,395.20. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #12219 to #12238 totaling \$16,212.11 with \$3,149.22 in deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the July 10, 2008, Special Meeting and the July 10, 2008, Regular Meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM7/24/08

REPORTS

Police Department

Chief Arbogast gave the 6 month calls for service report. (See attached) The Police Department will have a booth at the Medina County Fair from 10 am to 8 pm. He also stated that he went to two (2) trainings.

Mr. Todd explained why our Police Officers aren't always visible and that is because there is usually one officer on the road at a time and sometimes there are two but, they may be responding to a burglary or traffic accident or some other form of emergency and it is hard for them to be everywhere at once. They also have to follow up their calls with paperwork. He stated that our Officers work very hard and put their lives on the line for our Township every day. Mr. Todd also mentioned the Twinsburg Police Officer that made a routine traffic stop and was shot and killed and donations are being taken by the Police Association for the family if anyone would like to contribute.

Road Department Tractor to Attend County Fair

Mr. Miller asked for permission to take the tractor to the County Fair for Akron Tractor to display. In return, Akron Tractor will give them a tractor for them to use. The Trustees said it was alright.

Desks for Maintenance Building

Mr. Miller asked if they could purchase new desks and chairs. Mr. Wilkins said set a ballpark figure and he will approve it. Mrs. George said to get a purchase order together for an approval.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Richard Bueckler (3885 Falcon Ridge Road) asked if the intersection of Granger and Lake Forest Trail can be illuminated and can a sign (like a T) be put on Granger showing people where the street comes in.

Alliss Strogin (3003 Hood Road) asked the status of the Scenic Byway.

Mr. Todd said the grant application for the feasibility study will be submitted Tuesday.

Mr. Wilkins said the Comprehensive Plan Steering Committee is going well.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Approval of Lawsuit Settlement

Mr. Todd motioned to approve the appropriation and the agreement to enter into a settlement in Case #04CV100590 in Medina Municipal Court with the settlement amount being \$700.00 that would definitively dismiss this issue with prejudice.

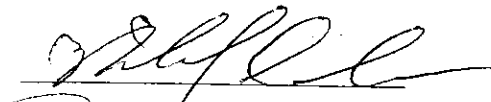

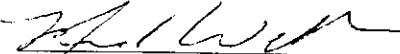
Executive Session

Mr. Todd motioned to enter into Executive Session with the full Board and Chief Arbogast to discuss potential legal issues. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 9:20 pm. The Board reconvened at 9:27 pm.

TM7/24/08

Mr. Todd motioned to adjourn the meeting. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. There being no further business to come before the Board the meeting was adjourned at 9:27 pm.


Medina Township Fiscal Officer

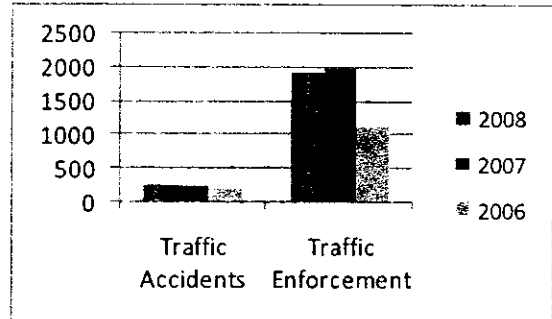
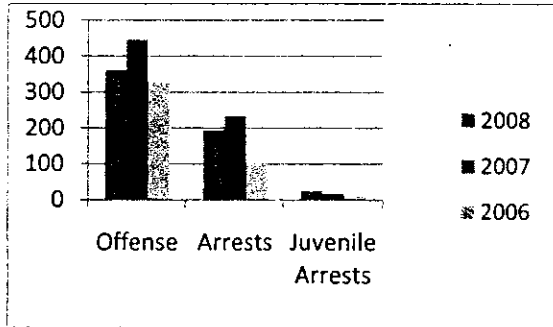



Medina Township Board of Trustees

MEDINA TOWNSHIP POLICE DEPT.

Calls for Service

2008 2007 2006

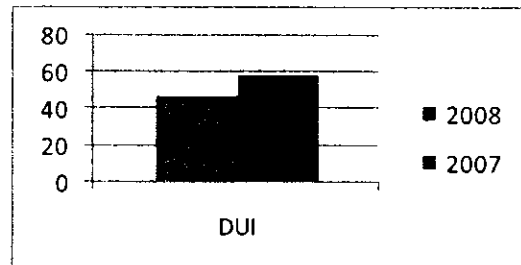
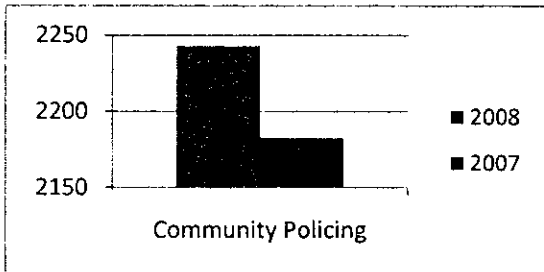
5,997 6,002 3,788



Service Breakdown

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Offense	363	447	328
Arrests	194	235	101
Juvenile Arrests	25	20	11

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Traffic Accidents	254	235	189
Traffic Enforcement	1927	1979	1106

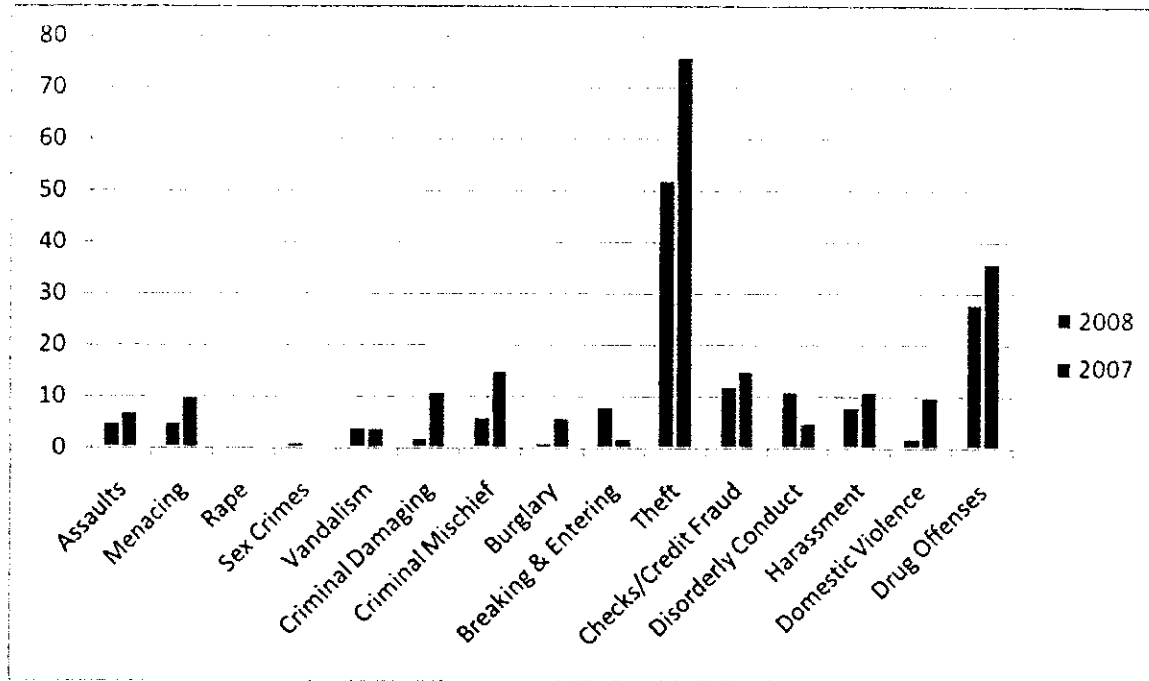


	<u>2008</u>	<u>2007</u>
Community Policing	2243	2183

	<u>2008</u>	<u>2007</u>
DUI	47	59

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Clearance Rates	69%	60.04%	n/a

Medina Township – Major Crimes (Class One)*



	2008	2007
Assaults	5	7
Menacing	5	10
Rape	0	0
Sex Crimes	1	0
Vandalism	4	4
Criminal Damaging	2	11
Criminal Mischief	6	15
Burglary	1	6
Breaking & Entering	8	2
Theft	52	76
Checks/Credit Fraud	12	15
Disorderly Conduct	11	5
Harassment	8	11
Domestic Violence	2	10
Drug Offenses	28	36

*Based on Six Month Statistics