

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
APRIL 3RD, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 3rd, 2008, to conduct the business of the Township. Vice-President Wilkins called the meeting to order at 7:02 pm with the following Trustees in attendance: Rita M. Holt and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public.

Roll Call

Mrs. George asked for a roll call of all members present. Trustees present were Mrs. Holt and Mr. Wilkins.

Mr. Wilkins stated that Mr. Todd was on his first vacation since 200, and he would be calling in to be put on speaker phone to listen to the meeting. He will not be allowed to participate.

Mr. Wilkins led the Pledge of Allegiance.

Community Partners Awards Ceremony

Mr. Wilkins said the Trustees and Police Chief Arbogast have tried to get more involved in the community and help the people understand what township government is all about. Chief Arbogast thanked everyone for their donations and for coming to the presentation and stated that all the donations from Community Partners go back into Community Programs not to the Police Department. He then presented the following Community Partners with their 2006 and 2007 awards.

Carl Gallucci	Medina V.F.W. 5137	Bil-Jac Foods
Smith Bros.	Steve's Dakota Grill	Safety Technologies
N. Gateway Tire	Goe's Remodeling	Western Reserve Bank
Cornerstone Chapel	Century Harley Davidson	Ken Cleveland
First Merit Bank	Gateway Storage	Smoothie King
Bunker Hill Golf Course	Lake Refrigeration	Shue's Marathon
Medina Mitsubishi	Carlson Funeral Home	Streetside Café
Norris Auto Mall	Ameritech	Pleasant Valley Golf Course
Primitive Keepings		

PUBLIC COMMENT

Mrs. Holt motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Sally Gardner (3333 Foskett Road) thanked the Community Partners for their contributions to the Township.

Mr. Wilkins said that in the 2 1/2 years he has been Trustee, this is the closest the Township has come to having an identity that he has seen. He thanked all the Community Partners.

Mrs. Holt motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

SITE PLANS

Medina Auto Mail –Sign – 3205 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and deny the signage request for the 4 vehicle logo signs on the south face of the building, as it exceeds the signage requirements under Section 605 I. Wall signs of the Medina Township Zoning Resolution. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

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SITE PLANS CON'T

Reserve Park I – ID Sign – 3637 Medina Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and deny the signage request for a multi-tenant identification sign as it does not meet the requirements of being 20 feet from the road right-of-way per Section 605 C. of the Medina Township Zoning Resolution. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Dr. Waldron – Site – 4975 Foote Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the business use of Dr. Waldron to locate at 4975 Foote Road, Western Reserve North as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Dorman-Farrell – Site – 3555 Reserve Commons Drive

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the business use of Dorman-Farrell to locate at 3555 Reserve Commons Drive as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Applebee's – Awning Addition – 4115 Pearl Road

Mr. Wilkins motioned to accept the recommendation of the Zoning Commission and approve the addition of a permanent awning above the existing patio for Applebee's located at 4115 Pearl Road as submitted. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Approval of Accounts Payable

Mr. Wilkins motioned to approve accounts payable checks #18477 to #18503 totaling \$89,751.19. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #11927 to #11951 totaling \$19,308.75 with deductions totaling \$3,369.08. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Approval of Primary Bank Reconciliation (February)

Mr. Wilkins motioned to accept the primary bank reconciliation as presented by Fiscal Officer George. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins. Mr. Wilkins said we have a very positive budget process this year.

OTHER BUSINESS

Approval of Minutes

Mr. Wilkins motioned to approve the following minutes: March 20 Regular Meeting and March 24 Budget Workshop. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Budget Correction

Mrs. George over appropriated the Cemetery Fund by \$4000.00. Mr. Wilkins said the \$4000.00 was used in repaving the cemetery and trying to make the cemetery more attractive. They are also looking into fencing the cemetery to separate it from Blakslee Park.

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NEW BUSINESS

Liquor Board Hearing for Fiesta Jalapenos

The Trustees will not require a Liquor Board Hearing for Fiesta Jalapenos.

REPORTS

Zoning Department

The Zoning Inspector reported that for the month of March 2008, 10 permits were issued as follows:

Comm Change of Use	2	Comm Temporary Structure	1
Residential Additions	2	Decks	2
Pool	1	Signs	2

For a total value of permits issued \$324,150.00. Fees collected \$1,267.15.

Mr. Wilkins motioned to accept the Zoning report. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

NEW BUSINESS CON'T

Safety Policy

Resolution No. 04032008-005

Mrs. Holt motioned to accept the following Safety Resolution:

Medina Township places the utmost importance on the safety of employees and the residents of this community. The Policy of Medina Township will be to provide a safe, healthy environment for all employees and residents. Medina Township is exposed to various liability risks associated with providing services to our residents. These are most evident when incidents occur involving damage to property and injuries to personnel and our residents. Our primary interest is the welfare of the employees, residents and visitors to our facilities.

We will review accidents and losses and nonconformance's to establish safety requirements. Our responsibility will be to prevent accidents in every facet of our operations. We will continually evaluate and improve until our safety performance becomes the standard for excellence. The objective of the Medina Township Trustees is to protect people and to preserve our assets and revenues.

We will meet the requirements of the education, training and involvement of every employee, encouraging the promotion of safe work practices and environment among all.

Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins

OLD BUSINESS

Appointment of ZC and BZA Members, Job Descriptions and Record Retention Policy

Mr. Wilkins motioned to table the appointment of ZC and BZA Members, job descriptions and the record retention policy. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Maintenance Building Color Samples

Denny Miller presented Trustees with the color sample for the siding, roof and brick for the new Maintenance Building.

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OLD BUSINESS CON'T

Blakslee Landscaping

Mr. Wilkins presented the Grace Brothers landscape proposals for Blakslee Park. Proposal #1 is for 167 trees planted, mulched and guaranteed at a cost of \$22,585.00. Proposal #2 is for the Fenn Road entrance at a cost of \$2,400.00 totaling \$24,985.00.

Mr. Grace is also working on proposals for the Armbruster property and the Township Complex. There was a gentleman's agreement years ago stating that the Township would maintain a landscape buffer between the Armbruster property and the Township Complex. Proposal # 4 is the landscaping around the maintenance building and past the gas well.

Mr. Wilkins motioned to approve the proposal for landscaping at Blakslee Field for 167 trees and the landscaping at the Fenn Road entrance for \$24,985.00. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Community Development Block Grant

Mr. Wilkins has been working with Lesley Trenkamp on a Community Development Block Grant for ADA compliance walkways. Ms. Trenkamp is also looking into two (2) \$50,000.00 grants for parkland development for the Simon property and Blakslee Park. Mr. Wilkins has asked Tom James of the Park District to look into developing this for the Township.

Lake Medina

Mr. Wilkins has asked Mayor Leaver to give Lake Medina back to the Township. It is owned by the Park District. It would help with the zoning of Foote Road. He has not received an answer as of this date.

Scenic Byway

Ms. Trenkamp is working on the Scenic Byway Proposal. The City has approved it and they have spoken with Mr. Hallock and others and they are very supportive of the idea.

OTHER BUSINESS

Approval of Final Payment of Brush Truck

Mrs. Holt motioned to approve the final payment for the brush truck in the amount of \$87,413.47. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.

Correction of March 20 Minutes

Mrs. George said the minutes of the March 20 meeting regarding the appropriations need to be corrected. The grand total of the appropriations was read not the total of the appropriations change which is \$266,160.19.

Comprehensive Plan Steering Committee Meeting

Mr. Wilkins said the second meeting of the Comprehensive Plan Steering Committee was held. It was very informative. He said the Committee is devised of a very bright and diverse group of people.

NEW BUSINESS CON'T

Township Phone Service

Mrs. Holt asked that the Township phone service be reevaluated for cost efficiency. She has Rob Sedwick of Armstrong and Sergeant Zieja of the Police Department looking into a better system to save on the Township phone bills.

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NEW BUSINESS CON'T

Police Department Copy Machine

Chief Arbogast explained the need for a color copier for police and accident reports. The Dell printer that is used for color printing costs approximately \$700.00 a year to maintain. The lease and copy expense is \$256.00 a month. The cost of the new lease will be \$235.35 per month which will save approximately \$1000.00 per year. The Trustees signed the lease for the upgraded copy machine.

Letter of Complaint Regarding Sun and Medina Post Newspapers

Mr. Wilkins read a letter of complaint from Charles A. Reichheld, III, PhD. regarding the delivery of the Sun and Medina Post newspapers (see attached).

PUBLIC COMMENT

Mrs. Holt motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Mrs. Holt said there is a Public Hearing regarding the intersection improvement on Marks and Spieth Roads on April 7 at 1:30 at the County Administration Building.

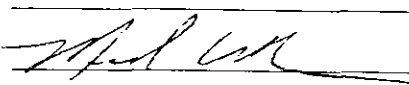
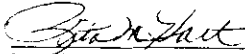
Dianna Huffman (4025 Remsen Road) asked when Remsen Road would be closed to repair the culvert. She also asked if the Trustees could take Jividen land by eminent domain.

Mrs. Holt motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

Mrs. Holt motioned to adjourn the meeting at 8:30 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt and Mr. Wilkins.



Medina Township Fiscal Officer

Medina Township Board of Trustees