

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JUNE 14TH, 2007**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 14th, 2007, to conduct the business of the Township. President Todd called the meeting to order at 7:10 pm with the following Trustees in attendance: Dianna Huffinan, Michael D. Todd and Mead Wilkins. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Foreman, Assistant Road Foreman, Assistant Zoning Inspector and the general public.

ROLL CALL

Mr. Todd asked for a roll call of all members present. Trustees present were Mrs. Huffinan, Mr. Todd and Mr. Wilkins.

Mr. Todd led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Wilkins motioned to open the floor for public comment. Mr. Todd seconded the motion.

Sally Gardner (3333 Foskett Rd.) asked for a deer crossing sign on Foskett Road.

Steve Copland, Mowers in Mowtion, wants to give the mowing of Blakslee Park to Thoryk Landscaping.

Doug Eastwood, Medina Excavating, spoke about an irrigation system for Blakslee Park.

Mr. Wilkins said the CDBG grant for handicapped accessible restrooms at Blakslee Park has been completed.

The Trustees asked Mowers in Mowtion to call them June 15 with his decision regarding the mowing of Blakslee Park.

Rebecca, County Auditor's Office, said the 2007 reappraisals will be finished in August and informal hearings will be held in the fall.

Diane Lambert (4564 Ledgewood Dr.) had questions regarding the traffic entering and exiting Blakslee Park.

Mr. Wilkins said he spoke to Kerry Illes regarding the maintenance garage. He also discussed the AT& T property

Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.

Approval of Accounts Payables

Mr. Todd motioned to approve accounts payable checks number 17712 to 17757 totaling \$18,629.59. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Approval of Payroll

Mr. Todd motioned to approve payroll checks number 11184 to 11232 totaling \$31,674.75 with \$3,016.16 being deducted for OPERS, Deferred Compensation and union dues. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

TM6/14/07

Approval of Minutes

Mr. Todd motioned to approve the following minutes as written:

May 31 Workshop
May 31 Regular Meeting

Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

OLD BUSINESS

Mark Herwick-Homestead Insurance

Mr. Todd said hospitalization insurance will be discussed after the Police Union Contract negotiations are finished.

June 28 Meeting Changed to June 27

Mr. Todd would like to move the Trustees meeting from June 28 to June 27 at 6:00 pm.

AT&T Property

Mrs. Huffman tabled the AT&T property discussion.

Community "Pick It Up" Day

The community "Pick It Up" Day will be Saturday, June 16 from 8:30 am to 12 pm. The participants are to meet at Streetside Café at 1:30 pm.

Conservation Easement

Eddie Dengg, Executive Director of the Medina/Summit Land Conservancy, will attend a Trustee meeting to discuss the Conservation Easement.

Employee Handbook

The employee handbook was discussed during the Trustees workshop. The Trustees will hold another workshop June 27, 2007, at 6:00 pm. to continue the discussion.

Inventory Policy

Chief Arbogast said the department heads met and discussed an inventory policy. They hope to have one to present to the Trustees soon.

Record Retention Policy

Mr. Wilkins asked about the progress of the Record Retention Policy. James Bennett is getting the new policy.

Township Complex

Mr. Todd asked the department heads to give the Trustees an idea of how the Township Complex can best be utilized when the Service Department is moved

Staffing of Fire Stations

Mr. Todd motioned to table the Staffing of Fire Stations. Mr. Wilkins seconded the motion.

NEW BUSINESS

Disposal of Trash

The Trustees received clarification from James Bennett of the Medina County Prosecutors Office, regarding the disposal of trash (multiple copies of originals that are in the files) that is of a sensitive nature. The Trustees asked that the disposal be done in the cheapest and most secure way.

TM6/14/07

NEW BUSINESS CON'T

Deer Crossing Sign on Remsen Road

A Resident of Remsen Road asked if a deer crossing sign could be installed. Due to the fact that the deer cross wherever they choose and it was an isolated incident, the Trustees feel it does not necessitate a sign.

Closing of Cul-de-Sac at 4191 Fawn Run

Mr. Todd motioned to approve the closing of the cul-de-sac at 4191 Fawn Run pursuant to the letter that was sent by the resident. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

REPORTS

Zoning Department

Mary Ann Heiss reported that for the month of May 2007, 43 zoning permits were issued as follows:

Commercial	3	Comm. Change of Use	2
Temporary Trailers	2	Res. Addition	1
Residential	4	Signs	9
Decks	7	Accessory Bldgs	4
Pools	4	Turndowns	7

For a total value of permits issued \$7,886,000.00. Total fees collected \$6,035.90.

Road Department

Ed Kerr reported that for the month of May 2007, the road department cleaned and maintained equipment and vehicles; installed, repaired and replaced signs as needed; trimmed trees; installed cemetery hours signs; replaced 25 mph signs in the Reserve; picked up yard waste dumped in River Trace Subdivision three times; repaired plow damage at intersections; cleaned up roofing trash dumped on Simon Property; put up chain across drive on Simon Property; cleaned up trash and gasoline pipe at Blakslee Park; built up berm on Cook Road; installed headstone foundations and leveled graves; spread topsoil, seed and straw on Cook Road and at cemetery; fixed lights; installed storage barn at Fire Station #2; responded to 7 daytime fire calls.

Emergency Concrete Repairs

Mr. Todd motioned to approve expenditures for the emergency concrete fixtures of the places previously announced by Denny Miller (Ledgewood, Eastpointe, Reserve and Morning Song) up to \$16,000.00. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Part-time Help for the Service Department

Mr. Todd motioned to approve the expenditure of \$12.00 per hour for temporary help for the Road Department for the summer. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Fire Department

Chief Crumley reported that for the month of May 2007, the department responded to 32 calls. 6 alarm drops; 1 hazmat; 23 fire calls; 2 motor vehicle accidents. The Fire Department calls have increased because they have to include the combined ops calls with the City.

TM6/14/07

REPORTS CON'T

Concrete Repair at Fire Station #2

Mr. Todd motioned to approve the expenditure of up to \$7,900.00 for concrete fixtures at Fire Station #2. Mr. Wilkin seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Servicing of Fire Truck

Mr. Todd motioned to approve expenditures of up to \$7,000.00 for the pump flushing of the Fire Department trucks. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Letter from Mayor Leaver

Chief Crumley asked the Trustees if they answered the letter received from Mayor Leaver asking if the Township is going to continue to use the Life Support Team. It has not been answered yet.

Police Department

Chief Arbogast stated that Sergeant Zieja would be graduating from his police leadership class. Chief Arbogast will be attending a federally funded seminar on executive decisions in a crisis. Officers Ventura and Oyler went to a two (2) day street survival program. The Chief reported that for the month of May 2007, the department responded to 929 calls for service. There will be another DUI checkpoint on July 14. The Police Department will participate in Safety Days with the hospital on June 23 from 10 am to 2 pm. The department continues to work on the neighborhood watch with the homeowner associations. The Reserve will have its annual 4th of July parade and requested barricades.

Part-Time Detective

Mr. Todd asked if a decision was made regarding a part-time detective. Chief Arbogast said he would have to see what it would cost and what happens with the union contract.

Approval of Reports

Mr. Todd motioned to approve department reports. Mr. Wilkins seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

Mr. Todd motioned to open the floor for public comment. Mrs. Huffman seconded the motion.

Chief Crumley said that Medina Township had 32 calls in one month but Medina City had 20 calls in one week.

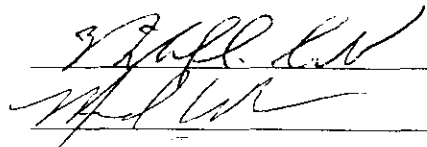
Mr. Todd motioned to close the floor for public comment. Mrs. Huffman seconded the motion.


Mr. Todd motioned to adjourn the meeting at 8:16 pm. Mrs. Huffman seconded the motion. Voting aye thereon: Mrs. Huffman, Mr. Todd and Mr. Wilkins.

There being no further business to come before the Board the meeting was adjourned at 8:16 pm.



Medina Township Fiscal Officer





Medina Township Board of Trustees



Medina Township

from the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT – MAY, 2007

MONTHLY TOTALS

3	Commercial New Construction		
2	Commercial Change of Use		
2	Temporary Trailers/Structures		
4	Residential Permits (1 Single Family/3 Detached Cluster)		
1	Residential Addition		
4	Accessory Buildings		
7	Decks		
4	Pools		
9	Signs		
7	Turndowns		
43	TOTAL PERMITS	TOTAL	\$7,886,000

Fees collected on permits total excluding signs	\$ 5410.90
Fees collected on sign permits:	<u>\$ 625.00</u>
Total Fees Collected	\$ 6035.90

Respectfully Submitted,
Mary Ann Heiss
Assistant Zoning Inspector
June 14, 2007

Lot Split: Kristi Carroll, 3411 Hamilton Road, from 14.9 ac. to 9 ac. & 5 ac.

Clean and maintain buildings, equipment and vehicles

Install, repair and replace signs as needed

Trim trees

Install cemetery hours signs

Replace bad 25 mph signs in Reserve

Pick up yard waste dumped in River Trace 3 times

Repair plow damage at intersections

Clean up roofing trash dumped twice on old Simon property

Put up chain across drive on old Simon property

Clean up trash and gasline pipe from Blakslee Park

Built up berm on Cook road by old Newman property

Installed headstone foundations and leveled graves

Spread topsoil, seed and straw on Cook road and at cemetery

Fixed lights

Installed storage barn at fire station 2

Responded to 7 daytime fire calls

Medina Township Fire Department

Type of Alarm Report

Alarm Date Between {05/01/2007} And {05/31/2007}

Incident	Date	Time	Property Use	Incident Type
A Alarm Drop				
07-0000128	05/02/2007	16:17:57	100 Assembly, Other	611 Dispatched & cancelled en route
07-0000129	05/04/2007	13:58:30	100 Assembly, Other	611 Dispatched & cancelled en route
07-0000155	05/10/2007	12:41:02		745 Alarm system activation, no fire
07-0000139	05/13/2007	09:00:16	419 1 or 2 family	611 Dispatched & cancelled en route
07-0000141	05/13/2007	19:40:05	700 Manufacturing,	735 Alarm system sounded due to
07-0000149	05/28/2007	15:26:20	254 Day care, in	735 Alarm system sounded due to

SubTotal Count 6

Percent of All: 18.7%

F Fire Call

07-0000153	05/01/2007	12:10:56	419 1 or 2 family	561 Unauthorized burning
07-0000154	05/07/2007	19:46:22		611 Dispatched & cancelled en route
07-0000130	05/07/2007	20:13:59		561 Unauthorized burning
07-0000131	05/08/2007	08:30:48	963 Street or road in	561 Unauthorized burning
07-0000132	05/08/2007	12:29:00		611 Dispatched & cancelled en route
07-0000133	05/09/2007	15:34:48	519 Food and beverage	111 Building fire
07-0000134	05/10/2007	15:04:28	961 Highway or divided	140 Natural vegetation fire, Other
07-0000135	05/11/2007	13:47:40	449 Hotel/motel,	154 Dumpster or other outside trash
07-0000136	05/12/2007	01:18:27	571 Service station,	324 Motor Vehicle Accident with no
07-0000137	05/12/2007	04:18:53		611 Dispatched & cancelled en route
07-0000138	05/12/2007	15:30:13	961 Highway or divided	142 Brush or brush-and-grass mixture
07-0000156	05/13/2007	12:46:02		561 Unauthorized burning
07-0000140	05/13/2007	19:22:07		412 Gas leak (natural gas or LPG)
07-0000142	05/15/2007	12:42:50	419 1 or 2 family	142 Brush or brush-and-grass mixture
07-0000158	05/15/2007	20:45:20	419 1 or 2 family	611 Dispatched & cancelled en route
07-0000143	05/17/2007	09:55:07	419 1 or 2 family	651 Smoke scare, odor of smoke
07-0000144	05/18/2007	10:22:18	808 Outbuilding or	111 Building fire
07-0000145	05/20/2007	20:00:36		561 Unauthorized burning
07-0000146	05/20/2007	23:06:18		561 Unauthorized burning
07-0000147	05/22/2007	13:22:19	961 Highway or divided	611 Dispatched & cancelled en route
07-0000148	05/25/2007	17:56:01		814 Lightning strike (no fire)
07-0000150	05/28/2007	18:23:06	449 Hotel/motel,	137 Camper or recreational vehicle
07-0000151	05/29/2007	12:38:36	962 Residential	132 Road freight or transport

SubTotal Count 23

Percent of All: 71.8%

H HazMat/Spill

07-0000160	05/18/2007	20:26:31	962 Residential	671 HazMat release investigation
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SubTotal Count 1

Percent of All: 3.1%

Medina Township Fire Department

Type of Alarm Report

Alarm Date Between {05/01/2007} And {05/31/2007}

Incident	Date	Time	Property Use	Incident Type
M Motor Vehicle Accident				
07-0000127	05/02/2007	12:42:27	962 Residential	324 Motor Vehicle Accident with no
07-0000157	05/14/2007	08:40:48	571 Service station,	322 Motor vehicle accident with
SubTotal Count 2				Percent of All: 6.2%

Total Count 32

REPORT TO TRUSTEES

To: Trustees
From: Chief David L. Arbogast
RE: Report for Month of May, 2007

1. Training:
 - a. Leadership Training for Sgt. Graduation 06/15/2007
 - b. Fox Valley Training Chief in June, 2007
 - c. Street Survival Training Officer Oyler and Officer Ventura
2. Stats month of May, 2007
 - a. 929 calls for service
 - b. Community policing 333
 - c. Traffic 343
 - d. Alarm drops 52
3. Year to date calls for service: 5,173
4. Major cases:
 - a. Arrest for month of May 29.
 - i. 12 Drugs or Alcohol related
 - ii. 17 for Other offences

06/13/2007

5. Programs currently working on:
 - a. Litter control
 - i. Date: 06/16/2007
 - ii. SO Jail program Litter pick up
 - iii. Overview of Community Pride Project.
 - b. DUI and traffic enforcement with OSP on 71
 - i. Check point on July 14th
 - c. Safety Days at Medina General, June 23rd.
 - d. Neighborhood watch program
 - i. Homeowners associations.
 - ii. Other neighborhoods
 - e. Business crime reduction
 - i. Rt. 18 Group.
 - ii. Rt. 42 Group.