

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 20TH, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 20th, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:05 pm with the following Trustees in attendance: Rita M. Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Assistant Road Foreman, Assistant Zoning Inspector and the general public. The Police Chief arrived later.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

GENERAL BUSINESS

Accounts Payables

Mr. Todd motioned to approve accounts payable checks #18457 to #18476 totaling \$106,207.40. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll check #11906 to #11926 totaling \$18,923.95 with \$3,616.28 for deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the March 6 Regular Meeting and the March 13 Budget Workshop. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Primary Bank Reconciliation Approval

Mr. Todd motioned to approve the primary bank reconciliation for January 2008, dated February 29, 2008, and the document will be incorporated by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

2008 Temporary Budget - Appropriation Changes

Mr. Todd motioned to approve the 2008 Temporary Budget - Appropriations Changes as laid out in a document dated March 20, 2008, and incorporated herein by reference, in the amount of ~~\$1,230,462.59~~ ^{\$266,160.19}. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Handwritten signatures and initials:
JH
MH
Todd

TM3/20/08

OLD BUSINESS

Appointments of the ZC, BZA and Alternates

Mr. Todd motioned to table the appointments of the ZC, and BZA Members. Mr. Wilkins seconded the motion.

Job Descriptions

Lesley Trenkamp is preparing the job descriptions.

Record Retention Policy

Trustees and Mr. Thorne of the County Prosecutors Office will review the Record Retention Policy and make their final decision.

NEW BUSINESS

Scenic Byway

Mr. Wilkins said he is getting a lot of support with the Scenic Byway Project. He will continue to give the Trustees updates on his progress.

Hometown Heroes Memorial

Mr. Wilkins met with the Officials from the Career Center regarding having the students help with the laying of the paver stones for the Hometown Heroes War Memorial. He showed them the site plan and the Officials were very receptive to the idea and will review the project.

Lake Medina

Mr. Wilkins said he spoke with Mayor Leaver and asked if the Township could have Lake Medina back. Lake Medina has a 99 year lease to the park district and if the City breaks the lease they are responsible for the improvements which are about \$250,000.00 at this point with the bridge and the parking off of Granger Road. Mayor Leaver will discuss this with City Council about a transfer.

Mr. Wilkins also spoke with Tom James of the Park District about possibly doing the same thing with the Simon Property.

Armbruster Tree Line

Mr. Wilkins had Don Grace look at the tree line of the Armbruster property next to the Townhall Complex. Some of the trees have died and need to be replaced per a Gentleman's Agreement years ago. Mr. Grace will inform Mr. Armbruster and the Trustees of how the trees can be replaced.

Blakslee Landscaping

Mr. Wilkins had Don Grace of Grace Brothers Landscaping draw up a plan for landscaping for Blakslee Park. Mr. Grace gave copies of his design plan to the Trustees to review. Mr. Wilkins will continue to oversee this project.

Fire Department Travel Expenses/Equipment

Mrs. Holt motioned to approve the following Fire Department Travel Expenses:
\$945.00 for Lee Hlas and Shawn Kasson to attend the FDIC in Indianapolis.
\$1140.00 for Miller, Dietrich, Brown and Crumley - Final Inspection of Fire Apparatus
\$350.00 for Shawn Kasson to attend the Ohio Fire Academy.
\$1245.00 for 5 days in May for Adam Dodson to attend Fire Tactic School.
\$2,200.00 for 10 (\$220.00 each) fire helmets.

Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM3/20/08

Fire Department Report

Chief Crumley reported that for the month of February 2008, the department responded to 60 incidents. (See attached report)

Mr. Todd motioned to approve the February 2008, fire report. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Fire District Meeting/LST Meeting

Mrs. Holt said a meeting is being set up to discuss the Fire District. Chief Crumley is trying to coordinate a meeting between Medina Township, Montville Township, York Township, Medina City and two firms to do a cost study for a Fire District. Mr. Wilkins also said the LST meeting has not been rescheduled because there is disagreement as to whether this meeting is subject to open meeting provisions. Chief Crumley said it has gone to the Ohio Attorney General Office for an opinion.

Executive Session

Mr. Todd motioned to enter into Executive Session with the Medina Township Board of Trustees, Fiscal Officer and Assistant County Prosecutor, William Thorne, to discuss purchase of property and sale of property for Medina Township. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered into Executive Session at 7:25 pm. The Board reconvened at 8:17 pm. No decisions were made at that time.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment from the audience.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

OTHER BUSINESS

Police Department Grants

Chief Arbogast asked for permission to apply for two grants, one for bullet proof vests and also a grant from Target. Permission was given to pursue the documentation for the grants.

Zoning Training

Mrs. Holt asked for permission for the new Zoning Board Members to attend a training that will cost \$75 per person. It was decided that they would approve it after the Budget Meeting.

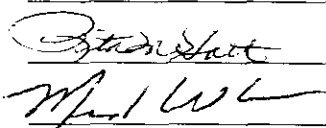
Community Pride Pick-it-up-Day

Chief Arbogast said Community Pride Pick-it-up-Day will be April 19, 2008.

Mr. Todd motioned to adjourn the meeting at 8:21 pm. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.



Medina Township Fiscal Officer



Medina Township Board of Trustees

Medina Township Fire Department February 2008 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	18	30.00%
C	Carbon Monoxide	10	16.66%
E	Assist EMS (LST)	7	11.66%
F	Fire Call	15	25.00%
H	HazMat/Spill	1	1.66%
M	Motor Vehicle Accident	9	15.00%
Total Incident Count		60	
Breakdown of Location of Calls			
	Medina Twp	20	
	Medina City	31	
	Montville	9	
Total Calls for Month of February		60	
Breakdown of Combined Operations			
Automatic Aid Received			
	Duty Crew	11	
	Duty Officer	1	
Total Automatic Aid Received		12	
Automatic Aid Given			
Duty Crew			
	Medina City	19	
	Montville	5	
Total Duty Crew		24	
Duty Officer			
	Medina City	12	
	Montville	4	
Total Duty Officer		16	
Total Automatic Aid Given		40	
Grand Total Combined Ops		52	