

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 6TH, 2008**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 6th, 2008, to conduct the business of the Township. President Todd called the meeting to order at 7:04 pm with the following Trustees in attendance: Rita Holt, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector, Assistant Zoning Inspector and the general public. The Police Chief came in at 8:00 pm.

ROLL CALL

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Holt, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

Sally Gardner (3333 Foscett Road) said there is a new ambulance service in Medina. She also gave Trustees a copy of the Scenic Ohio Newsletter.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

SITE PLANS

Imperial Capital Bank - Site – 5041 Victor Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Imperial Capital Bank located at 5041 Victor Drive as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Imperial Capital Bank – Sign – 5041 Victor Drive

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the panel change on the existing pole sign for Imperial Capital Bank not to exceed 4 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Medina Grande Shops – Sign - 5001 Grande Shops Avenue

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the identification branding lettering for Medina Grande Shops to be placed on the existing pylon sign not to exceed 9.7 square feet as presented. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Accounts Payable

Mr. Todd motioned to approve accounts payable checks #18411 to #18456 totaling \$124,641.26. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Amendment of Purchase Order for 201-1

Mr. Todd motioned to approve the purchase order requisition to Sensible Products Inc. for the additional cost of \$1778.00 for the refurbishment of 201-1. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM3/6/08

Approval of Payroll

Mr. Wilkins motioned to approve payroll checks #11853 to #11904 totaling \$33,675.89 with \$4,220.94 in deductions. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Check #11905

Mr. Todd motioned to approve check # 11905 in the amount of \$886.95 for 27 hours of overtime that was left off of Ed Kerr's pay check. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the following minutes: February 21, 2008, Regular Meeting. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Recognition for the Road Department

Mr. Wilkins, Mrs. Holt and Mr. Todd applauded the road crew for the excellent job they did keeping the Township roads clear of snow this winter.

OLD BUSINESS

Resolution for the Soil and Water Balanced Growth Initiative

Mr. Wilkins said the Township asked the Soil and Water Conservation District to accept and include the language the Township required in their resolution. The Soil and Water Conservation District approved the wording by consensus in February.

Resolution No. 03062008-004

Mr. Todd put forth a motion to approve our participation in the Rocky River Balanced Growth Initiative contingent on the inclusion of the language as described in a letter sent to Trustee Wilkins dated March 3, 2008, from Jeff Van Loon, District Manager of the Soil and Water Conservation District and this document will be incorporated by reference. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. (See attached)

Appointment of ZC and BZA Members

Mr. Todd motioned to table the appointment of the ZC and BZA Members. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Job Descriptions

Mr. Wilkins said he is working on them with Lesley Trenkamp.

Mr. Wilkins discussed the other projects they have the grant/project managers are working on. Try to get \$250,000 funding for landscaping at Blakslee, try to get a CDBG grant for handicapped restrooms at Blakslee and to work on the Scenic Byways. Mr. Todd said they are working on the special event sign permit language and put together an event for Earth Day including the Pick-it-up-Day.

Record Retention Policy

Mr. Wilkins said the department heads have copies of the finished policy. If there are no changes to be made it will be sent to the Prosecutors Office for approval and then the Trustees final approval.

TM3/6/08

OLD BUSINESS CON'T

Digital Camera for Zoning Department

Trustees received approval from Bill Thorne for a digital camera for the Zoning Office.

NEW BUSINESS

Scenic Byway

Mr. Wilkins read the letter he received from Mayor Leaver supporting Route 3 as a Scenic Byway. (See attached)

Blakslee Landscaping

Mr. Wilkins said that trees are needed at Blakslee Park so it wouldn't look so barren. Don Grace of Grace Brothers Landscaping will give the Township a landscape design for Blakslee Park.

Hometown Heroes Memorial

Mr. Wilkins has an appointment with the Career Center next week to discuss the brick paving for the Hometown Heroes Memorial.

Comprehensive Plan Steering Committee Meeting

Mr. Wilkins reported on the first Comprehensive Plan Steering Committee Meeting.

Park District Agreement with the Medina County Building Department

Mrs. Holt said Mr. Thorne reviewed the agreement from the Park District and read his letter regarding the Brown Fields Discussion. The Trustees approve of the Brown Fields Discussion and will send a letter to Mr. James of the Park District informing him of their decision.

REPORTS

Zoning Department

The Zoning Inspector reported that for the month of February 2008, 7 permits were issued as follows:

Residential	1	Accessory Building	1
Signs	4	Void	1

For a total value of permits issued \$331,000.00. Fees collected \$1,028.60.

Road Department

The Road Foreman reported that for the month of February 2008, the Road Department maintained buildings, equipment and vehicles; installed repaired and replaced signs as needed; plowed and salted roads; picked up dead deer; opened block culverts and catch basins; cleaned up tree limbs; cold patched potholes; repaired mailboxes damaged by snowplows; received 6 salt deliveries totaling 459.31 tons of salt and responded to 6 daytime fire calls.

Approve Thoryk Landscaping for Lawn Maintenance

Mr. Wilkins motioned to approve Thoryk Landscaping for the 2008 lawn maintenance for the same fees as 2007, not to exceed \$25,000.00. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Approval of Training/Workshop for Fire Department

Mrs. Holt motioned to approve the application for EMT Basic Training at Parma Hospital at a cost of \$800 for Bill Meluch. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

TM3/6/08

Approval of Training/Workshops for Fire Department

Chief Crumley stated that the new brush truck will be one of the showpieces at the FDIC and that the company building the truck is paying for the Firefighters registration fees.

Mrs. Holt motioned to approve the FDIC Indianapolis training expenses at a cost of \$200 per person for Denny Miller, Nathan Deidrick, Anthony Riggs, Mark Beers and Michael Stopa. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Executive Session

Mrs. Holt motioned to enter into Executive Session with the Fiscal Officer to discuss personnel. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins. The Board entered onto Executive Session at 7:47 pm. The Board reconvened at 8:22 pm. No decisions were made during that meeting.

Purchase Order for New Police Vehicles

Mr. Todd motioned to approve the purchase order for an amount not to exceed \$19,000.00 for the retrofit of the leased police vehicles. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

Police Department

The Police Chief reported that for the month of February 2008, there were 806 calls for service. Of those 48 were accidents, 214 traffic stops and 37 arrests. April 22 will be the date for the Community Pick-it Up Day. It will coincide with Earth Day. In the Month of May there will be safety programs at Century Harley Davidson.

Mr. Todd motioned to accept all departmental reports as submitted. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

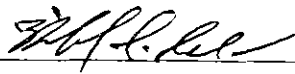
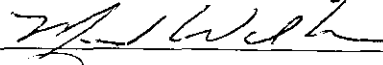
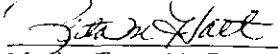
Denny Miller said the new roadside mower was delivered.

Mr. Todd motioned to close the floor for public comment. Mrs. Holt seconded the motion.

Mr. Wilkins motioned to adjourn the meeting at 8:30 pm. Mrs. Holt seconded the motion. Voting aye thereon: Mrs. Holt, Mr. Todd and Mr. Wilkins.



Medina Township Fiscal Officer

Medina Township Board of Trustees



February 25, 2008

Ohio Department of Transportation
Mr. Paul Staley
1980 W. Broad Street
Columbus, Ohio 43223

Dear Mr. Staley;

It is my understanding that Medina Township has requested to become a part of the state Scenic Byway Program by dedication State Route 3 from Public Square located in the City of Medina to Interstate 71 located in Medina Township.

As Mayor of the City of Medina, it is my job to promote economic development and tourism by supporting the natural resources and attractions in the community. This route has become a gateway to historic Medina, offering motorists and traveler's alike both scenic features and historical interest. It is my hope that the Ohio Department of Transportation will designate State Route 3 as a Scenic Byway.

Should you have any questions please do not hesitate to contact me at (330) 722-9020.
Thank you.

Sincerely;

Mayor Jane Leaver