

**RECORD OF PROCEEDINGS
MINUTES OF MEETING
DECEMBER 12TH, 2007**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 12th, 2007, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Assistant Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Unknown male asked if the public would be able to speak later.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Approval of Accounts Payable

Mr. Todd motioned to approve accounts payable checks #18190 to #18238 totaling \$267,937.82. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll checks #11603 to #11651 totaling \$30,562.60 with deductions totaling \$3,255.17. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the minutes for the November 29, 2007, regular meeting as presented to the Board with the handwritten change made by Mr. Todd. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mark Herwick – Homestead Insurance- Hospitalization Renewal

Mr. Herwick of Homestead Insurance presented the Trustees with the new hospitalization plan and cost. The benefits will remain the same with a savings to the township of approximately \$15,000.00. Mr. Todd explained the Health Savings Account plan and the savings to the township.

Mr. Todd motioned to approve the change in our health care plan from the PPO1590 to the SuperMed Plus HSA2500 Plan as presented (see attached) to the Medina Township Board of Trustees. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd, Mr. Wilkins.

Mr. Todd motioned to terminate the dental plan with Humana Dental. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to terminate the life insurance and short term disability policy with Fort Dearborn Life. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

TM12/12/07

Revised Project Cost for Maintenance Building

Mr. Illes presented Trustees with a revised project cost for the Maintenance Building. The deductions that were removed save the township \$186,800.00. The final project cost will be \$701,350.95. This is without the salt shed. That will be done at a later date.

Mr. Wilkins motioned to accept the revised bid from Illes Architects for the price of \$701,350.95. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

REPORTS

Zoning Department

Elaine Ridgley reported that for the month of November 2007, 22 zoning permits were issued as follows:

Comm. Change of Use	2	Residential	4
Residential Additions	1	Decks	1
Accessory Building	1	Signs	11
Agricultural Exemptions	1	Turndown	1

For a total value of permits issued \$1,493,000.00. Fees collected were \$2,535.39.

Road Department

Ed Kerr reported that for the month of November 2007, the road department cleaned and maintained equipment and vehicles; installed, repaired and replaced signs as needed; picked up yard waste dumped in River Trace Subdivision; filled in washout hole on Nettleton Road bridge; rebuilt plow wheels on #14 plow; took truck #11 for repairs; installed a catch basin and drain pipe at FS#2; cleaned up leaves around complex; repaired complex sign light; repaired berms on Hood, Lake Forest and Substation; received salt delivery; winterized irrigation at Blakslee Park; trimmed trees along roads; responded to 2 daytime fire calls.

Mr. Kerr discussed the culvert on Nettleton Road. A letter will be sent to Mike Salay requesting Issue I monies to replace the culvert.

Mr. Wilkins asked when the cemetery driveway will be finished. Mr. Kerr said it would be finished in the spring.

Fire Department

Chief Crumley reported that for the month of November 2007, the department responded to 43 calls for service. The breakdown of location of these calls is as follows: Medina Township, 12 Medina City 27 and Montville Township 4. (See attached) Chief Crumley asked that homeowners be sure their smoke detectors are working. He suggests they also have fireplaces, woodburners or space heaters checked before using them.

Police Department

Chief Arbogast reported that for the month of November 2007, the Police Department responded to 734 calls for service. (See attached) December 15, 2007, the department will take 12 children shopping with Shop with a Cop.

Mr. Todd motioned to accept departmental reports. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

TM12/12/07

OLD BUSINESS

Medina Hospital/LST

Mr. Wilkins gave an update regarding Township concerns with University Hospital acquiring Medina General Hospital and the continuance of the Life Support Team. He spoke with Gene Sulzener, Director of the Life Support Team, and was told University Hospital and the Life Support Team are sharing information at this time. Gary Hallman, President of Medina General Hospital, will be sending Trustees a letter regarding this matter.

Comprehensive Plan Steering Committee

Mr. Wilkins said the Trustees will hold a workshop regarding this matter.

Comprehensive Plan Contract

Mr. Todd tabled this item until we hear from Mr. Thorne.

Lease/Purchase Police Vehicles

Mr. Todd explained about the Fleet Lease for police vehicles and how it will save the township money.

Brush Fire Truck

Chief Crumley said they received approval from Mr. Thorne regarding the GSA purchasing system to purchase a brush fire truck for \$130,000.00.

Resolution No. 12122007-034

Mr. Todd motioned to put forth the following resolution to approve the expenditures not to exceed \$130,000.00 for a brush truck as incorporated by this document dated December 12, 2007, from the Medina Township Fire Department. (See attached) Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to approve Chief Crumley and Trustee Huffman to sign on behalf of the Board of Trustees for the purchase of the vehicle with the Ohio Department of Natural Resources Division of Forestry GSA Federal Purchasing System. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Resolution for Soil and Water Conservation District

Mr. Todd spoke with Jeff Van Loon and was told the Trustees proposal regarding Route 3 was put before the Soil and Water Conservation District Board. They will hold a meeting in January 2008, and the township will be able to voice their concerns regarding this matter.

Conservation Easement

Mr. Todd tabled the Conservation Easement. The township is waiting to hear from Mr. Thorne regarding the wording of the document.

Park District

Mr. Wilkins has exchanged phone calls with Tom James and a decision has not been made at this time.

TM12/12/07

OLD BUSINESS CON'T

Inventory Management Policy

Resolution No. 12122007-035

Mr. Todd motioned to put forth a resolution to adopt the Medina Township Inventory Management Policy as presented to the Medina Township Board of Trustees from the Fiscal Officer on December 12th 2007, and also to approve the expenditure not to exceed \$1800.00 for bar coded labels and a bar code scanning gun. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Job Descriptions

Mr. Todd tabled job descriptions. Mr. Wilkins is working on them.

Public Records Retention Policy

Mr. Todd tabled this item. It is being worked on.

Update on Elementary School Project

Mr. Wilkins, Ed Kerr and Denny Miller met with the Board of Education Business Administrator to inspect the land on Boxelder Drive and it was decided that it would not be a good location for a school because of the lay of the land.

NEW BUSINESS

Closing Meeting and Organizational Meeting Dates

Mr. Todd set the closing meeting for December 27 and the organizational meeting for January 10, 2008.

Overtime Sick Hours Road and Bridge

Mr. Wilkins said the Road Department asked if overtime hours count towards sick hours. The Trustees asked that a letter be sent to the Medina County Prosecutor's Office for a ruling on that question.

Employee Mileage Reimbursement Form

Mr. Todd motioned to approve this form as presented to the Board. (See attached) Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Appropriation to Attend Meeting, Conference or Seminars Policy

Mr. Todd motioned to approve the Application to the Medina Township Board of Trustees for Appropriation to Attend Meeting, Conference, Seminar Form that was presented to the Board of Trustees by the Fiscal Officer as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Huffman.

Medina County Township Association Dues

Mr. Todd motioned to approve the expenditure of \$200.00 with check made payable to Medina County Township Association for dues for 2008, for all three (3) Trustees and Fiscal Officer for participation in the Ohio Township Association and the Medina County Township Association. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

TM12/12/07

NEW BUSINESS CON'T

Bus Route #451 and #51

Mr. Todd read a letter from a resident regarding the RTA Bus Lines discontinuance of her bus routes #451 and #51. The Trustees will send a letter to RTA asking for an explanation as to why they are discontinuing the routes and also asking if they could be continued for the benefit of township residents who take the bus.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Medina High School Students, Ailene Dargan and Anthony Ridgley introduced themselves. They had to attend a Trustees Meeting for Civics class.

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Dianna Huffman's Retirement Party

Mr. Todd and Mr. Wilkins presented Dianna Huffman with a Certificate of Merit, flowers and a cake. Mr. Todd thanked her for her years of service to the Township and stated it was a pleasure working with her.

Mr. Todd motioned to take a 15 minutes recess at 8:23 pm. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins. Mr. Todd reconvened the meeting at 8:46 pm.

Executive Session

Mr. Todd motioned to enter into Executive Session with the Board of Trustees, Fiscal Officer, Police Chief, Fire Chief and Road Foreman to discuss personnel and personnel policies. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Wilkins and Mr. Todd. The Board entered into Executive Session at 8:47 pm. The Board reconvened at 9:28 pm. There were no decisions made during that meeting.

OTARMA Insurance

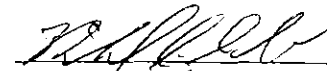
Mr. Todd motioned to approve the insurance premium of \$38,325.00 for \$4 million dollars of insurance coverage for Medina Township Board of Trustees through OTARMA. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

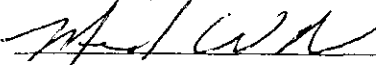
Hiring of Part-time Road Department Employee

Mr. Todd motioned to approve the hiring, when necessary, of an additional person to operate snow plows in Medina Township. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to adjourn the meeting at 9:30 pm. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Medina Township Fiscal Officer





Medina Township Board of Trustees

ILLES ARCHITECTS, INC.
3599 RESERVE COMMONS DRIVE
MEDINA, OHIO 44256

TELEPHONE - 330-725-6262
FAX - 330-725-2590

December 11, 2007

Medina Township Trustees
3799 Huffman Road
Medina, Ohio 44256

Ref: Proposed New Township Maintenance Facility
3718 Weymouth Road
Medina, Ohio
KI #07-91

Subj: Final Project Costs:

The final project costs, after accepting alternates #1, #2, & #3, is \$888,150.95

The following items were negotiated to be removed from the project:

Perimeter Fencing	\$ 30,000.00
Emergency Generator Complete	\$ 29,700.00
Heavy Duty Asphalt	\$172,250.00
Gravel Lot Behind Salt Building	<u>\$ 12,500.00</u>
Total Deductions	- \$244,450.00

Items to be included in project costs:

Emergency Generator Transfer Switch	+\$ 5,400.00
Sprinkler System	+ <u>\$ 52,250.00</u>
Total Additions	+ \$ 57,650.00

Total Negotiated Deductions	- \$244,450.00
Items Added Back Into Contract	+ <u>\$ 57,650.00</u>
Final Total Deduction	- \$186,800.00
	\$888,150.95
	- <u>\$186,800.00</u>
Final Project Contract Cost	\$701,350.95

Page 2 of 2
New Township Maintenance Facility
Medina, Ohio
KI #07-91

It is my recommendation to the Trustees to accept the above price of \$701,350.95 from Clifford Construction Company for the erection of the proposed Medina Township Maintenance Facility.

Respectfully Submitted,

Kerry W. Illes
Illes Architects, Inc.



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – NOVEMBER, 2007

MONTHLY TOTALS

2	Commercial Change of Use		
4	Residential Permits (3 Single Family/1 Detached Cluster)		
1	Residential Addition		
1	Accessory Building		
1	Deck		
1	Agricultural Exemption		
1	Turndown		
11	Signs		
22	TOTAL PERMITS	TOTAL	\$1,493,000

Fees collected on permits total excluding signs	\$ 1,710.39
Fees collected on sign permits:	<u>\$ 825.00</u>
Total Fees Collected	\$ 2,535.39

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
December 12, 2007



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – NOVEMBER, 2007

PERMITS ISSUED

<i>Street Name</i>	<i>Number</i>	<i>Permit #</i>	<i>Proposed Use</i>	<i>Owner's Name</i>	<i>Value</i>	<i>Owner's Phone/Address if different</i>	<i>Ag Ex</i>
Frantz Road	3242	6650	Access. Bldg.	Eric H. Gutzman	- 0 -	330-721-9604/Agricultural Ex.	
South Weymouth Rd.	3355	6651	Single Family w/sunroom	Jean & Ethan Lydon	\$ 375,000	330-721-1304/2700 Matthew Ln, Medina	
Falcon Ridge Drive	3813 (s/l 12)	6652	Single Family w/porch	Pelton Pointe LLC	270,000	330-722-0710/315 W. Liberty, Medina	
Windsong Drive	3670 (s/l 69)	6653	Single Family	Robert & Lisa Scott	275,000	440-843-9184/6396 Doncaster Dr, Parma	
Medina Road	3705 (Huntington Bank)	6654	Comm'l Chg. of Use	Wald Fisher	- 0 -	216-464-2000/23825 Commerce Park Rd, Beachwood	
Foskett Road	3298	6655	Deck & Res. Addn.	Matthew Bailey	20,000	330-241-6060	
Maggie Marie Boulevard	4433	6656	Access. Bldg.	Bruce & Dorothy Pierson	50,000	216-857-4464/6611 Westpointe Dr, Hudson	
Champions Way	3088 (s/l 8)	6657	Single Family	Pepperwood Homes	455,000	440-343-9642/2403 Hunterscreek, Hinckley	
Shurell Parkway	4155	6658	Residential Addn.	Stephen Euse	43,000	330-722-6781	
Medina Road	4099 (Botanica Organic)	6659	Comm'l Chg. of Use	D. Gaishauser	5,000	330-722-7072	
Rock Maple Drive	5077	6660	Access. Bldg.	Peter Karder	TURNDOWN- 0 -	330-241-4582	
				FYSB R-2B5a			

SIGN PERMITS ISSUED

<i>Permit #</i>	<i>Address of sign location</i>	<i>Type of Sign</i>	<i>Replace Existing Y/N</i>	<i>Permit Applicant Name and Phone</i>
1181	5012 Grande Shops Avenue Dodd Camera	Wall	N	Rob Millburn/Boyer Signs/216-383-7242
1182	5012 Grande Shops Avenue Dodd Camera	Pylon for ID Sign	N	Rob Millburn/Boyer Signs/216-383-7242
1183	4094 Pearl Road Formerly Steak n Shake	Temp. Real Estate	N	Kyle Hartung/Goodman Real Estate/216-381-8200
1184	Weymouth Road Entrance Cornerstone Chapel 3939 Granger Rd.	Temp. Banner	N	Cornerstone Chapel/330-723-3334

CLEAN AND MAINTAIN BUILDINGS, EQUIPMENT AND VEHICLES

INSTALL, REPAIR AND REPLACE SIGNS AS NEEDED

PICKED UP YARD WASTE DUMPED IN RIVER TRACE

FILLED IN WASHOUT HOLE ON BRIDGE ON NETTLETON

REBUILT PLOW WHEELS ON #14 PLOW

TOOK TRUCK#11 TO GLEDHILL FOR NEW HYDRAULIC TANK

INSTALLED A CATCH BASIN AND DRAIN PIPE AT MTFD2

CLEANED UP LEAVES AROUND COMPLEX

REPAIRED COMPLEX SIGN LIGHT

REPAIRED BERMS ON HOOD, LAKE FOREST AND SUBSTATION

SALT DELIVERY

WINTERIZED IRRIGATION AT BLAKSLEE PARK

TRIMMED TREES ALONG ROADS

RESPONDED TO 2 DAYTIME FIRE CALLS

Medina Township Fire Department
 November 2007 Activity Report

Type of Alarms			
		Count	Percentage
A	Alarm Drop	11	25.58%
AH	Alarm Drop High Potential	0	0.00%
C	Carbon Monoxide	7	16.27%
E	Assist EMS (LST)	1	2.32%
F	Fire Call	19	44.18%
M	Motor Vehicle Accident	5	11.62%
Total Incident Count		43	
Breakdown of Location of Calls			
	Medina Twp	12	
	Medina City	27	
	Montville	4	
Total Calls		43	
Combined Ops			
Automatic Aid Received		4	
	Duty Crew	2	
	Duty Officer	2	
Automatic Aid Given		30	
	Duty Crew	17	
	Medina City	15	
	Montville	2	
	Duty Officer	13	
	Medina City	11	
	Montville	2	

MEDINA TOWNSHIP FIRE DEPARTMENT

3803 Huffman Rd
Medina, OH 44256
330.723.6900 Phone
330.722.8129 Fax



December 12, 2007

Following the presentation to the Board of Trustees for one Wildland/Urban Interface Firefighting and Support Utility Fire Apparatus at the regular meeting on November 29, 2007, the new fire apparatus committee, and Chief Crumley, respectfully request that:

1. Now that the Memorandum of Understanding (MOU) has been reviewed and approved by Assistant Prosecutor Thorne, and that the Fire Chief (after the Board of Trustees resolution) and the Fire Commissioner are authorized to sign the MOU with the Ohio Department of Natural Resources, Division of Forestry.

This is to purchase from General Services Administration Federal Supply Service Authorized Federal Supply Schedule Price List, contract number: GS-30F-0014T, one (1) 2008 Assault Force 300 firefighting apparatus from EJ Metals, Inc. of Hortonville, WI, in the amount of \$96,043.06.

2. To enter in to a contract with EJ Metals, Inc, of Hortonville, WI, in the amount of not to exceed \$33,956.94 for additions, deletions, and added equipment and tools from the above GSA contract, as negotiated, to meet the specifications as developed by the Medina Township Fire Department.

The total amount of the combined contracts shall not exceed \$130,000.00.

Delivery of the completed apparatus is expected in 180 calendar days

SPECIFICATIONS

WILDLAND / URBAN INTERFACE FIREFIGHTING and SUPPORT UTILITY FIRE APPARATUS

2007

Revision: Final, 12-12-07 (see revision number and date below)

Apparatus number: 204-1

Team: Wildland/Urban Interface/Utility Fire Apparatus
F/F Denny Miller, Chairman
F/F Nathan Deidrick
SSO Parker Browne, Secretary
Chief Mark Crumley (Ex-Officio)

Contact:

F/F Denny Miller, Chairman

1.00 Objectives:

- A. Off-road Wildland / Urban Interface firefighting apparatus with pump-and-roll capabilities
- B. Off-road structural firefighting support apparatus with class A foam
- C. Off-road rescue support apparatus
- D. Support apparatus for firefighting and rescue operations involving long driveways and limited access bridges.
- E. Support apparatus for fire and emergency response to inaccessible rural settings
- F. Support apparatus with maximum GCWR trailer towing capabilities
- G. Support apparatus with 12-volt high-intensity scene safety lighting capabilities
- H. Support apparatus with medical first responder capabilities
- I. Support apparatus with transportation capabilities
- J. Overall height not to exceed 8' (96") for use in parking garages

Ohio Department of Natural Resources
Division of Forestry
GSA Federal Purchasing System Activity Code
Memorandum of Understanding

This agreement is made and entered into by and between the State of Ohio, Department of Natural Resources, Division of Forestry, hereinafter referred to as the DIVISION, and the Medina Township Fire Department FDID# 52-121 fire department, firefighting agency, private fire company, or fire association, hereinafter referred to as the FIRE DEPARTMENT.

WHEREAS, the prevention and control of fires in Medina County is of mutual concern to the DIVISION and FIRE DEPARTMENT; and the FIRE DEPARTMENT can more adequately carry out this function if additional equipment is available, and

WHEREAS, the DIVISION pursuant to Ohio Revised Code Section 1503.011 through the Department of Natural Resources, is authorized to participate on behalf of the State of Ohio in such agreements; and the Division has the authority, as identified in section 203 of the Department of Agriculture Organic Act of 1944 (16 U.S.C. 580A) and in accordance with current interagency agreements between the Department of Agriculture, Forest Service, The General Services Administration, the US Army and others, to recommend the FIRE DEPARTMENT to the USDA Forest Service for access to the Federal Purchasing System to purchase fire protection equipment and supplies, and The parties to this memorandum of understanding do hereby agree as follows:

THE DIVISION AGREES TO :

1. Make recommendation to the USDA. Forest Service that the FIRE DEPARTMENT be authorized access to the GSA Federal Purchasing System to purchase fire protection equipment and supplies.
2. Monitor purchases of the Fire Department pursuant to AGREEMENT guidelines.

THE FIRE DEPARTMENT AGREES TO:

1. Purchase ONLY fire protection equipment and supplies meeting NFPA standards
2. The Fire Department assumes all responsibility for ordering said fire protection equipment and supplies and for payment of such supplies in full. The Fire Department agrees that the State of Ohio or any of its affiliates is not responsible for payment or reimbursement of such fire protection equipment or supplies purchased.
3. For auditing purposes, a copy of all orders placed must be sent to:

ODNR - Division of Forestry
Fire Supervisor
4045 Morse Rd. H-1
Columbus, Ohio 43229-6605

4. Submit to the Division a quarterly report of all wildfires within their jurisdiction. This report should include information on location of fires, fire sizes, fire dates, cause, fuel type and number of structures threatened and/or destroyed.
5. Not discriminate with regard to race, creed, color, sex, disability, handicap, age, or national origin in performance of this agreement.
6. Failure to comply with the terms and conditions of this AGREEMENT may result in immediate cancellations of the provisions outlined herein.

EFFECTIVE DATE OF AGREEMENT

This agreement shall be effective beginning the date of last signature hereon. Any previous agreement(s) between the two parties are hereby rescinded effective the date of last signature hereon.

TERMINATION

This agreement will be effective from date of execution and will continue in force unless terminated by either party upon ninety (90) days written notice.

GENERAL CONDITIONS

Obligations of the State are subject to the availability of funds as provided in Ohio Revised Code Section 126.07.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature as of the day and year written below.

FIRE DEPARTMENT

DIVISION

OFFICIAL

CHIEF, DIVISION OF FORESTRY

DATE: _____

DATE: _____

OFFICIAL

APPROVED:

DATE: _____

Director, Department of Natural Resources

DATE: _____

MEDINA TWP. POLICE

CALLS RECEIVED SUMMARY

DATE : 12/12/2007

The Period from 11/01/2007 To 11/30/2007

PAGE : 1 OF 1

NATURE OF INCIDENT DESCRIPTION	NATURE CODE	REPORTED	CLEARED
	55V	1	1
ACCIDENT NO INJURY	02	27	27
ACCIDENT INJURY	04	7	7
ASSAULT	08	1	1
ASSIST	10	24	24
ASSIST CITIZEN	10A	19	19
BURGLARY	12	1	1
BURGLARY IN PROGRESS	12A	1	1
ALARM RESPONSE	12B	29	29
BAD CHECKS / FORGERY	14	4	4
WARRANT ARREST	15	4	4
ANIMAL COMPLAINT	18	12	12
DOMESTIC VIOLENCE	20	3	3
DOMESTIC DISPUTE	20A	2	2
CPO / TPO VIOLATION	20B	1	1
DISTURBANCE	20D	3	3
NOISE COMPLAINT	20N	4	4
PRISONER TRANSPORT	21	4	4
DRUNK	24	1	1
DRUG INCIDENT	24A	3	3
E / FIRE ALARM	28	9	9
...SCUE SQUAD	29	16	16
THEFT	36	32	32
FOUND PROPERTY	36A	2	2
MISSING PERSON	38	1	1
SEX OFFENSE	48A	1	1
COMMUNITY POLICING	55	168	168
VACATION WATCH	55V	54	54
SUICIDAL SUBJECT	58	1	1
SUSPICIOUS PERSON	60	11	11
SUSPICIOUS AUTO	60A	3	3
SUSPICIOUS ACTIVITY	60B	8	8
TRAFFIC CONTROL	62	1	1
VANDALISM / CRIMINAL DAMAGE	64	1	1
HARASSING PHONE CALLS	70	2	2
	71	1	1
LOCKOUT	72	6	6
DISABLED VEHICLE	86	23	23
TRAFFIC STOP CITATION	86C	44	44
TRAFFIC STOP WARNING	86W	165	165
TRAFFIC COMPLAINT	87	23	23
911 HANG UP	91	11	11
		<u>734</u>	<u>734</u>

MEDINA TWP. POLICE

REPORTS RECEIVED SUMMARY

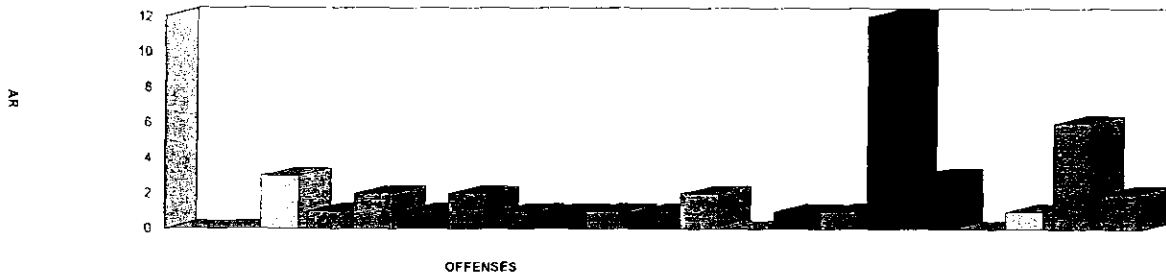
DATE : 12/12/2007

he Period from 11/01/2007 To 11/30/2007

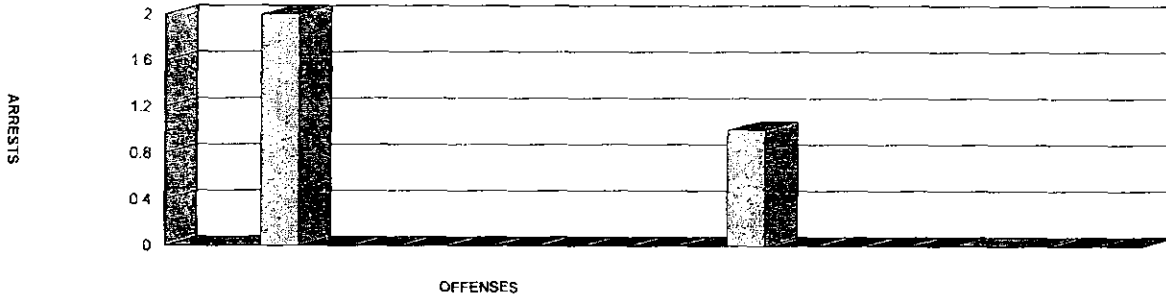
PAGE : 2 OF 2

OFFENSE/INCIDENT TYPE	OFFENSE CODE	REPORTED			C L E A R E D		
		TOTAL	UN-FOUNDED	ACTUAL	BY ARREST	EXCEPTION-ALLY	PERCENT
Complicity - aid / abet another	2923.03A2	1		1	1		
Possessing criminal tools	2923.24	1		1	1		
Possession of drugs	2925.11	1		1	1		
Possession of drugs - marijuana	2925.11C3	2		2	2		
Possession of drugs - cocaine	2925.11C4	1		1	1		
Drug paraphernalia	2925.14	1		1	1		
THEFT	36	1		1			
MISSING PERSON	38	1		1			
Illegal possession of intoxicating beer or liquor	4301.67	1		1		1	
Offenses involving underage persons	4301.69	1		1		1	
Offenses involving underage persons - minor suming intoxicants	4301.69E	1		1	1		
DUS 12 Point	4510.11A	3		3	3		
DUS Non Compliance	4510.16A	1		1	1		
Having physical control of vehicle while under influence	4511.194	1		1	1		
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1a	5		5	5		
Persons under the influence of alcohol, drugs, or a combination of both of them	4511.19A1A	1		1	1		
DUI - breath-concentration > .08 of 1 gram and < .17 of 1gram per 210 liters of persons breath	4511.19A1D	2		2	2		
SUICIDAL SUBJECT	58	1		1			
TRAFFIC STOP CITATION	86c	1		1	1		
TRAFFIC STOP CITATION	86C	10		10	9		
		84	2	82	41	6	57

ARRESTS - ADULTS



ARRESTS _ JUVENILES



MEDINA TWP. POLICE

ARREST REPORT

(NOTE: The Report indicates the Start Time of the Incidents)

DATE: 12/12/2007

For the Period from 11/01/2007 To 11/30/2007

PAGE: 1 OF 1

OFFENSE CODE AND DESCRIPTION		TYPE OF ARREST	ARREST	
			ADULTS	JUVENILE
2907.03A1	Sexual battery - victim coerced	COMPLAINT		
2907.05	Gross sexual imposition	COMPLAINT		
2913.02	Theft	COMPLAINT	3	2
2913.02A2	Theft - beyond express / implied consent	COURT SUMMONS/CITATION	1	
2913.31	Forgery	CRIME IN PROGRESS	2	
2917.11B1	Disorderly conduct - intoxicated annoy or alarm (PI)	CRIME IN PROGRESS	1	
2919.22A	Endangering children - risk of harm	COURT SUMMONS/CITATION	2	
2919.25A	Domestic violence - knowingly cause physical harm	COMPLAINT	1	
2923.03A2	Complicity - aid / abet another	CRIME IN PROGRESS	1	
2923.24	Possessing criminal tools	COURT SUMMONS/CITATION	1	
2925.11	Possession of drugs	COURT SUMMONS/CITATION	1	
2925.11C3	Possession of drugs - marijuana	COURT SUMMONS/CITATION	2	
2925.11C4	Possession of drugs - cocaine	CRIME IN PROGRESS		1
2925.14	Drug paraphernalia	COURT SUMMONS/CITATION	1	
4301.69E	Offenses involving underage persons - minor consum	COURT SUMMONS/CITATION	1	
4510.11A	DUS 12 Point	COURT SUMMONS/CITATION	12	
4510.16A	DUS Non Compliance	COURT SUMMONS/CITATION	3	
4510.21	Failure to Reinstate			
4511.194	Having physical control of vehicle while under infl	COURT SUMMONS/CITATION	1	
4511.19A1a	Persons under the influence of alcohol, drugs, or a c	COURT SUMMONS/CITATION	6	
4511.19A1d	DUI - breath-concentration > .08 of 1 gram and < .	COURT SUMMONS/CITATION	2	
			41	3

Adopted: December 12, 2007

Medina Township Inventory Management Policy

In order to safeguard the tangible assets of Medina Township, the following policy is hereby adopted:

The Medina Township Trustees or their designee shall maintain a current list of all inventory items as defined by this policy.

A tangible asset is defined as equipment, vehicles, furniture, tools, appliances or any other item purchased by the township that has a useful life of three or more years with an original purchase price of \$200 or greater. Consecutively numbered inventory stickers will be utilized, and each asset must be tagged with this identifying number. Each township Department Head will be responsible for assuring that the tags are affixed properly and are easily visible. If an asset has several components, the Department Head and Fiscal Officer will jointly make a determination as to whether one or multiple inventory tags should be utilized.

A computerized list of inventory items will be maintained with the inventory number, description of the item, purchase price, township department, and location of the item. The Trustees will annually provide each Department Head with a list of inventory for his/her department. The inventory is to be performed on the second Monday of January of each year as required by O.R.C. Section 505.04. The Department Head will then insure that all items on the list can be located as shown. The Fiscal Officer or any Trustee may also perform random inspections at any time to further confirm the accuracy of the inventory list.

No asset that is on the list may be disposed of without action by the Board of Trustees. Disposition of inventory will be in accordance with O.R.C. Section 505.10.

Medina Township Fiscal Officer

Medina Township Board of Trustees

**APPLICATION TO THE MEDINA TOWNSHIP BOARD OF TRUSTEES
OF MEDINA TOWNSHIP, OHIO
FOR APPROPRIATION TO ATTEND MEETING, CONFERENCE, SEMINAR**

TO BE APPROVED BY MEDINA TOWNSHIP TRUSTEES PRIOR TO REGISTRATION

Date: _____, 20____

The undersigned respectfully makes application for a total appropriation of _____ Dollars,
the probable cost to said Township of the actual and necessary expenses in attendance at the: *(name of meeting/
conference/seminar)* _____

located at _____ on the date(s) of _____, 20____

The attendance of the undersigned at the aforesaid meeting/conference/seminar is necessary for the following
reason: _____

The following employee(s) is/are authorized to attend the above stated meeting: _____

TRUSTEES APPROVAL

Meeting Date: _____

Respectfully submitted,

Department Head Signature

Printed Name and Title of Department Head