

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MAY 1<sup>ST</sup>, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 1<sup>st</sup>, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Assistant Road Foreman, Assistant Zoning Inspector and the general public.

**Roll Call**

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Ed Unaitis (4985 Fenn Road) has concerns regarding the Fire District consulting fees and Blakslee Park ball fields.

Roland Ralph (4047 Eagle Drive) asked if there were going to be tennis courts at Blakslee Park.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

**SITE PLANS**

**Fox's Den Pizza - Site - 3737 Stonegate Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the usage for Fox's Den Pizza as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Fox's Den Pizza - Panel Sign - 3737 Stonegate Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a panel on the existing identification sign for Fox's Den Pizza not to exceed 7.9 square feet as submitted. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Fox's Den Pizza - Wall - 3737 Stonegate Drive**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Fox's Den Pizza not to exceed 14.4 square feet as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Medina Mazda (Medina World Cars) - Wall Sign - 3950 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Medina Mazda not to exceed 72 square feet as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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**SITE PLANS CON'T**

**Medina Mazda (Medina World Cars) – Monument Ground Sign – 3950 Pearl Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and deny the monument ground sign for Medina Mazda as it exceeds the one monument ground sign permitted under the Medina Township Zoning Resolution. This proposed ground sign is to replace the existing pole sign at 3950 Pearl Road. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Wachovia Securities – Site – 3985 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the usage for Wachovia Securities as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Wachovia Securities – Wall Sign – 3985 Medina Road**

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Wachovia Securities not to exceed 20.45 square feet and a panel on the existing identification sign not to exceed 1.33 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Accounts Payable**

Mr. Todd motioned to approve accounts payable checks #18551 to #18584 totaling \$44,024.98. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Payroll**

Mr. Todd motioned to approve payroll checks #11997 to #12018 totaling \$18,853.40 with \$3,509.53 in deductions. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Approval of Minutes**

Mr. Todd motioned to approve the following minutes: April 17, 2008, Regular Meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

**Appropriation for Contribution to Medina City Fireworks**

Mr. Todd motioned to appropriate \$2,500.00 to account number 1000-120-370-0000 – payment to another political subdivision from \$0.00 to \$2,500.00. Mrs. Holt seconded the motion. Roll call vote: Mrs. Holt aye, Mr. Todd aye and Mr. Wilkins no.

**NEW BUSINESS**

**Wal-Mart New (Class C) Liquor License**

The Trustees waived the hearing for the new Class C Liquor License for the Wal-Mart store at 4141 Pearl Road in Medina Township.

**Towing Policy**

Chief Arbogast said the Towing Policy is ready to be adopted as Departmental Policy after legal review.

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## REPORTS

### Zoning Department

The Zoning Inspector reported that for the month of April 2008, 22 permits were issued as follows:

Commercial Addition	1	Comm Change of Use	1
Commercial Seasonal	1	Accessory Buildings	3
Decks	2	Pools	5
Fence	1	Pond	1
Signs	6	Turndown	1

For a total value of permits issued \$291,207.00. Fees collected \$2,500.00.

Mr. Todd motioned to approve the Zoning Report. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

## SITE PLANS CON'T

### Heartland Community Church – Revised Site – Route 3

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the revised site plan for Heartland Community Church with the additional requirements that the applicant must coordinate with the Fire Chief the number and location of fire hydrants and that a gravel fire access road will be required to be installed in Phase 2 of the Master Plan per the Fire Chief's approval. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

## OLD BUSINESS CON'T

### Remsen Road Culvert Estimate Approval

Mr. Wilkins motioned to approve the Highway Engineer's estimate for the Remsen Road Culvert at approximately \$104,362.50. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### Nettleton Road Culvert

Mr. Wilkins said the Highway Engineer is drawing up four (4) proposals for the Nettleton Road Culvert/Bridge and will come back to us in about 60 days. The Township is trying to get Issue 1 money.

### Debbie Drive

Mr. Wilkins will meet with the Highway Engineer to discuss repairing Debbie Drive.

### Lake Medina

Mr. Wilkins said the Mayor has no interest in turning Lake Medina over to the Township.

### Scenic Byway

Mr. Wilkins stated that he is making progress with the Scenic Byway plan.

### Armbruster Property Line

Mr. Wilkins said the trees along the Township/Armbruster property line are diseased and cannot be saved so they will be cut down and replanted with some other type of buffer plants.

## NEW BUSINESS

### Medina Township Representative to the Office for Older Adults

Mrs. Holt has a candidate, Jenny Jacobs, to represent the Township with the Office for Older Adults. Mr. Todd and Mr. Wilkins would like to meet her before her appointment.

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## **NEW BUSINESS CONT**

### **Waterline on Huffman Road**

Medina City Councilman, Mark Kolesar, contacted Mr. Todd and said there are 10 residences on Huffman Road that use the Medina City waterline. The City said that line is deteriorating and would cost approximately \$110,000.00 to repair. They are requesting that those residences start using the Medina County waterline. A letter will be sent to the Medina County Sanitary Engineer and the Medina County Prosecutor regarding this situation.

## **OTHER BUSINESS**

### **Maintenance Building Material for Wash Bay**

Mr. Illes explained the benefits of using interior vinyl siding for the wash bay to be used for the wash bay in the maintenance building. Mr. Wilkins motioned to approve the expenditure of up to \$1800.00 for the interior vinyl siding for the wash bay. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Update on Blakslee Park**

Mr. Illes gave the Trustees an update on the ballfields and the rest of Blakslee Park and said everything is coming together nicely. There was also a discussion about public restrooms and the concern of vandalism. Mr. Illes suggested getting proposals for the salt shed now before the price increases.

### **Hometown Heroes Memorial**

Mr. Todd said the granite blocks and the POW/MIA blocks will be donated by Waite and Sons Funeral Home. Veterans' organizations are going to donate the flag poles and Mr. Wilkins has talked to the Career Center and the students will do the brick work for the walkways.

### **Approval for Pump Test**

Mrs. Holt motioned to approve \$3,450.00 for pump testing for the Fire Department. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Training Approvals for the Police Department**

Mr. Todd motioned to approve \$3,082.23 for education incentive fees for the University of Akron for Sgt. Todd Zieja for the Spring 2008, semester. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve the appropriation of \$2,054.82 for education incentive fees for the University of Akron for Sgt. Todd Zieja for the Summer 2008, semester. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to send three officers for Child Abduction Training at no cost. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve the appropriation of \$200.00 for leadership at the Ohio Association of Community Policing for continuing education for Chief David Arbogast. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

### **Clifford Construction Payment**

Mr. Todd motioned to approve payment of \$225,536.79 (application #1) to Clifford Construction for construction of the maintenance building. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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**OTHER BUSINESS CON'T**

**Fire Department Investment Balance**

Fire Chief Crumley asked Fiscal Officer George if the money for the Fire Department not appropriated would be put in an investment account. Mrs. George said that could not be done until the audit was finished.

**Reimbursement Receipts for meals**

Mr. Todd said the policy for meal reimbursement is that meal receipts must be itemized or the employee cannot be reimbursed.

**PUBLIC COMMENT**

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Dianna Huffman (4025 Remsen Road) suggested making a family restroom for Blakslee Park. Mrs. Huffman also asked if anything formal has to be done for the easement on Remsen Road.

Jason Kaminski, Medina High School, thought the meeting would be like a courtroom. He didn't realize the Trustees made so many decisions.

Adam Harrison, Medina High School, was surprised that the Trustees actually care about their residents.

Lea Hutchins was surprised at how personable the Trustees are and they held her attention. She liked it.

Stephanie Westfall, Medina High School, said the meeting was very personal and that people were allowed to come and say what they wanted and it was thorough.

Joe Carson, Medina High School, said he thought it was cool that the Trustees really cared.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

**Training Policy**

Mr. Todd discussed creating a training policy for the Zoning Commission and the Zoning Board of Appeals. The Trustees asked Mr. Morel and Mrs. Stogin to bring the issue of a training policy to their respective Boards and then bring their opinions and recommendations to the June 26, 2008, Trustees Meeting.

**Executive Session**

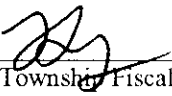
Mr. Todd motioned to enter into Executive Session to discuss personnel matters with the Board of Trustees, the Fiscal Officer and Fire Chief, Mark Crumley. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 9:07 pm. The Board reconvened at 9:41 pm. No decisions were made during that meeting.

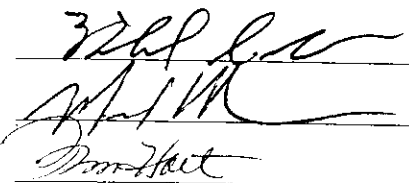
**Wells Concrete**

Mr. Wilkins motioned to approve the replacement of concrete in Forestview Estates by Wells Enterprise, Inc. not exceed \$4,900.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

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Mr. Wilkins motioned to adjourn the meeting at 9:43 pm. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

  
Medina Township Fiscal Officer

  
Medina Township Board of Trustees



# Medina Township

from the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT – APRIL, 2008

### MONTHLY TOTALS

1	Commercial Addition		
1	Commercial Change of Use		
1	Commercial Seasonal		
3	Accessory Buildings		
2	Decks		
5	Pools		
1	Fence		
1	Agricultural (Pond)		
6	Signs		
1	Turndown		
<b>22</b>	<b>TOTAL PERMITS</b>	<b><u>TOTAL VALUE:</u></b>	<b>\$291,207</b>

Respectfully Submitted,  
Mary Ann Heiss  
Assistant Zoning Inspector  
May 1, 2008

Fees collected on permits total excluding signs	\$ 2,050.00
Fees collected on sign permits:	<u>\$ 450.00</u>
<b>TOTAL FEES COLLECTED:</b>	<b>\$2,500.00</b>