

**RECORD OF PROCEEDINGS
MINUTES OF MEETING
JUNE 27TH, 2007**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on June 27th, 2007, to conduct the business of the Township. President Todd called the meeting to order at 7:03 pm with the following Trustees in attendance: Dianna Huffman, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Assistant Zoning Inspector and the general public.

Roll Call

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

There was no public comment.

Mr. Todd motioned to close the floor for public comment. Mr. Wilkins seconded the motion.

SITE PLANS

Russell Park – Identification Sign – 3848 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve an identification sign for Russell Park not to exceed 75 square feet as presented. This recommendation of approval is for the construction of the identification sign only. Individual tenants that will locate in Russell Park will need to obtain individual approval of use and signage. Applicant has agreed to put in adequate landscaping around the identification sign which must be located 20 feet from the road right of way. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Schemrich Bros. – Identification Sign – 2881 W. 130th Street

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve an identification sign for Schemrich Bros. not to exceed 72 square feet in size and 20 feet in height. The sign will also be enclosed at the base and include landscaping. The sign will be located a minimum of 20 feet from the road right of way. Please note that no zoning permits will be issued until the multiple lots are combined into one and proof of being recorded into one parcel is submitted to the Township. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Pat O'Brien Chevrolet South – Site – 3880 Pearl Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Pat O'Brien Chevrolet South as presented. It was so noted that the five individual parcels which made up the former "Gallucci Chevrolet" will be combined into one parcel under Pat O'Brien Chevrolet South at this time. It is further the understanding that Pat O'Brien is representing that they will combine parcel number 026-06C-07-094 with the remaining five parcels at their earliest convenience pending the resolution of the State issues. Mr. Wilkins seconded the motion. Voting aye thereon: Mr. Huffman, Mr. Todd and Mr. Wilkins.

Signature Square – Identification Sign – 3725 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve an identification sign for Signature Square not to exceed 73 square feet as presented. This sign will include the 16 tenant panels per the drawing submitted. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

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SITE PLANS CON'T

Second Sole Athletic Footwear– Wall Sign – 5016 Grande Shops Avenue

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Second Sole Athletic Footwear not to exceed 23.69 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Bud's Italian Bistro– Site – 2775 & 2777 Medina Road (Plaza 71)

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Bud's Bistro to be located at 2775 and 2777 Medina Road (Plaza 71) as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Bud's Italian Bistro– Sign – 2775 & 2777 Medina Road (Plaza 71)

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the refacing of the 45 square foot existing sign box for Bud's Italian Bistro as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Cantina per Vini – Awning– 3571 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the permanent partial awning consisting of 560 square feet for Cantina per Vini located at 3571 Medina Road as presented. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

North Ohio Heart Centers– Site – 3443 Medina Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for North Ohio Heart Center as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Salon Artistry –Site– 2781 Medina Road (Plaza 71)

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the change of use for Salon Artistry as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Salon Artistry –Sign – 2781 Medina Road (Plaza 71)

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Salon Artistry not to exceed 36 square feet as presented to be placed within the existing sign box on the exterior wall of this business. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Heartland Community Church – Site – Weymouth Road

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the site plan for the construction of Heartland Community Church based on the following:

An updated revised site plan showing the number and location of the light poles, the number and placement of handicapped parking spaces, the dumpster enclosure location as well as the driveway location for fire and safety access if required; be submitted to the Trustees for their review and approval. Approval is also contingent on combining the two parcels into one in the Church's name. No zoning permits will be issued until proof is submitted to the Township that the lots have been combined and recorded. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd called for a 10 minute recess at 7:59 pm. Mr. Todd reopened the meeting at 8:08 pm.

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Pat O'Brien Chevrolet South – Signs (3) 3880 Pearl Road

Mr. Todd stated that after looking at the history of the Gallucci property it was determined that the accessory building was on its own parcel and as such, if there was a variance, it was unnecessary. There was a sign on that building and any sign that is on that building previously and the dimensions therefore for that building that would fit the front footage for the building would be grandfathered in after the combination of the lots.

Mr. Todd motioned to accept the recommendation of the Zoning Commission and approve the face replacement of the existing pole sign for Pat O'Brien Chevrolet South not to exceed 75.5 square feet as presented; to approve the wall sign for Pat O'Brien South not to exceed 55 square feet as presented; and to approve the face replacement on the new "sales office building" for Pat O'Brien South not to exceed 183 square feet as presented. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Accounts Payable

Mr. Todd motioned to approve accounts payable checks number 17758 to 17786 totaling \$44,955.40. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll checks number 11233 to 11250 totaling \$17,734.88 with \$2,682.65 being deducted for OPERS, Deferred Compensation and other deductions. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Minutes

Mr. Todd motioned to approve the following minutes as written:

June 14 Workshop

June 14 Regular Meeting

Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

OLD BUSINESS

AT&T Property

The Trustees asked that a title search of the past 100 years be done on the AT&T property on Route 3 and Fenn Road.

Employee Handbook

Mr. Wilkins said the employee handbook is completed. He will make any necessary changes and then the book will be sent to the Prosecutor's Office for review and approval.

Inventory Policy

Mr. Todd motioned to table the inventory policy.

Staffing of Fire Stations

Mr. Todd tabled the staffing of the fire stations.

Record Retention Policy

Mr. Todd tabled the record retention policy until the Trustees can review the information received from Mr. Thorne.

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OLD BUSINESS CONT

CDBG Grant

Mr. Wilkins said the CDBG Grant for the handicapped restrooms at Blakslee Park was denied because the Township did not qualify financially

NEW BUSINESS

Red Maple Court Cul-de-Sac Block Party

Mr. Wilkins motioned to approve the closing of Red Maple Court for a block party on July 28, 2007, from 12 Noon to 10:00 pm. Mr. Todd seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins. The Police and Fire Departments will be notified of the road closing.

OLEC

Mr. Wilkins spoke with Jeff Van Loon, District Manager of Medina County Soil and Water Conservation, and invited him to attend the Trustees Meeting July 12 regarding balanced growth initiative.

Hunting Run/Grande Blvd. Traffic Study

The Trustees will have traffic studies done on Hunting Run and Grande Blvd.

Permission to Apply for Grant for Traffic Enforcement Overtime

Mr. Todd motioned to approve Chief David Arbogast's attempt to get a grant to pay overtime for traffic enforcement. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

On-the-Clock-Care Random Drug Screening

Mr. Wilkins informed the other Trustees that On-the-Clock-Care would no longer be doing the random drug screenings for the Township. The random drug screenings will still be done at the hospital by MEDTOX.

Blakslee Park Irrigation System

Mr. Wilkins and the Service Department will be talking to the County Engineer regarding an irrigation system to water the newly seeded fields.

Mowers in Mowtion

Steve Koplun submitted his bill and his letter canceling his mowing contract with the Township.

Job Descriptions

Mr. Wilkins said he will start working on personnel job descriptions.

PUBLIC COMMENT

Mr. Todd motioned to open the floor for public comment. Mr. Wilkins seconded the motion.

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INFORMAL DISCUSSION

Fields at Blakslee Park

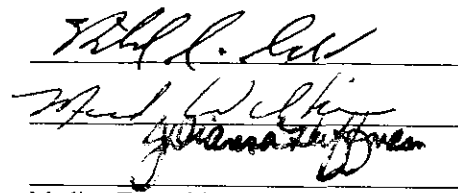
The Trustees, Kerry Illes and the Service Department discussed how to proceed with the process to get started on the athletic fields and the war memorial. Mr. Wilkins will investigate any grant monies that may be available.

Mr. Todd motioned to adjourn the meeting at 9:00 pm. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 9:00 pm.



Medina Township Fiscal Officer



Medina Township Board of Trustees